

**Capital Area Trauma Regional Advisory Council  
Executive Board Meeting  
June 28, 2018  
12:00pm – 2:00pm  
CATRAC Offices  
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

**Minutes**

**I. Call To Order**

The meeting was called to order by Dr. Ernest Gonzalez, and began with roll call of the Executive Board.

**A. Roll Call of Executive Board**

Kimberly Gill, Dr. Robert “Bob” Stewart (CC), Dr. Ernest Gonzalez, Karla Jones (CC), Dave Golder, Ken Strange, James “Scooter” Green (CC), Darlene Parker (CC), Sharon Muzny, Rodney Mersiovsky (CC), Cristy Knapp (CC), Dr. Ira Wood, Adam Johnson, and Mike Knipstein.

**B. Introductions of General Membership and Guests**

Frank Urias, Seton Dell Children’s Medical Center

**II. Minutes**

**A. Approve May 24, 2018, Executive Board Minutes**

A motion to approve the minutes as presented was made by Dr. Ira Wood. Kimberly Gill seconded the motion and the motion carried.

**III. Public Comments**

There were no public comments today.

**IV. Treasurer & Financial Report**

Robin Wiatrek presented the financial report for April. There was some confusion as to what the difference is between indirect and direct HPP funds. Dr. Gonzales requested that staff define what indirect and direct HPP funds are and what they are used for in the budget.

**V. Chair Report**

- In the last meeting, Dr. Gonzalez requested that Board members email him any ideas on getting different sources of revenue. He received a response from Dr. Wood suggesting that CATRAC offer education programs to pre-hospital agencies for a fee. No other Board members offered a suggestion.
- Dr. Gonzalez would like to have a breakdown of all the grants regarding what areas they address. He also wants to review whether the community values what CATRAC is addressing.
- Dr. Gonzalez suggested that the Board consider changing CATRAC’s name. He would like for “Trauma” to be taken out of the name because there is a misconception that all CATRAC does is trauma related. This affiliation seems to devalue the work that CATRAC does in other areas like perinatal and stroke. Dave Golder made a motion for staff to investigate the cost of changing CATRAC’s name and the process. Dr. Wood seconded the motion and the motion carried.
- EMResource usage in the region was discussed. Staff needs to clarify that hospitals’ bed status report is needed daily. The hospital status needs to be updated daily. Adam Johnson suggested that facilities should be able to set

time frames for closure, so that a “closed” status doesn’t stay if someone forgets to change it. He also suggested that hospitals receive reminders if their status remains closed, so they don’t forget to change it back. The Board discussed ED status meaning of saturation vs. high volume. Definitions need to be clear; colors should also coincide with status. Dr. Gonzalez moved to remove “High Volume” from ED status on EMResource. Adam Johnson seconded the motion and the motion carried.

**VI. Executive Director Report**

CATRAC staff to include Ron Weaver and Joy Worsdale were deployed to provide support for coordinating response assets and obtaining potential Long Term Care Beds needs during the June 26, 2018 Coryell Memorial Hospital explosion. No beds were needed, but 70 beds had been obtained just in case.

**VII. DSHS/HHSC Update**

Robin Wiatrek attended a Texas Department of State Health Services (DSHS) stakeholder meeting for the 2020-2021 Biennium Legislative Appropriations Request. This meeting outlined the priorities being proposed by DSHS during the 2020-2021 Biennium and allowed for public testimony by stakeholders to provide input on funding. Several focus areas were listed by DSHS including maternal and behavioral health. Stakeholders also provided testimony for increased funding for RACs, EMS/Trauma Funding, HIV prevention, maternal and child health initiatives, chronic disease prevention, and tobacco prevention.

**VIII. TETAF Update**

No update

**IX. Discussion Item: CATRAC Dues Increase Workgroup**

Several Executive Board members attended a workgroup meeting prior to the board meeting to discuss CATRAC increasing membership dues. The workgroup discussed having a tiered approach, so that agencies would have time to adjust to the increase. Several Board members suggested that the total amount should be equal to the amount CATRAC receives in grants, so that the RAC can be self-sufficient. The Board recommended identifying how much money CATRAC would need in order to be self-sufficient. The Board preferred billing hospitals per licensed bed over designation level.

**X. Legislative Updates**

No update

**XI. HPP/EMTF Update**

**A. Healthcare Coalitions TSA’s L, M, N, O**

**i. Letter to Hospital CEOs Regarding DECON**

TSA-O Coalition members would like a letter to be distributed to CEOs regarding DECON and OSHA requirements. The Board would like to look over the letter before it gets disseminated. CATRAC staff will send the letter to Board members for review via email.

**B. Emergency Medical Taskforce**

No update

**XII. Committee/Workgroup Reports and Action Items**

None were discussed.

**XIII. Hospitals Update (All Levels)**

- Dell Children's Medical Center is having some work completed on their helipad. It will remain open.

**XIV. Other Business**

None were discussed.

**XV. Review Follow-Up/Action Items**

None were discussed.

**XVI. Discussion**

None were discussed.

**XVII. Adjourn**

The meeting was adjourned.