



**Capital Area Trauma Regional Advisory Council
Executive Board
September 25, 2014
12:00 – 2:00 pm
CATRAC Offices
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

MINUTES:

- I. **Call To Order** - Kenny Schnell called the meeting to order at 12:08pm
 - Roll Call of Executive Board & Introductions:
 - **Phone:** Karla Hosick, Cristy Knapp, Michelle Fillman
 - **Present:** Kimberly Gill, Scott Fernandes, Ben Oakley, Darlene Parker, Sharon Muzny, Ken Strange, Sylvin Mersiovsky, Mike Elliott, Kenny Schnell, Glenn Spradlin, Robin Wiatrek, Dave Reimer
 - **Absent:** Dr. Neel Ware, Dr. Jayson Aydelotte, Diana Kraus, Pat Pratt, Annie Burwell
 - **Guests:** Ronda Mackey, Frank Urias, Robert Hartigan, Jim Persons
 - Review of August 28, 2014 Ex. Board meeting minutes. A motion was made by Kim Gill to accept the minutes, seconded by Sylvin Mersiovsky. 10 voted in favor, none opposed. Motion carried.
- II. **Treasurer & Financial Report** – There was no financial report available today.
- III. **Public Comments** - There were no public comments.
- IV. **Chair Report** - Kenny Schnell provided the Chair Report. Kenny reported that SETRAC is hosting their 7th annual STEMI conference. He also reported that the coordinating representatives for EMTF participation will be Dave Reimer and Scott Fernandes, with the designated alternate as Mike Elliott. Kenny reported that the Texas Department of State Health Services has re-designated Scott & White Round Rock as a Level IV trauma center, and has also re-designated St. David's North Austin Medical Center as a Level II Stroke Center. Kenny also reported that CATRAC has distributed a Stroke Survey to all Pre-hospital Providers and asked for their submissions as soon as possible.
- V. **Executive Board Action Items - Coalition Charter Final Draft:** Dave Reimer reported that the Coalition Charter had been slightly modified and there has been much discussion on the topic with interested regional partners since the last Executive Board meeting. A meeting was held to help clarify some discussion points at the request of the Ex. Board. The meeting took place and those present were appreciative of the results. There was no further discussion on the matter at the meeting today. Ken Strange made a motion to accept the Coalition Charter Final Draft as written, seconded by Mike Elliott. 11 voted in favor, none opposed. Motion carried. The Final Draft of the Coalition Charter will be forwarded to Ed Schaefer at CAPCOG for review and approval on their side.
- VI. **Executive Director Report** - Executive Director Dave Reimer provided his report. Dave reported that he has reviewed health benefits for the CATRAC employees. Dave reported that he was expecting a 17-20% increase in premiums, but the United Healthcare Renewal came in with a decrease of 33%. Dave advised they could go out and get other quotes but this is a substantial savings. Ken Strange made a motion to move forward with the United Healthcare renewal effective December 1st, 2014, seconded by Kenny Schnell. There was no further discussion. 11 voted in favor, none opposed. Motion carried. Dave reported that Marilyn has been incredibly busy dealing with multiple audits right now. He reported that they have been asking Marilyn for a lot more documentation on the 133 Audit this year due to legislative

changes, which has been keeping her busy compiling those documents. Dave reported that they are still waiting on a response from Texas Department of State Health Services in regards to the Desk Audit that was submitted to them. Dave reported that he recently met with a handful of the Level I/II trauma physicians regarding regional trauma facility needs. (i.e. Do we need another Level II facility, Level III, etc?) On an earlier phone conversation with Jane Guerrero, DSHS Director of EMS/Trauma Systems, reported that they can't restrict who seeks designation as long as they meet the requirements for Trauma designation as outlined by legislation. Mike Elliott suggested that EMS is a great entity to evaluate this based on trauma transport call volume to determine facility needs. Dave next discussed the current situation with Stroke Coverage at SDMC. Robin and David had a meeting with the group there and they advised they are actively recruiting another interventionist to assist with the on call schedule, the October schedule looks good.

