



**Capital Area of Texas Regional Advisory Council  
Executive Board Meeting  
December 17, 2020  
12:00pm – 2:00pm  
Virtual**

**[MS Teams Meeting](#)**

**Dial-in # 469-480-8158 | ID 911 226 90#**

**Minutes – DRAFT**

**I. Call to Order**

The meeting was called to order at 12:04pm.

**A. Roll Call of Executive Board**

Ben Oakley (Chair), Karla Jones (Vice Chair), Ken Strange, Terri Thompson, Sarah Leach, Wesley Alexander, David Golder, Mike Knipstein, James “Scooter” Green, Jim Jewell, Kim Barker, Ernest Gonzales, and Adam Thompson.

*CATRAC Staff:* Melissa Hamaker, Randy Crutsinger, Pamela Wolfe, Evelyn George, Slade Willes, and Marybeth McAndrews.

**B. Introduction of Guests**

Cassie Campbell, Trauma Service Line Director with Dell Children’s Medical Center.

**II. Minutes**

**A. Approve November 2020 Executive Board Minutes**

Motion: Mike Knipstein

Second: Ernest Gonzales

Vote: 12/0

**III. Financial Report**

Financial documents available to board via packet for review. There were no questions.



#### **IV. Chair Report**

Thomas Goodwin formally submitted his resignation from the Executive Board.

Motion: Jim Jewell

Second: Sarah Leach

Vote: 12/0

Thomas recommended Missy Grater, District Chief of Llano County EMS. Board discussed briefly that there is currently a Board Member from San Saba, which may cause conflict, and the discussion was tabled.

#### **V. Executive Director Report**

Over 23 million PPE has been distributed from the Expo Center. CATRAC currently has 282 contracted staff from BCFS, with more to come, and the state contracted 10,000 throughout Texas. The hospitals in LMNO regions are at high capacity and a mass fatality trailer has been sent to the Waco area. CATRAC is interviewing for the HCC-N Healthcare Prep Coordinator and hope to have the position filled by Christmas. EMTF Coordinator, Chance Karshens, is researching space for the Austin Regional Infusion Center.

#### **VI. Public Comments**

There were no public comments.

#### **VII. Action Item: Jenny Fritz Voting Member Request**

The Board discussed Jenny's request and some concerns were brought up.

There was no motion and Ben Oakley will follow up with Jenny.

#### **VIII. Discussion: Statewide Wristband Project and SB500**

The project will move forward in 2021 and there is a possibility of forming a workgroup. A deadline of June 30<sup>th</sup> was set as a date to share CATRAC's progress with the project.

CATRAC plans to purchase two trucks with the leftover SB500 funds and have received a few quotes so far.

#### **IX. Discussion: Interim Strategic Plan**

The Board Chair and Co-Chair determined that a strategic meeting be held by the Board to identify stakeholders.

#### **X. Action Item: Executive Board Officer Elections**

The current officers nominated themselves for re-election and there was no additional interest from the Board.



Motion: Ernest Gonzales  
Second: Wesley Alexander  
Vote: 12/0

**XI. COVID-19 Reports from Executive Board Members**

The present Board Members reported out. Baylor Scott & White Llano is transitioning to Mid Coast Health System as of 1/1/21. Round Rock ICU beds increasing from 18-22 and 3-4% increase penetrating trauma. St. David's North Austin Medical Center has given close to 50 infusions at the hospital.

It was announced during this time that the TETAF Board voted Christine Reeves as Chair, replacing Eric Epley.

**XII. Committee/Workgroup Action Items**

There was no Committee/Workgroup Action Items.

**XIII. Next Meeting Action Items**

Pulsara discussion to remain on the agenda for the next meeting.

**XIV. Discussion**

There was no discussion.

**XV. Adjourned**

Meeting adjourned at 1:22pm.  
Motion: Karla Jones  
Second: James "Scooter" Green