



**Capital Area Trauma Regional Advisory Council
Executive Board & General Membership
July 23, 2015
1:00 – 3:00 pm
St. David's Medical Center
5th Floor Auditorium
919 East 32nd Street, Austin, TX**

Meeting Minutes

- I. **Call To Order**
 - Roll Call – The meeting was called to order by Scott Fernandes at 1305 and began with roll call. Quorum with 11 Board members present.
 - Introductions – Scott Fernandes asked those present at the meeting that were not included in roll call to introduce themselves. There were 48 in attendance.
- II. **Approval of Minutes**
 - **April 23, 2015, Executive Board & General Membership**

A motion was made by James "Scooter" Green to accept the minutes as presented, seconded by Dr. Drue Ware. 11 voted in favor, none opposed. Motion carried.
 - **June 25, 2015, Executive Board**

A motion was made by Dr. Drue Ware to accept the minutes as presented, seconded by Karla Hosick. 11 voted in favor, none opposed. Motion carried.
- III. **Public Comments** - There were no public comments today.
- IV. **Treasurer & Financial Report** - Marilyn Hollingsworth presented today's financial report. She advised that the report reflects figures as of May 31st, 2015. She advises that they are working on the closeout of the OASPR (HPP) grant which ended on June 30th. A motion was made by James "Scooter" Green to accept the financial report as presented, seconded by Dr. Drue Ware. 11 voted in favor, none opposed. Motion carried.
- V. **Chair Report** – There was no chair report presented today.
- VI. **Executive Director Report** - Dave Reimer presented the Executive Director report. Dave gave a brief update on the status of the grants. He advised that the OASPR (HPP) grant will continue to be on a one year cycle. He advised that the EMS/RAC grant budget slightly increased, but the EMS/Tobacco grant budget has pretty much stayed the same. Dave continued by stating that he is planning on getting more engaged with Freestanding ED's as the number of FSED's has increased substantially, and more will follow on that. Dave reported that CATRAC will be increasing the membership dues and he is hoping to increase that over the next 1-2 years to be mindful of all of the CATRAC Member's budgets. Dave reported that Acadian has acquired Capital Ambulance, and they will be taking over their operations on July 27th. A representative from Acadian reported that this has added approximately 23 ambulances and 115 employees. This means that Acadian will now be the 911 provider for San Saba County. Dave also reported that Georgetown Fire Department is now a member of CATRAC. A representative from Georgetown Fire Department reported that they will be taking over EMS in the City of Georgetown and it's ETJ on October 1st, and they will begin with 3 fulltime units plus 1 demand unit.
- VII. **Executive Board Action Items** - There were no Executive Board Action Items today.
- VIII. **DSHS Update** - Daniel Williams from DSHS provided information on rule updates. He reported that Senate Bill 1899 was enacted on June 19th and requires all EMS Providers to hold a long term lease or own all EMS Equipment, which will mean that DSHS will be tracking serial numbers. He also reported that House Bill 2770 passed which requires each agency to have a Designated Infection Control Officer.

IX. Trauma Centers Update

- Diana Kraus from Dell Children's reported that they are preparing for the ACS verification visit. Diana reported that Mike Hastings is leaving for Washington and his last day is May 22nd so she is in need of a replacement and will have several job openings soon.
- Dr. Aydelotte reported that UMC-Brackenridge just completed their re-verification this past weekend. He also reported that construction is going well on the new Brackenridge.
- Dr. Ware from Seton Williamson reported that things are going well, and their geriatric trauma service is continuing to operate well

- X. Emergency Medical Task Force Update** - Curtis McDonald from EMTF7 presented the EMTF Update. He reported that they have been working on revenue streams for the EMTF Program. He reported that the EMTF Budget is presently \$147,000. They were able to secure some funding through the recent legislative session, but the funding is approximately \$12 million short of what they were asking for. He reported that an updated MOA would be coming out soon.

XI. County Representative Updates

- **Bastrop** - James "Scooter" Green reported that the County just completed a new contract with Acadian.
- **Blanco** - Ben Oakley reported that Dr. Manifold is rolling out protocol updates in August which will add many new exciting interventions and medications. He also reported that Blanco EMS is having a hiring process for Paramedics, with applications due by tomorrow.
- **Fayette** - Sharon Muzny reported that they recently completed an EMR Class. She also reported that many exciting events are coming up, including the County Fair which will include ZZ Top.
- **Llano** - Cristy Knapp reported that they will be hiring over the next couple weeks, and the new Baylor Scott & White hospital in Marble Falls will be opening on August 3rd.
- **Burnet** - Darlene Parker reported that they will be converting their 5th ambulance to a Full-Time ambulance starting this Sunday. She also reported that Lakefest is coming up August 7th through 9th, and that MFAEMS is very excited about the opening of the new hospital.
- **Lee** - Rodney reported that he purchased B&M Ambulance on June 1st and is working on re-branding it as Lee County EMS.
- **Travis** - Keith Noble reported that Austin/Travis County EMS will soon be fully staffed with the completion of their next academy. He also reported that Dr. Hinchey is departing and Dr. Cabanas will become the Interim Medical Director.
- **Hays** - Gary Langshaw reported that they will be hosting a Car Seat technician class in Buda from August 31st through September 3rd.

