

**Board of Directors' Meeting**  
**April 24, 2025**  
**12:30pm – 3:00pm**  
*(Lunch served at 12pm)*



|       |  |              |
|-------|--|--------------|
| I.    | <b>Call to Order</b><br>A. Roll Call of Board of Directors   | (5 minutes)  |
| II.   | <b>Secretary's Report</b><br>A. Approve March 26, 2025 Meeting Minutes<br>B. Membership Report   | (10 minutes) |
| III.  | <b>Treasurer's Report</b><br>A. Financial Report Jan 2025 through Mar 2025<br>B. FY26 Proposed HPP Budget  | (10 minutes) |
| IV.   | <b>EMS County Pass-Thru Funding</b>  | (15 minutes) |
| V.    | <b>Public Comments</b>   | (5 minutes)  |
| VI.   | <b>Chairman's Report</b>   | (10 minutes) |
| VII.  | <b>Executive Director's Report</b><br>A. Contract / Agreements Executed<br>B. DSHS Designation Updates<br>C. EMResource<br>D. EMTF Update<br>E. SMA Reimbursements<br>F. Committee Meeting Locations<br>G. Legislative Update<br>H. Registry Update  | (20 minutes) |
| VIII. | <b>Committee Reports</b><br>A. Data Committee – Diana Norris<br>B. Education/IP Committee – Rhonda Manor-Coombes<br>C. Prehospital Committee – Dr. Emily Smith<br>a. Whole Blood WG – Dr. Emily Kidd<br>b. EMS Medical Director WG – Dr. Andrew Chou<br>D. EHS Committee – Molly Hundley-Levine<br>a. Cardiac WG – Dr. Robert Schutt<br>b. Perinatal WG – Dr. John Loyd<br>c. Stroke WG – Sarah Andrews<br>d. Trauma WG – Tara Neeley<br>e. Pediatric WG – Dr. Shyam Sivasankar<br>f. Mental Health WG – Marisa Malik<br>E. Performance Improvement - Dr. Kate Remick<br>F. Coalition & Clinical Advisory Committee – Shandel Anderson | (45 minutes) |
| IX.   | <b>Open Discussion</b>   | (15 minutes) |
| X.    | <b>Review Action Items</b><br>A. Board Meeting Minutes<br>B. Treasurer's Report<br>C. FY2026 Proposed HPP Budget<br>D. EMS County Disbursement Plan<br>E. Performance Improvement Plan<br>F. Emergency Healthcare System Plan amendments   | (5 minutes)  |
| XI.   | <b>Next Meeting</b><br>July 24, 2025 at Jerry Wilhelm Center for Performing Arts (Bastrop)   | (5 minutes)  |
| XII.  | <b>Adjourn</b>   | (5 minutes)  |

## Board of Director's & General Assembly Meeting Calendar

| DATE                      | MEETING TYPE  | TIME                 | LOCATION                              |
|---------------------------|---|----------------------|---------------------------------------|
| <i>June 25, 2025</i>      | <i>Board of Directors</i>                                   | <i>1:00 - 2:00p</i>  | <i>VIRTUAL</i>                        |
| <i>July 25, 2025</i>      | <i>Board of Directors &amp; General Membership Assembly</i> | <i>12:30 – 3:00p</i> | <i>Bastrop ISD Performance Arts</i>   |
| <i>September 24, 2025</i> | <i>Board of Directors</i>                                   | <i>1:00 - 2:00p</i>  | <i>VIRTUAL</i>                        |
| <i>October 23, 2025</i>   | <i>Board of Directors &amp; General Membership Assembly</i> | <i>12:30 – 3:00p</i> | <i>St. David's Medical Center</i>     |
| <i>September 24, 2025</i> | <i>Board of Directors</i>                                   | <i>1:00 - 2:00p</i>  | <i>VIRTUAL</i>                        |
| <i>February 26, 2026</i>  | <i>Board of Directors &amp; General Membership Assembly</i> | <i>12:30 – 3:00p</i> | <i>Dell Children's Medical Center</i> |

**For further information call (512) 926-6184, or email [administrator@catrac.org](mailto:administrator@catrac.org)**

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| <b>CATRAC Staff</b><br><b>(512) 926-6184</b>                |                              |                        |
|---|------------------------------|------------------------|
| <b><u>Position</u></b>                                      | <b><u>Name</u></b>           | <b><u>Email</u></b>    |
| Executive Director / CEO                                    | Douglas Havron               | dhavron@catrac.org     |
| Manager, Hosp. Preparedness Program<br>(Coord. HCC-O)       | Tony Serpe                   | tserpe@catrac.org      |
| Healthcare Preparedness Coordinator for<br>HCC-M            | Bri Pizarro                  | bpizarro@catrac.org    |
| Healthcare Preparedness Coordinator for<br>HCC-N            | Herman Iles                  | hiles@catrac.org       |
| Healthcare Preparedness Coordinator for<br>HCC-L            | Adam Stocking                | astocking@catrac.org   |
| EMTF Coordinator & Regional Response<br>Manager             | Daniel Sturdevant            | dsturdevant@catrac.org |
| Emergency Operations Specialist                             | Branden Thorpe               | bthorpe@catrac.org     |
| Emergency Operations Specialist                             | Jake McDonald                | hmcDonald@catrac.org   |
| Emergency Healthcare Systems (EHS)<br>Program Manager       | Kat Ruiz                     | kat@catrac.org         |
| Emergency Healthcare Systems (EHS)<br>Program Administrator | Sangeetha Dattam             | sdattam@catrac.org     |
| Financial Controller  | Alesia Palmer                | apalmer@catrac.org     |
| Staff Accountant  | Lindsay Upton                | lupton@catrac.org      |
| Program Coordinator   | Nancy Roller                 | nroller@catrac.org     |
| Data Analyst  | Jasmine Castaneda de Morales | jcdemorales@catrac.org |