

**Board of Directors' Meeting**  
**February 27, 2025**  
**12:30pm – 3:00pm**  
*(Lunch served at 12pm)*



I.	<b>Call to Order</b> A. Roll Call of Board of Directors B. Introduction of new Board Members	(5 minutes)
II.	<b>Secretary's Report</b> A. Approve January 29, 2025 Meeting Minutes B. Membership Report	(10 minutes)
III.	<b>Treasurer's Report</b> A. Financial Report Sept 2024 through Dec 2024	(10 minutes)
IV.	<b>DSHS Program Audit</b>	(5 minutes)
V.	<b>Public Comments</b>	(5 minutes)
VI.	<b>Chairman's Report</b> A. New Committee / Workgroup Chair Introductions	(10 minutes)
VII.	<b>Executive Director's Report</b> A. Contract / Agreements Executed B. Designation Updates C. DSHS Contract Updates D. SMA Reimbursements E. Staffing Update F. RMOC Activations G. 2024 Annual Report	(15 minutes)
VIII.	<b>Committee Reports</b> A. Data Committee – Diana Norris B. Education/IP Committee – Rhonda Manor-Coombes C. Prehospital Committee – Dr. Emily Smith a. Whole Blood WG – Dr. Emily Kidd b. EMS Medical Director WG – Dr. Andrew Chou D. EHS Committee – Molly Hundley-Levine a. Cardiac WG – Dr. Robert Schutt b. Perinatal WG – Dr. John Loyd c. Stroke WG – Sarah Andrews d. Trauma WG – Tara Neeley e. Pediatric WG – Dr. Shyam Sivasankar f. Mental Health WG – Marisa Malik E. Performance Improvement - Dr. Kate Remick F. Coalition & Clinical Advisory Committee – Shandel Anderson	(45 minutes)
IX.	<b>Legislative Update &amp; Rules</b> A. Virtual Participation B. TMD Designation C. Proposed changes	(20 minutes)
X.	<b>Open Discussion</b>	(7 minutes)
XI.	<b>Review Action Items</b> A. Board Meeting Minutes B. Treasurer's Report	(4 minutes)
XII.	<b>Next Meeting</b> April 24, 2025 at Williamson County EMS	(2 minutes)
XIII.	<b>Adjourn</b>	(2 minutes)

## Board of Director's & General Assembly Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION
March 26, 2025	Board of Directors	1:00 - 2:00p	VIRTUAL
April 24, 2025	Board of Directors & General Membership Assembly	12:30 – 3:00p	Williamson County EMS
June 25, 2025	Board of Directors	1:00 - 2:00p	VIRTUAL
July 25, 2025	Board of Directors & General Membership Assembly	12:30 – 3:00p	Bastrop ISD Performance Arts
September 24, 2025	Board of Directors	1:00 - 2:00p	VIRTUAL
October 23, 2025	Board of Directors & General Membership Assembly	12:30 – 3:00p	St. David's Medical Center
September 24, 2025	Board of Directors	1:00 - 2:00p	VIRTUAL
February 26, 2026	Board of Directors & General Membership Assembly	12:30 – 3:00p	Dell Children's Medical Center

**For further information call (512) 926-6184, or email [administrator@catrac.org](mailto:administrator@catrac.org)**

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<b>CATRAC Staff</b> <b>(512) 926-6184</b>		
<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Email</u></b>
Executive Director / CEO	Douglas Havron	dhavron@catrac.org
Manager, Hosp. Preparedness Program (Coord. HCC-O)	Tony Serpe	tserpe@catrac.org
Healthcare Preparedness Coordinator for HCC-M	Bri Pizarro	bpizarro@catrac.org
Healthcare Preparedness Coordinator for HCC-N	Herman Iles	hiles@catrac.org
Healthcare Preparedness Coordinator for HCC-L	Adam Stocking	astocking@catrac.org
EMTF Coordinator & Regional Response Manager	Daniel Sturdevant	dsturdevant@catrac.org
Emergency Operations Specialist	Branden Thorpe	bthorpe@catrac.org
Emergency Operations Specialist	Jake McDonald	hmcDonald@catrac.org
Emergency Healthcare Systems (EHS) Program Manager	Kat Knight	kat@catrac.org
Emergency Healthcare Systems (EHS) Program Administrator	Sangeetha Dattam	sdattam@catrac.org
Financial Controller	Alesia Palmer	apalmer@catrac.org
Staff Accountant	Lindsay Upton	lupton@catrac.org
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