

**Capital Area Trauma Regional Advisory Council
Executive Board Meeting
March 22, 2018
12:00pm – 2:00pm
CATRAC Offices
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

Minutes

I. Call To Order

The meeting was called to order at 12:04pm by Dr. Gonzalez, and began with roll call of the Executive Board.

- A. Executive Board Attendees: Kimberly Gill (CC), Dr. Robert “Bob” Stewart (CC), Dr. Ernest Gonzalez, Scott Fernandes, Dave Golder, James “Scooter” Green, Ben Oakley, Darlene Parker (CC), James “Jim” Jewell (CC), Sharon Muzny, Rodney Mersiovsky, Cristy Knapp (CC) and Mike Knipstein (CC).
- B. Introductions of General Membership and Guests
Keith Noble, Austin/Travis County EMS

II. Minutes

- A. Approve February 22, 2018, Executive Board Minutes
A motion to approve the minutes as presented was made by Rodney Mersiovsky. Jim Jewel seconded the motion and the motion carried.

III. Public Comments

There were no public comments today.

IV. Treasurer & Financial Report

The Board reviewed January’s financial reports. TSA-O has spent 60% of the HPP budget. TSA L, M, N, and EMTF-7 have spent significantly less, because of the delay in hiring staff for those areas and also we haven’t spent any funds on contractual yet. CATRAC didn’t raise very much money on Amplify Austin Day. We would like to get corporate sponsors in the future. DSHS published their budget showing where the budget is going. Dave will email out to the group.

V. Chair Report

Dr. Gonzalez would like to focus on creating value within CATRAC. He attended meetings with A/TCEMS and Hays County EMS. Both groups reported that they had no way to communicate with one another for mutual aid purposes. Dr. Gonzalez would like for CATRAC to provide a way in which the agencies can better communicate with one another. One possible solution could be CodeRed. Dr. Gonzalez will take this information back to the group. Dr. Gonzales would also like committee chairs to send updates to CATRAC regarding what work their committee have been focusing on and accomplishing. He would like committee updates to be sent to the members a week prior to the General Membership meeting. The Trauma Systems & Operations Committee is working on a trauma plan. It needs to be reviewed and completed. It might be voted on during General Membership. The group discussed the recent bombings in Austin. Dr. Gonzalez discussed some of the problems he experienced when dealing with multiple law enforcement agencies in ER. Would like there to be some sort of coordinator or liaison for these types of incidents.

VI. Executive Director Report

Dave gave a DSHS and TETAF update reported below. He had nothing else to report.

VII. DSHS/HHSC Update

DSHS is still experiencing a staff shortage. The new maternal rules that will soon be out are similar to the trauma and neonatal rules. CATRAC's Perinatal Workgroup will be for both neonatal and maternal designations.

VIII. TETAF Update

Robin Wiatrek, Dave Reimer, and Dave Golder have applied to be members on different committees. Dave will send out information on becoming a member of a committee via email to Board members.

IX. Local Project Grant (LPG) Allocation

CATRAC has \$20,118 allocated for LPG. Robin proposed to the Pre-Hospital Committee that they either do several mini grants or decide on regional project. The group decided to fund more trainers for Stop the Bleed and supplies. Eligible agencies could possibly receive a kit. Simulators are approximately \$500 each, so possibly 44 kits could go out.

X. Discussion Item: CATRAC Dues Increase

CATRAC staff would like there to be an Executive Board Workgroup to discuss increasing membership dues. The group would review different categories and methods of establishing the amount to be paid by different agencies.

XI. FY19 HPP Amend to Extend

CATRAC staff submitted the HPP Amend to Extend. Each budget period is one year out of a five year contract.

XII. Legislative Updates

There were no legislative updates to report today.

XIII. HPP/EMTF Update

- A. Healthcare Coalitions TSA's L, M, N, O: Ron Weaver reported that they are presently working on conducting an exercise for the Coalition Surge Tool. As part of DSHS requirements, our coalition has to surge 20% of the region's acute care beds during a tabletop exercise. The number of beds surged has to be based on the numbers on the day of the exercise.
- B. Emergency Medical Taskforce: Chance Karshens, the EMTF-7 Coordinator, is still working on inventory with Brad. The BATAAN death March is coming up at White Sands Missile Range in New Mexico. He's been having problems getting volunteers to help with patients, because of the medical liability of treating patients outside of Texas at a military base.

XIV. Committee/Workgroup Reports and Action Items

- Pre-Hospital Committee – Will be reviewing MCI plan and see if there needs to be any revisions to the stroke severity scale and see whether everyone is using the Cincinnati Scale. Also would like to see whether our region might want to use a different scale that addresses large vessel occlusions and transporting specifically. Triage Tag Day is April 3rd!

XV. Hospitals Update (All Levels)

- CATRAC attended St. David's South Austin Medical Center's ACS survey.
- Dave Golder invited CATRAC staff to attend Dell Children's Medical Center's ACS survey in April.

XVI. Other Business

There was no other business today.

XVII. Review Follow-Up/Action Items

There was no further discussion

XVIII. Discussion

There was no further discussion.

XIX. Adjourn

Scooter Green made a motion to adjourn the meeting and Jim Jewel seconded. Dr. Gonzalez adjourned the meeting at 1:50pm.