



**Capital Area Trauma Regional Advisory Council
Executive Board
March 27, 2014
12:00 – 2:00 pm
CATRAC Offices
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

MINUTES:

- I. **Call To Order** - Kenny Schnell called the meeting to order at 12:07pm
 - a. Roll Call of Executive Board & Introductions:
 - **Phone:** Dr. Neel Ware, Karla Hosick, Diana Kraus, Michelle Fillman
 - **Present:** Kim Gill, Scott Fernandes, Ben Oakley, Darlene Parker, Glen Germer, Ken Strange, Sylvan Mersiovsky, Cristy Knapp, Mike Elliott, Kenny Schnell, Dave Reimer, Marilyn Hollingsworth
 - **Absent:** Dr. Jayson Aydelotte, Steve Garcia, Sharon Muzny, Pat Pratt, Annie Burwell
 - **Visitors:** Keith Noble
 - b. Review of February 27, 2014 Ex. Board minutes: The minutes were reviewed by the Executive Board. A motion was made by Dr. Ware to approve the minutes as presented, seconded by Glen Germer. 12 voted in favor, none opposed. Motion carried.
- II. **Treasurer & Financial Report** - Ken Strange and Marilyn Hollingsworth provided the Financial Report. Marilyn reported that she is working on an amendment on the OASPR grant and will provide more information on that at a later date. Marilyn reported that the EMS/RAC budget is being spent too quickly and funding will last maybe another month or two, even though the budget year ends 7/31. Marilyn also reports that she is concerned we will have insufficient money in Tobacco for administrative expenses. There was significant discussion regarding RAC finances. The officers of the Executive Board agreed to meet by the end of April to do a thorough analysis of our financial standpoint and make a plan moving forward, as there are several budgetary issues to review. Mike Elliott made a motion to accept the financial report, seconded by Kenny Schnell. 12 voted in favor, none opposed. Motion carried.
- III. **Public Comments** - There were no public comments.
- IV. **Chair Report** - Kenny provided a quick update on the main project he is working on, Hospital Data Exchange. Kenny reported that due to the project crossing multiple grant years, the payment to ESO will be monthly to be in compliance with grant guidelines. He also reported that there is a Termination for Non-Appropriation of Funds in case grant funding is renewed. The first step will be for the agencies to sign a Business Associate Agreement (BAA) with ESO. Kenny reported that the five agencies that are getting the Basic ePCR package will need to do the training together. The initial year of service will provide HDE-ePCR Connection to (14) 911 Service Providers and ePCR Suite Connection to (5) 911 Service Providers.
- V. **Hospital Data Exchange** - Kenny presented the contract between ESO Solutions, Inc. and the Capital Area Trauma Regional Advisory Council. Kenny reiterated that this is a one year contract, effective March 28th, 2014 but the payments will be made monthly due to the contract spanning across two years. Ken Strange asked what ePCR solution was being purchased for the agencies that didn't have ePCR and Kenny reported that it is the ESO Basic ePCR solution. Ken Strange also asked about how a hospital outside of the RAC could get into this system, and Kenny referred him to ESO. Glen Germer asked Frank Urias where Seton stands on this project. Frank reported that Seton is

committed to this project and he is working on it, but it is very expensive and trying to find the funding on the Seton network level has been difficult. Diana Kraus reported that she has been talking about it with the COO at Dell and he has been very supportive. Diana has approached it as a patient care/patient safety standpoint and not a financial standpoint. With that, she says she believes that Seton will go online, but it will just take some time. There was significant discussion regarding the technical aspects of this project and the need for training regarding the HDE feed. Kenny advised he would add HDE Training to the contract. There was also question regarding the timeline of the project and projected implementation dates. ePCR will be implemented immediately. HDE feeds will be built immediately, but no implementation date was set.

VI. Executive Board Action Items

- a. Hospital Data Exchange: A motion to authorize Dave Reimer to sign the contract with ESO and authorize the expenditure of funds for the HDE project with the stipulations of adding the additional training was made by Ben Oakley and seconded by Kenny Schnell. There was discussion about first responder's inclusion in the system in the future. 12 voted in favor, none opposed. Motion carried.

VII. Executive Director Report - Dave Reimer provided his Executive Director report. Dave advised that the QA audit went well. Dave reported that the QA team was very impressed with the RAC staff for being prepared. Dave reported that he is still waiting on the final reports from both audits. Dave reported that he is working on an amendment to the EMS/Tobacco grant in regards to stroke. He will send out more information once it is available.

