

## CATRAC Board of Directors Meeting

1300-1400

Jan 28, 2026

Virtual

### 1. Call to Order

- a. Meeting called to order at 1302 by Vice Chair, Josh Vandever. Absent members: Ben Oakley, Mark Escott, Cean Charles. A quorum is present.

### 2. Secretary Report:

- a. Mr. Vandever requested a motion to approve the minutes as presented. Mr. Mersiovsky made a motion to approve; Ms. Anderson seconded the motion. All in favor, none opposed.

### 3. Treasurer Report:

- a. 2026 Budget and Contract updates

The 2026 budget was previously approved. The current HPP/EMTF combined contract currently ends in June 2026. We expect to receive notice that the contract will terminate early and expect a stop work order any day now. That should come in conjunction with a new award under the recent RFA.

- i. We have been given written notice of an award for both the HPP and the EMTF contract under the new RFA that is to start on February 1; we still don't have that contract. As for HPP funding, we are still waiting on the federal fiscal budget. Regarding Whole Blood, we have no information on the contract as there have been no updates from DSHS. The money appropriated for whole blood should have been available on September 1, 2025 and we were told we would get the contract in October. We moved forward with hiring a whole blood program manager with the expectation of deliverables due in December. To date, there is still no information. Therefore, we plan to make some adjustments internally and will reclassify some expenses effective February 1. There will be a formal budget revision once some of the contracts issues are worked out. Mrs. Gillam asked question regarding continuing with the whole blood program. Whole Blood program activities began prior to contract and we will continue and hope we receive money to supplement the program.

### 4. Outstanding Dues

- a. Outstanding membership dues as of Jan 5 were displayed on screen for attendees. Mr. Havron reminded the Board that per our bylaws, we are required to send invoices for the upcoming calendar year's dues no later than November 1 as it impacts membership-in-good standing effective January 1, 2026. We will continue to reach out to agencies with outstanding dues.

### 5. Public Comments

- a. There were none. Reminder to the board that requests for public comment have been added to the website.

## 6. Chair Report

- a. Deferred due to Mr. Oakley's absence.

## 7. Executive Director Report

- a. The standard disclosures in regard to contracts were provided in the Board packet. Mr. Havron reviewed all new contracts that have been signed.
- b. Staffing update
  - i. Without the Whole Blood contact funding, we will be moving the Whole Blood Program Manager to the Training and Exercise Coordinator position under HPP. She will continue to serve both positions effective February 1.
- c. Board Attestation Forms
  - i. New Board Members will need to complete a Board Attestation form and watch the associated video. This is a requirement of the DSHS RAC contract due by February 1.
- d. CATRAC Vehicles
  - i. A proposal from Mr. Daniel Sturdevant was included in the Board packet. CATRAC needs to consider replacing some of our ageing vehicles. There are several remote employees, and we put them in CATRAC vehicles to perform our business. Currently, one is out of service and the cost of repairs the vehicle is more than the value. In addition, there are several other vehicles that are coming to the end of life and will need to be replaced. There is some funding available from deployments that have been set aside. There are two solutions to offer:
    1. Lease-to-own two vehicles that will be used as prime movers and charge the lease to the HPP program grant beginning July 1. We would like Board approval before negotiating with DSHS. We would be leasing the vehicles as the grant prohibits the purchase.
    2. The second solution is to use some of the proceeds from deployment to purchase two vehicles to move crews around and for future deployments. The vehicles would be outfitted for deployment. We would like to purchase outright or in a payment plan.

Questions: Dr. Mitchell commented that he prefers the lease; Mr. Vandever prefers lease vehicles as well. Mr. Havron stated he would also prefer to lease the vehicles as it's easier. Mr. Schuleman suggested a Ford fleet identification account as it might provide better cost. Mr. Havron advised he would like to move forward with leasing the vehicles.
  - ii. Dr. Gillam made a motion to accept the option to lease two prime mover vehicles. Seconded by Dr. Jesudass. All in favor, none opposed, motion carried.

- iii. John Hamilton made a motion to allow CATRAC to move forward with the purchase of two vehicles for staff use and deployments. Mr. Tisdell seconded the motion. All in favor, none opposed; motion carried.

## **8. New Business**

- a. County Pass Thru Funds
  - i. There has been discussion about using it for regional projects. Mrs. Kat Ruiz advised that Smart 911 and regional registry were the two prior proposed uses. Ms. McLaurin advised that there may be an overlap with CAPCOG on Smart 911. Douglas advised that he would check into that at the next meeting at CAPCOG.
- b. Strategic Planning Session
  - i. When we conducted a strategic planning session, we identified fundraising, diversify our funds, brand recognition, and the navigation center as the top priorities. It was also agreed to revisit this in 2026. It was agreed to have Mr. Havron give a snapshot of where the organization is regarding meeting the strategic goals before planning another strategic session. Mr. Havron will try to have that available at the February board meeting.
- c. SS4A Grant

CATRAC has been approached by Jonathon Feit with Beyond Lucid Technologies as a potential partner with local jurisdictions to apply for SS4A grants. The grant is for highway transportation safety dollars that are available for jurisdictions that have higher transportation safety deaths per 100,000. Much discussion ensued. Mr. Vandever advised he's previously looked at the grant, but the cost was too much for his area to do alone and would be very interested in partnering. He also stated that he believes many of the rural counties in the region may also be interested. Mr. Havron advised message to the Chiefs and see if there is any additional thoughts and add Fayette County to the list of participants and follow up offline with Mr. Vandever.

## **9. Open Discussion**

- a. None

Motion made by Dr Jesudass to adjourn the meeting.

Meeting adjourned at 1339