



**Capital Area Trauma Regional Advisory Council
Executive Board & General Membership
July 24, 2014
1:00 – 3:00 pm
St. David's Medical Center
5th Floor Auditorium
919 East 32nd Street, Austin, TX**

Meeting Minutes

- I. **Call To Order** – The meeting was called to order by Kenny Schnell at 1309
 - Roll Call of Executive Board & General Membership Voting Members
 - Kenny Schnell asked those present at the meeting that were not included in roll call to introduce themselves.
- II. **Approval of Minutes**
 - April 24, 2014, Executive Board & General Membership
 - A motion was made by Dr. Drue Ware to accept the minutes as presented, seconded by Sylvin Mersiovsky. 30 voted in favor, none opposed. Motion carried.
 - June 26, 2014, Executive Board
 - A Kim Gill presented an amendment stating that she was not listed as present in the minutes, but the minutes reflected a presentation by her. A motion was made by Kimberly Gill to accept the minutes once revised to reflect her attendance, seconded by Dr. Drue Ware. 9 voted in favor, none opposed. Motion carried.
- III. **Public Comments**
 - Dr. Henry Higgins from the free-standing ER in Cedar Park delivered a presentation on his new facility. He stated that the facility is open 24 hours a day and they have been open since February, and they are interested in becoming involved in the RAC and want to discuss what patients would be appropriate for EMS to transport to their facility.
 - Curtis Townsend from Lakeway Regional ER advised they are seeing a bunch of venomous snakebites at LRMC and are having a presentation on August 26th at 6pm for anyone interested.
- IV. **Treasurer & Financial Report**
 - Ken Strange was not present today, so Marilyn Hollingsworth presented the financial report. Marilyn reported that the HPP grant ended on 6/30/14, and all funds due have been requested. Marilyn also reported that CATRAC took a 36% decrease on the FY2015 HPP Grant. Otherwise, things are going well.
- V. **Chair Report**
 - Kenny Schnell advised that DSHS is seeking nominations for the annual EMS Awards. Kenny also provided an update on the Hospital Data Exchange (HDE) project. Kenny reported that they are meeting with the vendor on August 1st to discuss the upcoming meetings for onboarding additional facilities/agencies onto HDE. Kenny also reported that he spoke with Glen Germer who advised that he is retiring from Caldwell County EMS and will be announcing his retirement from the Board of Directors shortly. Kenny reported that the EMS Standardized Radio and Bedside report template has been finished, thanks to Amy Jones (Bary). Kenny allowed Amy to present the CATRAC Standard EMS Radio Report to all present to review. Dr. Ware expressed support of Amy's work and especially expressed appreciation for the 'timeout' for the EMS report. Dr. Ware made a motion to accept

the CATRAC Standard EMS Radio Report, seconded by Scott Fernandes. 9 voted in favor, none opposed. Motion carried.

VI. Executive Director Report

- Robin Wiatrek provided the Executive Director report in Dave Reimer's absence. Robin advised that CATRAC will be undergoing a desktop audit under the EMS/Trauma program. Robin reported that they have to submit their information within 30 days, so it will be due mid-August. Robin reported that they have the new HPP contract which has been executed. Robin reiterated that the contract had a 36% decrease in the grant, which equates to an approximate \$400,000 decrease in funding. In regards to the Tobacco/RAC funding, Robin reported that it will be level funding for FY2015. Robin reported that Robert Friedrich from DSHS is the new RAC coordinator, and advised he was in attendance at last month's Executive Board meeting.

VII. Executive Board Action Items

- There are no Executive Board Action Items today.

VIII. DSHS Update

- Robert Friedrich from DSHS provided the DSHS Update. Robert reiterated that the FY2015 Tobacco/RAC funding will be level. He also advised in regards to the EMS funding, it is only delayed due to process changes. Robert reports he is a native Texan, originally from Fayette County. He advised that he previously worked for Seton.

IX. Rock Springs Hospital Overview

- Damian Robinson, Director of Operations of Rock Springs Hospital was present. He advised that Rock Springs is the first inpatient behavioral health facility in Williamson County. He reports that it is a 72 bed facility, it is presently open to Adults only but they anticipate their adolescent program will be online and operational by mid-August. He reports that they offer free assessments to patients with behavior health needs to determine what level of service they need, and also offer Free CEU's every 2nd Friday. Damian encouraged everyone to come visit the facility and learn more about it. Damian advised the admissions phone number is (512) 819-9400.

X. Human Trafficking/MCI Event Presentation

- Sharon Muzny from Fayette County EMS delivered a presentation on a Human Trafficking event that occurred in her county recently. On May 31st, 2014, Fayette County EMS had a 1-vehicle rollover in the small town of Praha. Fayette County EMS operates 4 ambulances and only has 1 hospital in the county, so they have very limited resources available. The accident, despite only being 1-vehicle, had 25 total patients, of which 1 was dead on scene. Patients were transported to 6 hospitals via 5 ambulances and 3 helicopters. Lessons learned include: some refresher training on SMART Triage tags due to difficulty locating dead tags, need to train First Responders on SMART Triage tags, need to address language barriers, need to carry more backboards. Sharon also reported that they learned of the need to carry more drinking water on ambulances for these types of events, and need to improve notification of off-duty but on-call supervisors. Sharon turned the presentation over to Vangie Barefoot who provided additional on Human Trafficking. Vangie presented information on the Polaris Project, which is a grant-funded organization which goal is to address worldwide trafficking, and they have a medical assessment tool. Vangie presented numerous facts and educated the room on trafficking.

