

CATRAC Board of Directors

Virtual Meeting

September 25, 2024

1300-1400

- I. Call to Order @ 1302
 - a. Mr. Oakley called the meeting to order at 13:02. Attendance will be tracked using the QR code provided.
- II. A-133 Single Audit Report
 - a. Mr. Oakley advised that the meeting would begin with item 3 due to auditors attending the meeting. Mr. Havron introduced Randy Walker and Sam Ludwig from Randy Walker & Co. contracted as a outside single audit, 3rd party auditors.
 - b. Mr. Walker presented an Audit Report on FY23 financial statements and provided a copy of the audit report and management letters. He advised CATRAC had no findings and a “clean” audit.
 - c. Mr. Havron advised that the financial document was included in the meeting packet.
 - d. Dr. Escott made a motion to accept the audit. Dr. Gillam seconded the motion. Motion passed unanimously.
- III. Secretary’s report
 - a. Ken Strange made a motion to approve the July 25th BOD meeting minutes. Josh Vandever seconded the motion. Motion carries unanimously.
- IV. Public Comments
 - a. None
- V. Chair Report, Benjamin Oakley
 - a. Staff reached out to committee chairs to see if they wanted to continue in the role. Still waiting for some answers. Mr. Oakley advised he would take feedback from the chairs and review attendance. Comments and discussion reference committee chair reports and responsibilities. Mr. Havron reviewed Board of Director term expiration
- VI. Executive Director Report
 - a. Mr. Havron advised the report was sent out as a part of the email packet. The report includes list of contracts and disclosure, it is long due to signing of PAA, will have long list next time as well. The final SB8 award has been sent out. There is about \$1000 left. We will review any final submissions and look to issue possibly partial scholarship.
- VII. EMS County Pass Through Eligibility

- a. Mr. Havron presented a report on agencies not in good standing and reason. Mr. Havron explained the report, how it was created, what it means.
- b. Mr. Havron recommends that the report to DSHS show all members in good standing with BAAs, exceptions for agencies that have not turned in BAA.
- c. Lengthy discussion occurred.
- d. Mr. Oakley requested a report on the lack of committee attendance as well as board meeting attendance. Mr. Havron advised they would send it with dates and will fix anything that is reported incorrectly.
- e. Dr. Escott made a motion to interpret attendance requirements listed in bylaws to include any attendance by a member of the agency to count as member representative in attendance.
- f. More discussion occurred. Dr. Escott withdrew his motion.
- g. Mr. Havron recommended using BAA status for eligibility for EMS County Pass Through fund.
- h. Ken Strange made the motion to use BAA status to determine membership status for this year. John Hamilton seconded the motion.
- i. Further discussion on Mr. Strange's motion. Mr. Havron advised that the senior leadership of the agencies were well aware of BAA implications.
- j. Motion was restated for the board. Mr. Oakley asked if anyone would like to vote no. There were none. Mr. Oakley asked if anyone would like to abstain. Mr. Havron advised that Dr. Meza and Dr. Gillam have dropped off and would be marked as abstained. Mr. Oakley ensured there was still a quorum for the vote. A quorum was in attendance. Motion passed.
- k. Mr. Luckritz requested the board revisit the language in the by-laws in relation to defining member representative.

VIII. Committee Case Review

- a. Deferred

IX. DSHS Rules Update

- a. Deferred

X. Review Action Items

- a. Mr. Oakley offered a last opportunity to have any discussions needed.

XI. Mr. Strange made a motion to adjourn the meeting. Dr. Escott seconded.

Meeting adjourned at 1418

Next meeting General Membership Meeting on October 25th at St. Davids Medical Center.