



**Capital Area Trauma Regional Advisory Council
Executive Board & General Membership**

April 24, 2014

1:00 – 3:00 pm

St. David's Medical Center

5th Floor Auditorium

919 East 32nd Street, Austin, TX

Meeting Minutes

- I. **Call To Order** – The meeting was called to order by Kenny Schnell at 1306
 - Roll Call of Executive Board & General Membership Voting Members
 - Kenny Schnell asked those present at the meeting that were not included in roll call to introduce themselves.
- I.
- II. **Approval of Minutes**
 - January 23, 2014, Executive Board & General Membership
 - A motion was made by Ken Strange to accept the minutes as presented, seconded by Sylvan Mersiovsky. 13 voted in favor, none opposed. Motion carried.
 - March 27, 2014, Executive Board
 - A motion was made by Kimberly Gill to accept the minutes as presented, seconded by Diana Kraus. 13 voted in favor, none opposed. Motion carried
- III. **Public Comments**
 - Dr. Don Williams, a Hospitalist from Dell Children's Medical Center was present standing in for his medical director. He reports that a new pediatric unit has been opened at Cedar Park Regional Medical Center as an extension of Dell Children's Medical Center. A handout was distributed to all present with admission criteria for Dell Children's at CPRMC. This is also available via RAC Staff or Diana Kraus at DCMC. Dr. Williams reported that they are not accepting direct admits at the present time. Diana expanded on the topic explaining that high acuity pediatric patients should not be transported to CPRMC unless if they need an emergent airway.
- IV. **Treasurer & Financial Report**
 - No report.
- V. **Chair Report**
 - Kenny Schnell reported that the Hospital Data Exchange project was approved and the contract has been signed. ESO is working on getting the Business Associate Agreements out to the 11 counties that are signing on but have been having trouble getting information back from the agencies. Kenny asked everyone present if they haven't submitted their information to ESO to stop by and visit with Kenny to get your information submitted.
- VI. **Executive Director Report**
 - Dave Reimer reported that CATRAC assisted with the MS150 bicycle event again this year and the event went well again. Dave reiterated the point of the MMU was to alleviate patient volume from the local ED, and in this case to alleviate load off St. Mark's Medical Center. He also reported that starting tomorrow CATRAC will be assisting Blanco/Burnet counties with the HITS Triathlon event that is happening this weekend. Dave also reported that Sam Vance from EMS for Children talked to him regarding this year's EMSC Crew of the Year and it is going to Marble Falls Area EMS for a 3yo gunshot wound that they transported to Dell Children's. Diana Kraus

from DCMC provided some more information about the crew's actions that resulted in saving the child's life. Dave also presented information on the TTCF Trauma Champion Award for 2014 that went to Irene Lopez for her strong and unprecedented work in supporting the trauma registry. Dave also reported that the DSHS Fiscal Monitoring Audit went well and that the final report had been received. The final report stated that there were no questioned costs and no disallowed costs and no significant issues were noted as a result of their review. Dave also reported that the DSHS Quality Assurance Audit went well and the final report had been received. They noted great accomplishments in the areas of collaboration with the COG, public health and other coalition partners. They also complimented the RAC on the Red Books (Emergency Response Guides) placed in each hospital, the development of a mass fatality plan, as well as the 800MHZ regional radio system to allow a link between responders and hospitals as well as communication between hospitals. Dave reported that the HPP funding cuts are coming up soon and the RAC is looking at a 36% funding cut. Dave is continuing to push for an additional staff member but will advise further as he receives more information over the next couple of weeks. Robin Wiatrek reported that anyone with membership updates should send those to Michelle Fillman at passistant@catrac.org.

VII. Executive Board Action Items

- There are no Executive Board Action Items today.

VIII. DSHS Update

- There was no DSHS Staff members present for a DSHS Update.

