



**Capital Area Trauma Regional Advisory Council
Executive Board
June 25 2015
12:00 – 2:00 pm
CATRAC Offices
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

MINUTES:

- I. **Call To Order:** Kenny Schnell called the meeting to order at 12:12pm
 - Kenny Schnell completed the roll call and introductions. Board Members in attendance included Dr. Aydelotte, Scott Fernandes, Ben Oakley, Darlene Parker, Sharon Muzny, Ken Strange, Rodney Mersiovsky, Kenny Schnell. Board Members who participated via phone included Kim Gill, Dr. Ware, Karla Hosick, James "Scooter Green, Cristy Knapp.
 - Review of May 28, 2015 Ex. Board Meeting minutes. The recap from the May 28th meeting was reviewed by all. A motion to approve the recap as presented was made by Dr. Jason Aydelotte, seconded by Kenny Schnell. There was no further discussion. 6 voted in favor, 2 abstained, none opposed. Motion carried.
- II. **Treasurer & Financial Report:** There was no financial report available for today's Board Meeting.
- III. **Chair report:** Kenny Schnell talked about the new SAE J3027 regulation that takes effect on July 1st. For agencies with Stryker stretchers the only way to comply with this is with the Stryker Power Load, which is a \$30,000 solution. Texas has not yet adopted this regulation but they could in the future which could result in costly retrofits to ambulances across the state. There was also discussion regarding new DSHS regulations coming up.
- IV. **Executive Director Report:** Dave Reimer reported that the next grant year for HPP is starting on July 1st, and they have finalized that grant contract. Dave reiterated that 3 additional positions were approved and those job announcements will be posted in July 2015. Dave also added that as a result of the staffing increases at the RAC, part of the payroll function has been contracted out to a firm and some human resources (HR) assistance is also going to be outsourced to Valentine HR firm. The HR firm was contracted at a startup cost of \$1,850 with a retainer of \$2,100 annually, which included a discount applied for being a nonprofit organization. There was also discussion regarding CATRAC membership dues increase. The planning process for an increase in membership dues will start in August 2015, knowing that the budgetary process for most of our members starts six to twelve months out for the next year, therefore increases in dues may become effective in 2016/2017.
- V. **DSHS Update:** There were no DSHS Staff present today for a DSHS Update.
- VI. **TETAF Update:** Dave Reimer reported that TETAF will be producing a summary of the bills from the legislative session and that will be forwarded out to members when available.
- VII. **Public Comments:**
 - Ken Strange and Ben Oakley publicly thanked everyone who called to offer assistance or any potential needs during the May flooding event.
- VIII. **Trauma Centers Update:**
 - a. Dr. Aydelotte reported that the new Brackenridge is continuing to be built and is progressing well.
 - b. Dr. Ware, Seton Williamson, reported that the geriatric trauma service volume was up 15% while length of stay has decreased to 3.8 days.
- IX. **Action Items:**

- Executive Board position appointments: Rural Physician, Caldwell County, San Saba County, Lee County
- Rural Physician: There was discussion about re-defining this position to a rural representative and updating it in the next bylaws revision. Dr. Jason Aydelotte made a motion to change this position from Rural Physician to Rural Representative and to change the description to reflect this change, seconded by Ken Strange. There was no further discussion. 11 voted in favor, none opposed. Motion carried.
- Lee County: Kenny Schnell appointed Rodney Mersiovsky as the interim Lee County representative.
- Caldwell County: No action taken.
- San Saba County: No action taken.

X. Approval to engage Gonzalez & Walker, CPAs to conduct an A-133 Audit: A motion to approve engagement of Gonzalez & Walker, CPAs to conduct an A-133 Audit was made by Ken Strange, seconded by Darlene Parker. 10 voted in favor, none opposed. Motion carried.

XI. Emergency Medical Task Force (EMTF) Update: Dave Reimer reported that EMTF-7 assisted with the flooding event as well as with a Mass Casualty Incident in Fayette County. Dave reported that during the pre-hospital committee meeting there was discussion regarding staffing levels on the AMBUS.

XII. County Representative Updates:

- **Fayette:** Sharon Muzny reported that there was a MCI event in Colorado County, near the Fayette County line earlier in the month, involving over 50 patients. The AMBUS was dispatched but cancelled enroute.
- **Burnet:** Darlene Parker reported that Marble Falls Area EMS is having a part-time hiring process in July and also reported they had a near-miss the other day where one of their ambulance mirrors was clipped by a truck traveling in the opposite direction.
- **Lee:** Rodney Mersiovsky reported that he is working on giving B&M Ambulance a new look and which may include a name change to better define their mission and catchment area.
- **Hays:** Ken Strange reported that the Duck Race was successful, and they are in the process of hiring a new employee at Wimberley EMS. He reported that the flood response and recovery has been overwhelming. He reported that David Smith is the new Chief at San Marcos/Hays County EMS.
- **Blanco:** Ben Oakley reported that they are working on returning to normal operations after the flood and have been talking about consolidating organizations to unify EMS operations in Blanco County.
- **Llano:** Cristy Knapp reported that they are going through a hiring process right now.
- **Travis:** Scott Fernandes reported that Dr. Paul Hinchey has resigned as Medical Director of Travis County. He reported that Dr. Jose Cabanas will be the interim Medical Director at the end of July when Dr. Hinchey departs.
- **Williamson:** Kenny Schnell reported that WCEMS is having a hiring process in August and they are reorganizing their resources. He reported that they had a community healthcare summit last month that was very successful and reiterated the successes of the community healthcare program in Williamson County.
- **Bastrop:** James Green reported that the Bastrop County contract with Acadian EMS to provide 911 service has been renewed.

