

# Board of Directors' Meeting Agenda

**April 23, 2026**

**1pm – 3:00pm**

*(Lunch served at 12:30pm)*



|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I.    | <b>Call to Order</b><br>A. Roll Call of Board of Directors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | (2 minutes)  |
| II.   | <b>Secretary's Report</b><br>A. Consent Agenda Review<br>a. Approve March 25, 2026 Meeting Minutes<br>b. Approve County Pass Thru Funding Distribution Amounts<br>B. Membership Report, Attendance Tracking, & Affiliation Listing                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | (5 minute)   |
| III.  | <b>Treasurer's Report</b><br>A. Financial Report January 2026 through February 2026<br>B. Outstanding Accounts Receivable<br>C. Whole Blood Expenditure Budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | (15 minutes) |
| IV.   | <b>Public Comments</b><br>A. Chijioke Ofoma – University of Texas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | (3 minutes)  |
| V.    | <b>Chair Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | (5 minutes)  |
| VI.   | <b>Executive Director's Report</b><br>A. Contracts / Agreements Executed<br>B. DSHS Designation Updates<br>C. EMTF Update<br>a. Outstanding SMAs<br>b. Reimbursement Guidelines<br>D. Staffing Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | (10 minutes) |
| VII.  | <b>Committee Reports</b><br>A. Data Committee – Diana Norris<br>B. Education/IP Committee – Rhonda Manor-Coombes<br>C. Prehospital Committee – Dr. Emily Smith<br>a. Whole Blood WG – Dr. Emily Kidd<br>b. EMS Medical Director WG – Dr. Taylor Ratcliff<br>c. Dispatch WG – Stacy Marberry<br>d. Air Medical WG – Lynn Lail<br>D. EHS Committee – Molly Hundley-Levine<br>a. Cardiac WG – Dr. Robert Schutt<br>b. Perinatal WG – Dr. Jaynes<br>c. Stroke WG – Sarah Andrews<br>d. Trauma WG – Tara Neeley<br>e. Pediatric WG – Dr. Shyam Sivasankar<br>f. Mental Health WG – Annie Burwell<br>E. Performance Improvement - Dr. Kate Remick<br>F. Coalition & Clinical Advisory Committee – Shandel Anderson | (45 minutes) |
| VIII. | <b>New Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | (25 minutes) |
| IX.   | <b>Open Discussion</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | (5 minutes)  |
| X.    | <b>Review Action Items</b><br>A. Consent Agenda<br>B. Treasurer's Report<br>C. Whole Blood Budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | (3 minutes)  |
| XI.   | <b>Next Meeting</b><br>A. July 23, 2026 at Bastrop ISD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | (1 minute)   |
| XIII. | <b>Adjourn</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | (1 minute)   |

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## Board of Director's & General Assembly Meeting Calendar

| DATE               | MEETING TYPE                                     | TIME         | LOCATION                   |
|--------------------|--------------------------------------------------|--------------|----------------------------|
| June 24, 2026      | Board of Directors                               | 1:00 - 2:00p | VIRTUAL                    |
| July 23, 2026      | Board of Directors & General Membership Assembly | 1:00 – 3:00p | Bastrop ISD                |
| September 23, 2026 | Board of Directors                               | 1:00 - 2:00p | VIRTUAL                    |
| October 22, 2026   | Board of Directors & General Membership Assembly | 1:00 – 3:00p | St. David's Medical Center |
| December 16, 2026  | Board of Directors                               | 1:00 - 2:00p | VIRTUAL                    |
| January 28, 2027   | Board of Directors & General Membership Assembly | 1:00 – 3:00p | TBD                        |
| March 24, 2027     | Board of Directors                               | 1:00 - 2:00p | VIRTUAL                    |
| April 22, 2027     | Board of Directors & General Membership Assembly | 1:00 – 3:00p | TBD                        |
| June 23, 2027      | Board of Directors                               | 1:00 - 2:00p | VIRTUAL                    |
| July 22, 2027      | Board of Directors & General Membership Assembly | 1:00 – 3:00p | TBD                        |
| September 22, 2027 | Board of Directors                               | 1:00 - 2:00p | VIRTUAL                    |
| October 28, 2027   | Board of Directors & General Membership Assembly | 1:00 – 3:00p | TBD                        |
| December 15, 2027  | Board of Directors                               | 1:00 - 2:00p | VIRTUAL                    |

***Committee Meetings are posted on the CATRAC Website.***

**For further information call (512) 926-6184, or email [administrator@catrac.org](mailto:administrator@catrac.org)**

**1120 Toro Grande Blvd, Ste 208, Cedar Park, Tx 78613 Phone 512-926-6184 Fax 512-926-2777**

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## CATRAC Staff Directory

(512) 926-6184

| <u>Position</u>                                                  | <u>Name</u>                  | <u>Email</u>                  |
|------------------------------------------------------------------|------------------------------|-------------------------------|
| <b>Executive Director / CEO</b>                                  | <b>Douglas Havron</b>        | <b>dhavron@catrac.org</b>     |
| Program Coordinator                                              | Nancy Roller                 | nroller@catrac.org            |
| <b>Director of Preparedness</b>                                  | <b>Tony Serpe</b>            | <b>tserpe@catrac.org</b>      |
| Coordinator, Special Populations                                 | Herman Iles                  | hiles@catrac.org              |
| Coordinator, Healthcare Preparedness                             | Adam Stocking                | astocking@catrac.org          |
| Coordinator, Healthcare Preparedness                             | Tre Tremillo Jr.             | ttremillo@catrac.org          |
| Training & Exercise Coordinator /<br>Whole Blood Program Manager | Brieanna Gerner              | bgerner@catrac.org            |
| <b>Director of Response</b>                                      | <b>Daniel Sturdevant</b>     | <b>dsturdevant@catrac.org</b> |
| EMTF Coordinator                                                 | Branden Thorpe               | bthorpe@catrac.org            |
| Emergency Operations Specialist                                  | Jake McDonald                | hmcDonald@catrac.org          |
| <b>Director of Emergency Healthcare<br/>Systems</b>              | <b>Kat Ruiz</b>              | <b>kat@catrac.org</b>         |
| Emergency Healthcare Systems (EHS)<br>Program Manager            | Jackie Hussey                | jhussey@catrac.org            |
| Data Analyst                                                     | Jasmine Castaneda de Morales | jcdemoraes@catrac.org         |
| <b>Financial Controller</b>                                      | <b>Alesia Palmer</b>         | <b>apalmer@catrac.org</b>     |
| Staff Accountant                                                 | Lindsay Upton                | lupton@catrac.org             |

**24/7 7-RMOC Duty Officer 512-926-6184, option 9**