X. Trauma Centers Update

- Dr. Aydelotte from UMC-Brackenridge reported that they are under their data collection year which will be reviewed next year and the new medical school broke ground. Karla Hosick from St. David's Round Rock reported that they are also under their data collection year and reported that the ICD-10 implementation got delayed. Diana Kraus from Dell Children's reported they are also in their data collection year and reported that their census is incredibly high. Seton Williamson reported that they just got done with their trauma survey last week and it went well.

XI. Emergency Medical Task Force Update

- Mike Elliott from ATCEMS reported that the AMBUS is doing well, he reported that they participated in an exercise at the airport in Austin with the AMBUS out of Schertz and transported patients to test it out and it went well. Mike invited anyone who wants the AMBUS to be brought out to their agency to contact him. Dave Reimer reported that they are still working on MOA's with the Seton Network. Dave also reported that he also distributed some more MOA's to first responder groups today. Scott Fernandes from LTFR provided an update on how first responder organizations were worked into the MOA's.

XII. County Representative Updates

- Fayette - Sharon Muzny publicly thanked CATRAC for their assistance with the MS150 event.
- Travis - Mike Elliott reported that they are continuing to do hiring processes, ATCEMS is presently sitting at 44 vacancies, 12 of which are in communications. They recently completed the after-action review for South by Southwest (SXSW) and more information and corrective action information will be sent out shortly.
- Burnet - Darlene Parker reported that Burnet FD/EMS is preparing to move into their new station. She reported that Marble Falls Area EMS hired 4 part-time medics, and they are also preparing for the HITS Triathlon.
- Llano - Cristy Knapp reported that there will be a public event of a large crawfish party this weekend that they are preparing for an influx of people in the area.

- Hays - Ken Strange reported that SMHCEMS is having a large fly-in at the airport this weekend, Wimberley has special events this weekend as well.
- Blanco - HITS, New staff positions - Blanco captains and North Blanco QA officer, new ePCR system in progress, new protocols
- Williamson - Kenny Schnell reported that the Regional Healthcare Partnership 8 is progressing well, first quarter of DY3 report are due next week. Overall the project has been very successful.
- Lee - No report
- Bastrop - Scooter Green publicly welcomed Acadian as the new Bastrop County 911 provider effective June 1st. MJ, Acadian supervisor, reported that they are working on orientation for the new employees for Bastrop. He reported they will have (4) 24-hour units and (1) peak-time unit.

XIII. **Committee/Workgroup Reports and Action Items**

- Air Medical – Traci Fox & Terri Thompson
 - The Air Medical committee meeting was cancelled today. CATRAC is using a NOTAM (Notice to Airmen) email list to ensure that situational awareness notices are going out, such as cranes, facility construction, etc.
- Bylaws – vacant
 - Bylaws will be meeting to look at things such as possibly modifying dues as well as ensuring we are reaching out to all of our regional stakeholders with information sharing.
- Cardiac Care/Mission Lifeline – Dr. Wozniak & Dr. Gigliotti
 - Connie Behrhorst presented information on the new Mission Lifeline app, the app is now available for iPhone & Droid users on the app store, free of charge.
- Education – Chris Parker, Ben Oakley
 - Vangie Barefoot provided the Education Committee report. The Education Committee had a two-day seminar in November that was very well attended and the evaluations were wonderful. The committee also funded a PHTLS Course at the RAC in the fall. Two mini-conferences are being planned in the near future, one on environmental emergencies such as poisons, bites and stings, as well as a presentation on rural trauma stabilization and transport. Vangie is also working on a presentation on human trafficking. Education has been meeting with Injury Prevention to discuss ways they can collaborate together. Vangie reminded folks if anyone has a specific educational request to submit it through the committee.
- Injury Prevention – Stewart Williams
 - Stewart reported that the application process for the Injury Prevention (IP) mini-grant program will open soon. They will be focusing on the following area: geriatric fall prevention with an emphasis on medication management, motor vehicle occupant protection and bicycle/pedestrian safety programs. Also working on collecting IP programs and services to create a document of resources to distribute to the region.
- Performance Improvement -Trauma – Dr. Aydelotte
 - Dy. Aydelotte reported that they started having case discussions at their last Performance Improvement (PI) meeting, which worked out great. If anyone has a case for PI, please contact Dr. Aydelotte. Dr. Aydelotte is also looking on how to streamline PI for other types of cases (non-Trauma). Also working on schedule for re-evaluating protocols. Dr. Aydelotte reported that there will be a grand rounds presentation at UMCB on February 27th at the CEC (Clinical Education Center) on Mass Casualty Incidents in the hospital.
- Pre-Hospital – Jim Persons & Robert Hartigan