XIII. Committee/Workgroup Reports and Action Items:

- **Education (Sarah Leach)** - Robin Wiatrek reported that they had a conference call last week and they are working on determining if there is a need to offer a TNCC course in the region. After their discussion, it will be held in October on a weekend. Guy

Stevenson will be the course director for the course, and they will have other TNCC Instructors within the region to assist with the course instruction.

- **Injury Prevention (Stewart Williams & Willis Sefcik)** - Robin Wiatrek reported that all of the mini-grant recipients are working on their projects.
- **Performance Improvement - Trauma (Dr. Aydelotte)** - Dr. Aydelotte reported that a recent case came up which has caused Dr. Aydelotte to review tourniquet protocols in all 11 counties. He also reported that they are going to form a research consortium amongst the major trauma centers and RAC's along the IH-35 corridor. They are working on a project in PTSD in trauma care providers (both pre-hospital and hospital). He is seeking approval to have the link placed on the CATRAC website, as a stipulation from the IRB approval.
 - ACS Letter & CATRAC Trauma Data - Dr. Aydelotte presented the CATRAC Trauma Data that the board had previously asked about.
- **Pre-Hospital (Robert Hartigan & Keith Noble)** - Scott Fernandes reported that there were multiple guidelines reviewed today and the Spinal Motion Restriction Guideline was approved and is moving forward. There was discussion by DSHS about the new rules coming out. He also reported that there was discussion regarding EMResource and its utilization. He also reiterated that we need to ensure the new radio report format is being utilized.
- **Regional Preparedness & Response Committee (Freddy Krail)** - Robin Wiatrek reported that they are working on apps for hospital preparedness.
- **Stroke (Dr. Pulido & Dr. Miley)** - There was no Stroke Committee report.
- **Trauma Coordinators/Registry (Karla Hosick & Diana Kraus)** - There was no Trauma Coordinators/Registry committee report.

XIV. Events / Exercises: Memorial Day flooding - A brief recap was provided of the Memorial Day flooding event.

XV. Other Business: There was no other business.

XVI. Discussion / Scuttlebutt: Scott Fernandes reported that there was a 16-week ALS credentialing academy that had multiple individuals cleared from Pflugerville Fire and Lake Travis Fire Rescue.

XVII. Adjourn: A motion to adjourn was made by Scott Fernandes, seconded by Ben Oakley. There was no further discussion. 10 voted in favor, none opposed. Motion carried. Kenny Schnell adjourned the meeting at 2:19pm.

Respectfully Submitted,

Ben Oakley, BA, LP

Board Secretary - CATRAC

Agenda

- I. Call To Order
 - Roll Call of Executive Board
 - Introductions
 - Review: May 28, 2015 Ex. Board Meeting Recap
- II. Treasurer & Financial Report
- III. Chair Report
- IV. Executive Director Report



- V. DSHS Update
- VI. TETAF Update
- VII. Public Comments
- VIII. Trauma Centers Update
- IX. Action Items:
 - Executive Board position appointments: Rural Physician, Caldwell County, San Saba County, Lee County
 - Approval to engage Gonzalez & Walker, CPAs to conduct an A-133 Audit
- X. Emergency Medical Task Force (EMTF) Update
- XI. County Representative Updates
- XII. Committee/Workgroup Reports and Action Items
 - Education (Sarah Leach)
 - Injury Prevention (Stewart Williams & Willis Sefcik)
 - Performance Improvement - Trauma (Dr. Aydelotte)
 - a) ACS Letter & CATRAC Trauma Data
 - Pre-Hospital (Robert Hartigan & Keith Noble)
 - Regional Preparedness & Response Committee (Freddy Krail)
 - Stroke (Dr. Pullido & Dr. Miley)
 - Trauma Coordinators/Registry (Karla Hosick & Diana Kraus)
- XIII. Events / Exercises:
 - Memorial Day flooding
- XIV. Other Business
- XV. Discussion / Scuttlebutt
- XVI. Adjourn

Next Meeting Update:

- **Executive Board Meeting:**
July 23, 2015 at CATRAC Offices
- **Committee Meetings:**
As Per Committee Chair/Co-Chairs