

**Board of Directors' Meeting Agenda**  
**February 26, 2026**  
**1pm – 3:00pm**



*(Lunch served at 12:30pm sponsored by SAM Medical & Life Assist)*

I.	<b>Call to Order</b> A. Roll Call of Board of Directors	(2 minutes)
II.	<b>Secretary's Report</b> A. Approve January 28, 2026 Meeting Minutes B. Membership Report, Attendance Tracking, & Affiliation Listing	(5 minute)
III.	<b>Treasurer's Report</b> A. Financial Report September 2025 through December 2025 B. Outstanding Accounts Receivable C. A133 Single Audit Update D. Banking Update	(15 minutes)
IV.	<b>Public Comments</b> A. Sher Isada – Dell Medical School at UT	(3 minutes)
V.	<b>Chair Report</b>	(5 minutes)
VI.	<b>Executive Director's Report</b> A. Contracts / Agreements Executed B. DSHS Designation Updates C. Strategic Plan Assessment D. RMOC Activations E. Outstanding SMAs F. Staffing Update G. 2025 Annual Report	(10 minutes)
VII.	<b>Committee Reports</b> A. Data Committee – Diana Norris B. Education/IP Committee – Rhonda Manor-Coombes C. Prehospital Committee – Dr. Emily Smith a. Whole Blood WG – Dr. Emily Kidd b. EMS Medical Director WG – Dr. Taylor Ratcliff c. Dispatch WG – Stacy Marberry D. EHS Committee – Molly Hundley-Levine a. Cardiac WG – Dr. Robert Schutt b. Perinatal WG – Dr. Jaynes c. Stroke WG – Sarah Andrews d. Trauma WG – Tara Neeley e. Pediatric WG – Dr. Shyam Sivasankar f. Mental Health WG – Annie Burwell E. Performance Improvement - Dr. Kate Remick F. Coalition & Clinical Advisory Committee – Shandel Anderson	(45 minutes)
VIII.	<b>New Business</b> A. County Pass Thru Funding & Regional Projects B. Bylaws Amendment	(25 minutes)
IX.	<b>Open Discussion</b>	(5 minutes)
X.	<b>Review Action Items</b> A. Board Meeting Minutes B. Treasurer's Report C. Bylaws Amendment	(3 minutes)
XI.	<b>Next Meeting</b> A. April 23, 2026 at Williamson County EMS Headquarters	(1 minute)
XIII.	<b>Adjourn</b>	(1 minute)

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**Board of Director's & General Assembly  
Meeting Calendar**

<b>DATE</b>	<b>MEETING TYPE</b>	<b>TIME</b>	<b>LOCATION</b>
<i>March 25, 2026</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>
<i>April 23, 2026</i>	<i>Board of Directors &amp; General Membership Assembly</i>	<i>1:00 – 3:00p</i>	<i>Williamson County EMS</i>
<i>June 24, 2026</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>
<i>July 23, 2026</i>	<i>Board of Directors &amp; General Membership Assembly</i>	<i>1:00 – 3:00p</i>	<i>Bastrop ISD</i>
<i>September 23, 2026</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>
<i>October 22, 2026</i>	<i>Board of Directors &amp; General Membership Assembly</i>	<i>1:00 – 3:00p</i>	<i>St. David's Medical Center</i>
<i>December 16, 2026</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>
<i>January 28, 2027</i>	<i>Board of Directors &amp; General Membership Assembly</i>	<i>1:00 – 3:00p</i>	<i>TBD</i>
<i>March 24, 2027</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>
<i>April 22, 2027</i>	<i>Board of Directors &amp; General Membership Assembly</i>	<i>1:00 – 3:00p</i>	<i>TBD</i>
<i>June 23, 2027</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>
<i>July 22, 2027</i>	<i>Board of Directors &amp; General Membership Assembly</i>	<i>1:00 – 3:00p</i>	<i>TBD</i>
<i>September 22, 2027</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>
<i>October 28, 2027</i>	<i>Board of Directors &amp; General Membership Assembly</i>	<i>1:00 – 3:00p</i>	<i>TBD</i>
<i>December 15, 2027</i>	<i>Board of Directors</i>	<i>1:00 - 2:00p</i>	<i>VIRTUAL</i>

***Committee Meetings are posted on the CATRAC Website.***

**For further information call (512) 926-6184, or email [administrator@catrac.org](mailto:administrator@catrac.org)**

**1120 Toro Grande Blvd, Ste 208, Cedar Park, Tx 78613 Phone 512-926-6184 Fax 512-926-2777**

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**CATRAC Staff Directory**  
**(512) 926-6184**

<u>Position</u>	<u>Name</u>	<u>Email</u>
<b>Executive Director / CEO</b>	<b>Douglas Havron</b>	<b>dhavron@catrac.org</b>
Program Coordinator	Nancy Roller	nroller@catrac.org
<b>Director of Preparedness</b>	<b>Tony Serpe</b>	<b>tserpe@catrac.org</b>
Coordinator, Special Populations	Herman Iles	hiles@catrac.org
Coordinator, Healthcare Preparedness	Adam Stocking	astocking@catrac.org
Coordinator, Healthcare Preparedness	Tre Tremillo Jr.	ttremillo@catrac.org
Training & Exercise Coordinator / Whole Blood Program Manager	Brianna Gerner	bgerner@catrac.org
<b>Director of Response</b>	<b>Daniel Sturdevant</b>	<b>dsturdevant@catrac.org</b>
EMTF Coordinator	Branden Thorpe	bthorpe@catrac.org
Emergency Operations Specialist	Jake McDonald	hmcDonald@catrac.org
<b>Director of Emergency Healthcare Systems</b>	<b>Kat Ruiz</b>	<b>kat@catrac.org</b>
Emergency Healthcare Systems (EHS) Program Manager	Jackie Hussey	jhussey@catrac.org
Data Analyst	Jasmine Castaneda de Morales	jcDemorales@catrac.org
<b>Financial Controller</b>	<b>Alesia Palmer</b>	<b>apalmer@catrac.org</b>
Staff Accountant	Lindsay Upton	lupton@catrac.org

**24/7 7-RMOC Duty Officer 512-926-6184, option 9**