

**Board of Directors' Meeting**  
**February 22, 2024**  
**12:30pm – 3:00pm**  
(Lunch served at 12pm)

I.	<b>Call to Order</b> A. Roll Call of Board of Directors	(2 minutes)
II.	<b>Secretary's Report</b> A. Approve October 26, 2023 Meeting Minutes	(3 minutes)
III.	<b>Treasurer's Report</b> A. Financial Report Sept through Nov 2023 B. HCC Financial Transparency	(10 minutes)
IV.	<b>Public Comments</b>	(5 minutes)
V.	<b>Chair Report</b>	(5 minutes)
VI.	<b>Executive Director Report</b>	(20 minutes)
VII.	<b>Committee Reports</b> A. Data Committee – Diana Norris B. Education/IP Committee – Rhonda Manor-Coombes C. Prehospital Committee – Dr. Heidi Abraham a. Whole Blood WG – Dr. Emily Kidd D. EHS Committee – Dr. Taylor Ratcliff a. Cardiac WG – Dr. Robert Schutt b. Perinatal WG – Dr. John Loyd c. Stroke WG – Dr. Gaurang Shah d. Trauma WG – Dr. Marc Trust e. Pediatric WG – Dr. Kate Remick E. Health Care Coalition – Dr. Mark Escott	(50 minutes)
VIII.	<b>Membership Requirements</b> A. Business Associate Agreement on file B. Data Submission expectations	(20 minutes)
IX.	<b>DSHS Rule Update</b>	(20 minutes)
X.	<b>Common Badging Update</b>	(5 minutes)
XI.	<b>Open Discussion</b>	(5 minutes)
XII.	<b>Review Action Items</b> A. Board Meeting Minutes B. Treasurer's Report	(3 minutes)
XIII.	<b>Next Meeting</b> April 25, 2024 at Wimberley Community Center	(1 minute)
XIV.	<b>Adjourn</b>	(1 minute)

# 2024



## Board of Director's & General Assembly Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION
February 22, 2024	Board of Directors & General Membership Assembly	12:30 – 3:00p	Dell Children's Medical Center
April 25, 2024	Board of Directors & General Membership Assembly	12:30 - 3:00p	Wimberley Community Center
July 25, 2024	Board of Directors & General Membership Assembly	12:30 - 3:00p	Williamson County EMS
October 24, 2024	Board of Directors & General Membership Assembly	12:30 - 3:00p	St. David's Medical Center

For further information call (512) 926-6184, or email [administrator@catrac.org](mailto:administrator@catrac.org)

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## CATRAC Staff

(512) 926-6184

<u>Position</u>	<u>Name</u>	<u>Email</u>
Executive Director	Douglas Havron	dhavron@catrac.org
Director of Operations	Melissa Hamaker	mhamaker@catrac.org
Manager, HPP Response & Recovery (Coord. HCC-O)	Kelly Isham	kisham@catrac.org
Healthcare Preparedness Coordinator for HCC-M	Bri Pizarro	bpizarro@catrac.org
Healthcare Preparedness Coordinator for HCC-N	Herman Iles	hiles@catrac.org
Healthcare Preparedness Coordinator for HCC-L	Adam Stocking	astocking@catrac.org
EMTF Coordinator	Daniel Sturdevant	dsturdevant@catrac.org
Emergency Operations Specialist	Branden Thorpe	bthorpe@catrac.org
Inventory Coordinator and Exercise Assistant	Kevin Cobb (Leave of Absence)	<del>kcobb@catrac.org</del>
Emergency Healthcare Systems (EHS) Program Manager	Rachel Lindsay	rlindsay@catrac.org
Emergency Healthcare Systems (EHS) Program Administrator	Kat Knight	kat@catrac.org
Controller	Alesia Palmer	apalmer@catrac.org
Staff Accountant	Sarah Mamo	smamo@catrac.org
Executive Assistant	Nancy Roller	nroller@catrac.org
EMS Education Coordinator (PT)	Rayse Richardson	rrichardson@catrac.org
Data Analyst	Jasmine Castaneda de Morales	jcdemorales@catrac.org