XI. Trauma Centers Update

- Dr. Ware presented the Seton Williamson update. He presented multiple staffing updates. He advised Kyle Brown is the new Trauma Nurse PI Coordinator, Mary Lou Harris is the new Trauma Program Manager and Eddie Winslow is now the ED

Director. Dr. Ware also reported that a hospital in the CATRAC Region reported to an EMS Agency in the CATRAC Region that Seton Williamson had failed their re-verification and that they were shutting down their trauma service. Dr. Ware advised that this is completely false, and that Seton Williamson has been re-verified and re-designated. Dr. Ware provided his personal cell phone number, (713) 516-3294, for anyone with questions regarding this topic. Diana Kraus from Dell Children's advised that they are getting ready for their ACS review and that their census is very high. Dr. Aydelotte from UMCB was not available, but a representative from UMCB advised that they are re-designating next year between February and April and that the groundbreaking for the new Brackenridge will be happening soon.

XII. Emergency Medical Task Force Update

- There was no EMTF report today.

XIII. County Representative Updates

- Lee - No Report
- Fayette - Sharon Muzny reported that they have Part Time hiring process coming up in August.
- Blanco - Ben Oakley reported that Laurie Clements is the new director of Blanco EMS and presented her to the group.
- San Saba - Patricia Pratt reported that she submitted a budget with a payroll increase and the county has subsequently started soliciting proposals for a private provider to come in and take over EMS in San Saba. So far they have received 2 proposals to take over EMS.
- Williamson - Kenny Schnell reported that Seton Williamson has been re-designated as a Level II facility, Scott & White Taylor has been re-designated as a Level IV facility. He reported that their budget process is ongoing, and that their community paramedicine program is going well, with over 400 encounters per quarter.
- Bastrop - James Green from Bastrop County First Responders reported that they have 28 EMT students currently enrolled.

XIV. Committee/Workgroup Reports and Action Items

- Air Medical – Traci Fox & Terri Thompson
 - No Report
- Bylaws – vacant
 - No Report
- Cardiac Care/Mission Lifeline – Dr. Wozniak & Dr. Gigliotti
 - Amy Jones presented the Mission:Lifeline STEMI Fast Track to Cath Lab Guidelines and encouraged their use in facilities. Amy also reported that there is a new tool that is being rolled out to gather STEMI accuracy data. Diana Barrett talked about the Action Registry and the reports that are available. Diana also talked about the Mission:Lifeline recognition awards and congratulated local award recipients.
- Education – Sarah Leach & Vangie Barefoot
 - Kim Gill provided the Education Committee report. She advised that the Education Committee will be putting on an Advanced Designated Infection Control Officer course this year, the summer workshops have been postponed due to vacations, will be restarting in the Fall. Presently working to finish expending funds this year.
- Injury Prevention – Stewart Williams
 - Diana Kraus provided the IP Committee report. She stated that the plan is to develop a regional injury prevention survey, how agencies are funded, what other suggestions people may have. The committee reviewed the mini-grants and their funding, 5 projects were funded for a grand total of \$10,000.
- Performance Improvement -Trauma – Dr. Aydelotte

- No Report
- Pre-Hospital – Jim Persons & Robert Hartigan
 - Jim Persons provided the Prehospital Committee report. The committee is working on a few projects: the mass casualty plan & resource guide was reviewed and discussed at great length during the meeting, it will be further tweaked and reviewed next month for presentation to Executive Board. There was discussion regarding transportation of mobility-impaired patients such as nursing home evacuations. There was also a considerable amount of discussion regarding standardization of rehab protocols.
- Regional Preparedness & Response Committee (RPRC) – Freddy Krail & Mike Elliott
 - Robin Wiatrek provided the RPRC Committee report. She advised that they are working on an official charter, in accordance with HPP guidelines.
- Stroke - Dr. Morton
 - The Stroke Committee is working on a SurveyMonkey to gather data. They reported that they still really need EMS participation in their committee. The Performance Improvement metrics are finalized. There are 6 total, of which 3 are prehospital metrics. The outreach subcommittee group is still working to do Stroke Outreach at HEB's on the second Saturday of every month at their clinic events.
- Trauma Coordinators/Registry – Karla Hosick & Diana Kraus
 - Mike Hastings provided the Trauma Coordinators committee report. He advised they are working on a listserv so that they can more easily collaborate outside of meetings. He reported that they spent the second half of their meeting with prehospital to collaborate.

XV. **Events / Exercises**

- Glenn Spradlin advised that there is an Exercises/Events calendar in WebEOC, and encouraged everyone to check it out. He advised the all-hazards exercise is still on-track for November 3rd and 5th. He advised that hospitals will be having their major exercise on November 5th. Cedar Park Regional Medical Center will be doing an exercise in August 2014. Mass prophylaxis training is coming up in Hays County, information is available on PreparingTexas. WebEOC training is available on August 6th. Situational Awareness course and MGT347 courses also coming up.
- Robin Wiatrek reported that Marble Falls LakeFest is coming up in August and CATRAC will be providing the MMU set up again.

XVI. **Other Business**

- None

XVII. **Discussion / Scuttlebutt**

- There was no discussion or scuttlebutt.

XVIII. **Adjourn**

- A motion to adjourn was made by Diana Kraus, seconded by Ben Oakley. 8 voted in favor, none opposed. Motion carried. Kenny Schnell adjourned the meeting at 2:53pm.

HANDOUTS / Documents:

Next Meeting Updates:

- **Executive Board:** August 28, 2014 at CATRAC
- **General / Executive Combined:** October 23, 2014 at St. David's Medical Center Medical Office Building



- **Committee Meetings:** As Per Committee Chair

Respectfully Submitted,
Ben Oakley, BA, LP
Board Secretary - CATRAC