

**Capital Area Trauma Regional Advisory Council
General Membership
July 25, 2019
1:00 – 3:00 pm
St. David's Medical Center, Medical Office Building (MOB),
5th Floor Classrooms
(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX**

Minutes

- I. Call To Order
The meeting was called to order by Ben Oakley at 1:03 pm.
- II. Welcome and Introductions
 - A. Roll Call of Executive Board
Ben Oakley conducted roll call of the Executive Board members.
 - B. Introductions of General Membership and Guests
General Membership attendees introduced themselves and the agency they represented.
- III. Approval of Minutes
 - A. April 25, 2019: General Membership
The minutes from the April 25, 2019 General Membership meeting were presented. A motion was made by Mike Knipstein and seconded by Scooter Green. The general membership and executive board voted to approve the minutes 50/0.
- IV. Public Comments
None were made
- V. Treasurer & Financial Report
Robin Wiatrek presented the financial report and provided hardcopies to the Executive Board and General Membership.
 - FY19 EMS/RAC - \$238,956
 - RAC I \$111,676 (May 1, 2018-August 31, 2019)
 - RACII (formerly Tobacco) \$127,280 (Sept 1, 2018-August 31, 2019) – There is \$5,098 still available for regional projects and education. Any requests need to be submitted using Committee Project Worksheet.
 - FY19 EMS County: \$152,487 (May 1, 2018- August 31, 2019)
 - FY20 EMS County: \$179,093 (May 1, 2019- August 31, 2020)
 - FY20 HPP \$1,339,137 (July 1, 2019-June 30, 2020)
 - HPP HCC-O \$713,394
 - FY20 LPG - \$26,335 (May1, 2019-August 31, 2019)
Pre-hospital agencies interested in applying for the Local Project Grant funds need to fill out an application form. CATRAC will make the purchases by August 31st and transfer property to agencies.
- VI. Chair Report
Dr. Gonzalez was unable to attend today. Ben Oakley reported that he appreciates work that's being done in the committees. If any committee knows of funding

opportunities that will support the committee, let us know and the RAC will support you at that.

VII. Executive Director Report

For the past 6 months, CATRAC has had a lot of staff transition. We have filled two vacancies (Healthcare Preparedness Coordinators in TSA-M, Trish Herbelin and TSA-N, Chelsia Elmore). Coordinator for TSA-O and Inventory Coordinator positions are still vacant. Robin Wiatrek, Deputy Director, is also leaving to work for the City of Austin.

VIII. DSHS/HHSC Update

No updates

IX. TETAF Update

Dave is going to email a link to the latest publications from TETAF on changes coming from bills that have passed (Stop the Bleed for schools, Driver Responsibility Bill changes, Maternal and Perinatal Designations, \$2 million coming to RACs, etc.).

X. Legislative Updates

See TETAF update

XI. Action Item: DBA of CATRAC Name

The Executive Board has been discussing for several months our name and identity. Since CATRAC does more than just trauma, we want to rebrand to Capital Area Of Texas Regional Advisory Council to better represent what we do. As a DBA, we can change this quickly and easily. Approximately \$1,000 to make this happen. CATRAC staff and an attorney will complete this. A motion made by Katie Foarde to go forward with the dba and seconded by Adam Johnson. The motion carried 41/0.

XII. Discussion: CATRAC Bylaws

The General Membership must review and approve the CATRAC Bylaws each October. The Executive Board acts as bylaws committee. Staff members requested that the membership offer their input and share their opinions on the bylaws. Past suggestions have included adding a tertiary voting member. Any committee or board changes. Objectives, organization, etc.

XIII. CATRAC Membership Dues

Many agencies are past due. Please double-check to see if your agency has paid . Contact Melissa and your accounting department. Next year's dues increase information was included with the invoice.

XIV. Committee Reports

- Pre-hospital - Common Badging project is stuck. They need hospital contact information to move forward.
- Injury Prevention - workgroup meetings for Adult Falls and Child Passenger Safety group. CATRAC has purchased CPS tech equipment to teach classes in the region, so members can check out equipment to teach. They are also researching whether a CATRAC license is possible for Stepping On.
- Education - have not met in a few months. Looking for a co-chair. Please let Melissa know if you are interested.
- Trauma Systems & Operations - Developing workgroups for cold stored whole blood and for trauma alert red/blue criteria. Tabled case review as there were no

suggestions for it. Data collection, trying not to duplicate efforts and not to gather data that isn't being used.

- Stroke - Get with the Guidelines (redo regional guidelines) Need input from Medical Directors. LVO and VAN (visual/aphasia/neglect). Removing "emergency" replace with "rapid". Look at why we put certain numbers in the guideline we currently have. Melissa will send this out so we can provide feedback. Stroke meets at 11:00 on General Membership dates. Once guideline has consensus, it will come to General Membership for a vote. Our region is doing well as far as TPA administration and other stroke treatments. August 19 DSHS meeting regarding stroke, this committee will have pre-conference call to discuss changes and prep for meeting (August 15).
- Cardiac - last meeting in April, revamping Field Guide. Pre-hospital cath Lab activation for STEMI. Hospital protocol for hydration (3ml/kg bolus once cath lab is activated) to prevent acute kidney injury (dyes used for cath can be damaging without hydration).
- Perinatal & Maternal - Discussed identifying leadership and getting cross section on maternal and neonatal. Discussed data and case studies. Evacuation equipment into facilities for disaster preparedness & response.

XV. HPP/EMTF Update

A. Healthcare Coalitions TSA's L, M, N, O

The Coalition is working on Surge Exercises for moving of patients from one facility to another (20% of the facilities capacities). Review ASPR work plan (5 year exercise requirements). Full scale exercise with CAPCOG in February 2020. Contact CATRAC duty officer hospitals need to transfer HCID patients and they will contact EMTF.

B. Emergency Medical Taskforce-7 (EMTF-7)

Please fill out the EMTF-7 Texas Disaster Volunteer Registry and the EMTF-7 Membership Form to join.

XVI. Hospitals Update (All Levels)

Lakeway will be surveyed April 2020 for Level 4 Trauma, SWRR will be re-surveyed in May 2020 for Level 4. BSW opening in Buda in January, BSW in Oak Hill soon after. (Same size as Pflugerville - 100 bed). Pflugerville and Buda will be able to expand upward. (Pflugerville now has ICU open).

XVII. Other Business

CATRAC has several more Stop the Bleed kits for distribution. Please contact Craig Maatta to pick up. Individual give-away kits are available to give to the public for Stop the Bleed. CATRAC will give them out to agencies 10 at a time. Contact Melissa or Craig to request them.

XVIII. Adjourn

The meeting adjourned at 2:24 pm.