

## BOARD OF DIRECTOR'S MEETING

Virtual Meeting

MARCH 26, 2025

1300-1400

1. Mr. Oakley called the meeting to order at 1301hrs. Members were encouraged to scan the QR code to capture their attendance. A quorum was present.

### **2. Secretary's Report**

- a. Dr. Samson Jesudass made a motion to approve the Feb 27<sup>th</sup> Board of Directors meeting minutes, seconded by Shandel Anderson. All in favor, none opposed, motion carries 11-0.

### **3. Treasurer's Report**

- a. The FY 26 HPP budget (07/01/2025-06/30/2025) was submitted to DSHS and is in the process of being reviewed; there are no substantial changes with regards to budget categories. The Director of Operations position is budgeted but has been left vacant. We expect DSHS to cancel the FY26 contract mid-year and replace it with an alignment to the projected RFA award, which has not come out yet.
- b. In discussions with DSHS and HHSC on indirect rate. This subjected us to disallowing multiple grant funding due to the way HHSC believes expenses should be allocated. We've been working with DSHS senior contract management leadership, and we have been given directions to disregard instructions from HHSC and move forward with 15% de minimis indirect rate effect July 1, 2025.

### **4. Public Comments – NONE**

### **5. Chair Report**

- a. Mr. Oakley began his report with a discussion around the Caldwell/Bastrop Board seat. James Green has stepped down from his role at Bastrop County First Responders. Concerns were brought forward by another member organization regarding his eligibility to serve as the representative for Bastrop/Caldwell County. The topic was reviewed by the Executive Committee previously. Mr. Green believes he is still eligible to serve.
- b. A detailed discussion occurred.
- c. Dr. Escott made a motion to vacate the board seat due to loss of eligibility and to hold a special election to nominate and elect a representative from Bastrop/Caldwell County. Clarification was made that there would not be a special election per bylaws. No second for the motion, motion failed.

- d. Further detailed discussion occurred.
- e. Dr Escott made a motion to vacate the Bastrop/Caldwell County Board Seat due to ineligibility as defined by the CATRAC bylaws and move forward with appointment of interim representative through October, at which time the board seat would have a general membership vote. Dr. Mitchell seconded the motion. Further discussion ensued.
- f. Mr. Oakley performed a roll call vote.
- g. **Results:** 7 Yes, 6 No, 2 Abstain-Motion Carries.

#### **6. Executive Director Report**

- a. Mr. Havron informed the Board of the contracts executed and the annual report is in the board packet.
- b. The board will postpone any strategic plan updates to a future meeting.
- c. Mrs. Ruiz updated the County pass through disbursement plan to allow for recent changes in EMS coverage areas. DSHS sources the funding allocation amount using run data from two years prior. Given the new changes in EMS agencies, it is proposed to update the disbursement plan. Mr. Oakley advised that historical changes were handled in this same manner. Mr. Havron advised that it was not in the document previously approved and turned into DSHS, so we wanted to encapsulate it in the document.
- d. Legislative Updates were included in the emailed board packet and will be deferred until the April meeting.
- e. Educational components are listed in the packet.

#### **7. Open Discussion**

NONE

#### **8. Adjourn**

Dr. Meza made a motion to adjourn at 1402hrs; Mr. Schuleman seconded the motion.  
Next Meeting: General Membership Meeting April 24<sup>th</sup> @ Williamson County EMS.