- VII. DSHS Update** - Nobody from DSHS was in attendance for a DSHS update.
- VIII. Executive Board Positions** - Kenny Schnell reported that there are 3 board positions open: Rural Physician, Bastrop County Representative and Caldwell County Representative. Dave Reimer reported that they are still searching for a Rural Physician. Bastrop County and Caldwell County are remaining open until the election next month. San Saba County may become vacant soon with the changing of the 911 provider in San Saba County. The Chair will continue to monitor this situation and take action as necessary.
- IX. Review of CATRAC Bylaws** - Dave Reimer reiterated that we need to really look at the Bylaws again, including dues and classification of organizations. There was much discussion regarding changing the dues schedule, including what added benefits members would get from increased dues, etc. Further discussion ensued regarding personnel needs. Dave will be soliciting volunteers for the Bylaws review.
- X. Trauma Centers Update**
- Kenny Schnell reported that all the trauma centers met in Williamson County to review the maps showing trauma patient distribution.
- XI. Emergency Medical Task Force (EMTF) Update** - Dave Reimer reported that there will be training in Williamson County on Nov 13-15 regarding the MMU. Dave also reported that Mike Elliott is always willing to take the AMBUS out for demonstrations.
- XII. County Representative Updates**
- **Travis** - Mike Elliott reported that ATCEMS is getting ready for special events season over the next 3 months, which is going to keep them busy.
 - **Fayette** - Sharon Muzny reported that they have the antique festival going on in Round Top which is keeping their system very busy.
 - **Lee** - Sylvin Mersiovsky had no report.
 - **Burnet** - Darlene Parker reported MFAEMS is having a part-time hiring process next week. She reported that they recently transported a small child to DCMC that was severely injured from a dog attack. She also reported they have the Fish Fry coming up next week. Darlene reported that Spicewood VFD-EMS changed from an EMS agency to a first responder organization at the beginning of this month.
 - **Williamson** - Kenny Schnell reported that Williamson County's community paramedicine project is continuing to do well, they are having approximately 400 encounters per quarter. Kenny reported that they are rolling out new monitors and new ePCR.
 - **Hays** - Ken Strange reported things are going well in Hays County. He reported that SMHCEMS has ordered 5 ambulances which should be delivered soon. Buda FD/EMS is preparing to do a hiring process.
 - **Blanco** - Ben Oakley reported things are well in Blanco County, Blanco EMS has a new Director, Laurie Clements.

XIII. Committee/Workgroup Reports and Action Items

- **Air Medical** – [Traci Fox and Terri Thompson] There was no report from Air Medical.
- **Bylaws** – [vacant] Dave Reimer reiterated that he will be requesting volunteers for the Bylaws committee.
- **Cardiac Care** – [Dr. Wozniak & Dr. Giglotti] Dave Reimer reported that the Cardiac Care committee is moving forward with data collection.
- **Education** – [Sarah Leach & Vangie Barefoot] Kim Gill reported that the education committee did not meet this month, she reported that Sarah Leach is collaborating with the Williamson County fire chief's association regarding bringing infection control training to the region. Scott Fernandes added that SMHCEMS will be hosting an EMS-FTEP program in San Marcos. Contact Chief Swisher for more information. Scott Fernandes also reported that DSHS just posted the Medical Directors course and it is free for a year and is online-based.
- **Injury Prevention** – [Stewart Williams] There was no report from Injury Prevention.
- **Performance Improvement - Trauma** – [Dr. Aydelotte] Dave Reimer reported that they have sent out a save-the-date for a meeting of the Medical Director's. Dave also reported that Dr. Aydelotte presented that they have put together a team for field amputations.
- **Pre-Hospital** – [Jim Persons & Robert Hartigan] There was a lot of discussion today in the pre-hospital committee regarding CAT tourniquets, MCI plan, regional resource guide and infection control events.
- **Regional Preparedness & Response Committee (RPRC)** – [Freddy Krail & Mike Elliott] Dave Reimer reported that RPRC discussed the coalition charter and end-of-year data.
- **Stroke** – [Dr. Morton] Robin Wiatrek reported that they are starting their new outreach campaign where they are going to HEB's. She also reported that they have distributed the data survey to pre-hospital providers as well as they are working on changing the stroke plan for the region.
- **Trauma Coordinators/Registry** – [Karla Hosick & Diana Kraus] There was no report from the Trauma Coordinators committee as they have not met yet.

XIV. Events / Exercises - October 18th - Heart Walk @ Lung Center

XV. Other Business – Mike Elliott reported that he sent out an email regarding an audit of the RAD-57 Carboxyhemoglobin oximeters.

XVI. Discussion / Scuttlebutt – There was no discussion or scuttlebutt today.

XVII. Adjourn - A motion to adjourn the meeting was made by Ben Oakley, seconded by Scott Fernandes. No further discussion. 11 voted in favor, none opposed. Motion carried. Kenny Schnell adjourned the meeting at 2:07pm.

Respectfully Submitted,

Ben Oakley, BA, LP

Board Secretary - CATRAC