XII. Committee/Workgroup Reports and Action Items

- **Air Medical** – [James "Scooter" Green & Terri Thompson] Terri Thompson reported that they are working on the standardized call taking questions in order to facilitate faster requests for aircrafts. She reported that they also talked about the helipad camera project which under the direction of Casey Ping.
- **Bylaws** – [vacant] Dave Reimer reported that the Bylaws will be re-visited in October and that a group will be getting together next month to begin reviewing them.
- **Cardiac Care/Mission Lifeline** – [Dr. Wozniak & Dr. Gigliotti] Amy Jones reported that the committee met yesterday and they had a great discussion regarding where they are heading. She solicited feedback and input for the future of the committee.

- **Education – [Sarah Leach]** Robin Wiatrek reported that there is a Trauma Injury Prevention workshop being offered by TETAF and the Education Committee is offering a subsidy for this registration. Interested parties should complete a request form on the CATRAC website. Kim Gill reported that the TNCC course being sponsored by CATRAC will be on October 10th and 11th at Lakeway Regional Medical Center, 20 spots are available. Kim also reported that there will be ATCN courses in Lubbock and Dallas - this information will be available on the CATRAC Website. The San Antonio chapter of the ENA will be hosting an essentials of Emergency Nursing conference between September 9th and 11th.
 - **Injury Prevention – [Stewart Williams & William Sefcik]** Robin Wiatrek reported that the injury prevention survey data has been reviewed, although they are still missing submissions from some jurisdictions. She reported that they have had interest from CAPCOG regarding fall prevention and they would like to collaborate during Fall Prevention Week. She reported that Safe Kids Austin is having a networking event tonight from 5pm to 7pm. She reported that the next meeting will be on October 22nd.
 - **Performance Improvement -Trauma – [Dr. Aydelotte]** Performance Improvement did not meet this past month, the next meeting is scheduled for August.
 - **Pre-Hospital – [Robert Hartigan & Keith Noble]** Robert Hartigan reported that the committee talked about PPE equipment caches in accordance with the new Ebola Grant. He reported that they have talked about standardizing rehab protocols among EMS agencies. He reported that CATRAC still has some MCI Kits that need to be distributed throughout the region. He reported that the committee is working on scheduling a pre-hospital trauma triage day. He reported that Pflugerville FD (TSED 3) is now running ALS first response. Lake Travis Fire Rescue is hiring 15 people. He also reported that UMCB has over 100 backboards that need to be picked up.
 - **Regional Preparedness & Response – [Freddy Krail]** The next RPRC meeting will be in August.
 - **Stroke - [Dr. Pulido & Dr. Miley]** Whitney reported that the Stroke Committee met today and they are restructuring the subgroups in order to make for more efficient meetings and they are doing a survey to determine the best times to meet. She reported that Diana Barrett from American Heart Association presented the regional stroke data, and reported that tPA usage is at approximately 11%, which is 1% above the national average.
 - **Trauma Coordinators/Registry – [Karla Hosick & Diana Kraus]** Karla reported that they reviewed a bunch of concerns regarding Trauma Registry today, and they are working to meet with the State to resolve these issues. She reported that there is an ICD10 coding course for trauma coming up and to contact Diana Kraus for more information. Karla reported that they also had a good discussion on EMResource today.
- XIII. **Events / Exercises** - Glenn reported that in lieu of hospitals and public safety doing separate full-scale exercises in November, everyone will be joining together for one big exercise this year.
- XIV. **Other Business**
- Dave Reimer reminded everyone to update their membership forms based on staff changes.
 - Sharon Muzny presented about the Master of Public Affairs program available through UT Austin.
- XV. **Discussion / Scuttlebutt**
- There was no discussion or scuttlebutt.
- XVI. **Adjourn**



- A motion to adjourn the meeting was made by James "Scooter" Green, seconded by Kim Gill. 11 voted in favor, none opposed. Motion carried.

Respectfully Submitted,
Ben Oakley, BA, LP
Board Secretary - CATRAC

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Executive Board & General Membership
July 23, 2015
1:00 – 3:00 pm
St. David's Medical Center, Medical Office Building (MOB),
5th Floor Classrooms
(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX**

Agenda

- I. Call To Order
 - Roll Call of Executive Board & General Membership Voting Members
 - Introductions
- II. Approval of Minutes
 - April 23, 2015, Executive Board & General Membership
 - June 25, 2015, Executive Board
- III. Public Comments
- IV. Treasurer & Financial Report
- V. Chair Report
- VI. Executive Director Report
- VII. Executive Board Action Items - None
- VIII. DSHS Update
- IX. Trauma Centers Update
- X. Emergency Medical Task Force (EMTF) Update
- XI. County Representative Updates
- XII. Committee/Workgroup Reports and Action Items
 - Air Medical – James "Scooter" Green & Terri Thompson
 - Bylaws – vacant
 - Cardiac Care/Mission Lifeline – Dr. Wozniak & Dr. Gigliotti
 - Education – Sarah Leach
 - Injury Prevention – Stewart Williams & William Sefcik
 - Performance Improvement -Trauma – Dr. Aydelotte
 - Pre-Hospital – Robert Hartigan & Keith Noble
 - Regional Preparedness & Response – Freddy Krail
 - Stroke - Dr. Pulido & Dr. Miley
 - Trauma Coordinators/Registry – Karla Hosick & Diana Kraus
- XIII. Events / Exercises



- XIV. Other Business
- XV. Discussion / Scuttlebutt
- XVI. Adjourn

HANDOUTS / Documents:

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Next Meeting Updates:

- **Executive Board:** August 27, 2015 at CATRAC
- **General / Executive Combined:** October 22, 2015 at St. David's Medical Center Medical Office Building
- **Committee Meetings:** As Per Committee Chair