- Jim Persons presented the Prehospital Committee Report. Jim reported that the three main items at the Pre-Hospital committee right now are Hospital Data Exchange (HDE), EMResource, and Standardized Radio Reports to receiving hospitals. HDE and EMResource were previously talked about in this meeting, Jim reported that the standardized radio report came about as a request from Dr. Morton at the stroke committee, so this topic has come back for discussion to have standardized reporting from EMS. They are working on finalizing the product, will send it to Medical Director's to review and come back to the next General Membership meeting with the final product.
- Regional Preparedness & Response Committee (RPRC) – Freddy Krail & Mike Elliott
 - Freddy Krail reported for the RPRC committee. The RPRC committee is working in collaboration with the Capital Area Public Health and Medical Preparedness Committee (CAPHMPC) at CAPCOG because the committees have a lot of overlap and seeing how they can work together. RPRC has also been working on 96-hour emergency plans, as well as continuity plans. Freddy also mentioned that RPRC is working on the Hazardous Vulnerability Analysis (HVA)'s with the facilities. They had a regional drill on December 4th (weather related event), with multiple events coming up, including the ABIA Exercise in April. They are looking at having the second drill earlier in 2014, possibly November, instead of in December.
- Stroke - Dr. Morton
 - Amy Bary reported that the Stroke Committee has been working on standardized EMS radio reports for stroke patients. They are also working on performance metrics for both EMS agencies and hospitals, and their outreach sub-committee will be partnering with HEB for education on signs and symptoms of Stroke.
- Trauma Coordinators/Registry – Karla Hosick
 - Karla Hosick reported on the Trauma Coordinators/Registry committee. She reported that a Trauma Outcomes and Performance Improvement Course (TOPIC) will be coming up soon in August 2014, contact her for more information.

XIV. Events / Exercises

- Diana Kraus reported that EMS for Children is celebrating its 30th anniversary nationally, and reported that Sam Vance has set up to have a proclamation by Governor Perry and will have an event at the Capitol.
- Glenn Spradlin reported that the ABIA exercise went well, and included an interface with the ME's office to do training on mass fatality incidents. He also reported that the military was included as well and transports were completed in a Blackhawk helicopter to St. David's Georgetown Hospital. Glenn also reported that there was a lot of social media going on during the event and stressed the importance of PIO's during this event. Glenn also reported that they are planning a large all-hazards drill later in the year.

XV. Other Business

- Cedar Park Regional Medical Center reported that they received an Injury Prevention Mini-Grant last year, and this year they are extending the program as a result of that grant and funding it out of their own budget this year.

XVI. Discussion / Scuttlebutt

- There was no discussion or scuttlebutt.



XVII. **Adjourn**

- A motion to adjourn was made by Ken Strange, seconded by Kenny Schnell. 13 voted in favor, none opposed. Motion carried. The meeting was adjourned by Kenny Schnell at 2:53pm.

HANDOUTS / Documents:

- Cedar Park Regional Medical Center Admission Criteria

Next Meeting Updates:

- **Executive Board:** May 22, 2014 at CATRAC
- **General / Executive Combined:** July 24, 2014 at St. David's Medical Center Medical Office Building
- **Committee Meetings:** As Per Committee Chair

Respectfully Submitted,
Ben Oakley, BA, LP
Board Secretary - CATRAC