



**Capital Area Trauma Regional Advisory Council  
General Membership  
October 31, 2019  
1:00 – 3:00 pm  
St. David's Medical Center, Medical Office Building (MOB),  
5th Floor Classrooms  
(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX**

**Minutes**

**I. Call to Order**

The meeting was called to order by Dr. Ernest Gonzalez at 1:09 pm.

**II. Welcome and Introductions**

**A. Roll Call of Executive Board**

Dr. Gonzalez conducted roll call of the Executive Board members.

**B. Introductions of General Membership and Guests**

General Membership attendees introduced themselves and the agency they represented.

**III. Approval of Minutes**

**A. July 25, 2019: General Membership**

The minutes from the April 25, 2019 General Membership meeting were presented. A motion was made by Ken Strange and seconded by Katie Foarde. The general membership and executive board voted to approve the minutes 42/0.

**IV. Public Comments**

None were made.

**V. Treasurer & Financial Report**

Dave went over the budget summary handout that was provided to the group. Healthcare Coalitions L, M, N, and O have \$ 302,670.00 in FY19 carry-forward funds to spend. Some have discussed using the funds for DECON equipment, medsleds, radios, and other equipment needed for emergency/disaster response. Melissa went over the process of submitting committee requests for project funding. To submit a request, fill out the project request form on the CATRAC website.

**VI. Chair Report**

Dr. Gonzalez encouraged members to attend GETAC and state meetings to be a voice for CATRAC and the region. He thanked members for their continued participation and hard work within our committees.

**VII. Executive Director Report**

CATRAC currently has several open positions: Deputy Director, Preparedness Director, and Healthcare Coalition Coordinator for HCC-O. Kevin Cobb was hired as the new Inventory Coordinator and Exercise Assistant. Dave reminded members to make sure they sign in to get credit for attending meetings.

## **VIII. Committee Reports**

- Education Committee: Matt Biasatti provided the report. Members discussed organizing a regional education workshop and Williamson County EMS's new Stop the Bleed program.
- Pre-hospital Committee: Malissa Mieth provided the report. Bringing back triage tag day beginning January 14<sup>th</sup>. The group also discussed organizing a medical director/physician committee separate from other meetings to openly discuss best practices and any issues.
- Perinatal Committee: Dave Reimer provided the report. Main topic of discussion was the Texas Collaborative for Healthy Mothers and Babies and getting members involved with the group. One of the committee's main goals is to start collecting data. Also discussed NICU and pediatric medsleds.
- Injury Prevention Committee: Kristin Hullum provided the report. Committee members suggested changes to the committee responsibilities listed under the bylaws. Also discussed increasing fall prevention training and Child Passenger Safety Technician scholarships available through CATRAC.
- Stroke Committee: Dr. Rutledge provided the report. Committee members have been working to update the stroke transport plan and intend to present an updated plan at the next meeting. They had a presentation on Worse Outcomes After IHT for EVT.
- Trauma Systems & Operations Committee: Jim Jewel provided the report. The group discussed the Cold Stored Whole Blood Workgroup report. Discussed storage and utilization and how to reduce waste.

## **IX. Action Item: CATRAC Bylaws**

The General Membership voted and approved changes to the bylaws as presented. See the attached document. Ken Strange made a motion to approve the changes and Scooter Green seconded. The motion carried 38/0.

## **X. Action Item: Executive Board Elections**

Dr. Gonzalez appointed Dr. Marc Trust as the interim representative for the Lead Facility position. The General Membership elected the following representatives via ballot:

- Caldwell County – James “Jim” Jewel
- Fayette County – Sharon Muzny
- Lee County – Rodney Mersiovsky
- Llano County – Thomas Goodwin
- Lead Pediatric Facility – David Golder
- Trauma Physician – Dr. Ernest Gonzalez
- Registered Nurse – Kimberly Barker
- At-Large – Dr. Ira Wood

## **XI. Presentation: CATRAC Training Equipment - Child Passenger Safety Tech**

Kristin Hullum presented Child Passenger Safety Training equipment purchased by CATRAC. The equipment is available for checkout for CATRAC members. Equipment includes various car seat models over several age ranges, a dial-a-belt seat, huggable images (training dolls), a scale, and LATCH manual. CATRAC is also providing 10 scholarships for Child Passenger Safety Technicians.

**XII. CATRAC Membership Dues**

Next year membership dues may be significantly higher for many of our members. They will continue to rise over the next three years. Please expect invoices to go out in January.

**XIII. HPP/EMTF Update**

**A. Pediatric Workgroup – Need Physicians and Nurses**

Per our HPP requirements, healthcare coalitions are required to create a regional plan and conduct a tabletop exercise to specifically apply to a pediatric mass casualty event. To ensure the plan covers all regional healthcare gaps, our coalition will need a clinical advisory group to review plans prior to submission. Please contact the CATRAC office if you are interested in serving on the group.

**B. Healthcare Coalitions TSA's L, M, N, O**

The coalitions are working towards drafting a Pediatric Annex for each region. HCC-O is also working on the regional full-scale exercise scheduled for February 5<sup>th</sup>, 2020.

**C. Emergency Medical Taskforce-7 (EMTF-7)**

A handout was provided to the group detailing EMTF-7 and statewide EMTF updates.

**XIV. DSHS/HHSC Update**

No update was provided.

**XV. TETAF Update**

No update was provided.

**XVI. Legislative Updates**

No update was provided.

**XVII. Hospitals Update (All Levels)**

There were no updates reported at the meeting.

**XVIII. Other Business**

There was no further discussion.

**XIX. Adjourn**

The meeting adjourned at 2:30pm.