VIII. DSHS Update - Nobody was present from DSHS to provide an update.

IX. Trauma Centers Update

- a. Dr. Ware reported that Seton Williamson is gearing up for their re-verification, but had no other updates at this time.
- b. Diana Kraus from Dell advised they had their ICD-10 training the last 2 days, with 36 people attending from around the area. She reported that the training went great. Diana encouraged everyone to work with their vendors to prepare for the October cutover.

X. Emergency Medical Task Force (EMTF) Update - Dave Reimer reported that he would be providing some take-home points from the EMTF Spring Break exercise next month. Mike Elliott reported that they had the first local activation of MPV 7-01 for a SWAT Incident in South Austin with human trafficking due to reports of anywhere between 10 and 50 patients. It ended up not being utilized and no patients were transported via MPV 7-01. Ken Strange asked about how to request the AMBUS. Mike reported he is working on that, but for now they can call the ATCEMS Comm Supervisor for now.

XI. County Representative Updates

- a. Travis - ATCEMS is hiring, no other report.
- b. Hays - Wimberley EMS is hiring two paramedics.
- c. Llano - No Report
- d. Caldwell - Glen publicly thanked Travis County Starflight for standing by at the go-kart race.
- e. Lee - No report
- f. Burnet - Went live on new trunking system last week, is going good.
- g. Williamson - Working on budgets and community paramedicine projects, all is going well.
- h. Blanco - Went live on new trunking system this week, going good as well. NBCEMS and Blanco EMS worked to roll out new countywide EMS Disaster Plan.

XII. Committee/Workgroup Reports and Action Items

- a. Air Medical – Traci Fox and Terri Thompson: Dave Reimer reported that Air Medical met today, discussed the NOTAMs project, narrowbanding and several air medical providers expressed interest in the ABIA exercise.
- b. Bylaws – vacant: Dave Reimer reported that Meeting is going to be scheduled to discuss dues by Mid-April.
- c. Cardiac Care – Dr. Wozniak & Dr. Zidar: Dave Reimer reported he would get in touch with Cardiac Care to get someone to come to the meeting or provide a report.
- d. Education – Chris Parker, Vangie Barefoot: Kim Gill provided the Education Committee report. She reported the committee voted to subsidize a CPEN (Certified Pediatric Emergency Nurse) certification exam study course. She also reported that the Spring Mini-Conference is taking place on Friday May 9th at the North Austin Medical Center auditorium from 9am-1pm, with a focus on stabilization of trauma patients. Kim reported that Chris and Vangie will continue to be the co-chairs of the committee but she was appointed as the committee spokesperson. She also reported that the Dell Jewish Community Center was hosting an Austin Heroes Tactical Medicine seminar for free, with lunch included. It is taking place on Friday, April 18th, all day. It will feature presenters from tactical medic teams and vendor displays. All public safety are welcome to attend. Contact Dell Jewish Community Center for registration.
- e. Injury Prevention – Stewart Williams, Interim: Ken Strange reported that the IP committee is working on reviewing mini-grant applications.
- f. Performance Improvement Program: No Report
- g. Pre-Hospital – Jim Persons and Robert Hartigan: Jim Persons reported that Pre-Hospital met today and discussed the SMART Triage Tag system to check on implementation. One agency in the RAC still has not implemented the system and is working on training. They also met regarding hospital acronyms for standardization processes.
- h. Regional Preparedness & Response Committee (RPRC) – Freddy Krail and Mike Elliott: No Report
- i. Stroke - Dr. Morton: Dave Reimer reported that they met this week and they are looking for more input from EMS Agencies.
- j. Trauma Coordinators/Registry – Karla Hosick: No Report

XIII. Events / Exercises

- a. ABIA Exercise – April 2, 2014: ABIA Exercise is happening next week, will take place from approximately 1pm to 5pm.
- b. Civil Rights Summit – April 8-10, 2014: President Obama and 3 past presidents will be in town, taking place mainly at the LBJ Library.
- c. MS150 Bike Ride – April 11-12, 2014: CATRAC is assisting Fayette County with resources for the MS150 Bike Ride.
- d. Texas Emergency Management Conference – May 12-15, 2014: Informational Item Only

XIV. Other Business – None

XV. Discussion / Scuttlebutt - Dave Reimer reported that Acadian won the 911 contract for Bastrop County.

XVI. Adjourn - A motion to adjourn was made by Ken Strange, seconded by Kenny Schnell. 12 voted in favor, none opposed. Motion carried. The meeting was adjourned by Kenny Schnell at 2:10pm.

Next Meeting Update:

Combined General Membership & Executive Board Meeting: April 24, 2014 at St. David's Medical Center MOB