



**Capital Area Trauma Regional Advisory Council  
Executive Board & General Membership  
January 23, 2014  
1:00 – 3:00 pm  
St. David's Medical Center  
5<sup>th</sup> Floor Auditorium  
919 East 32<sup>nd</sup> Street, Austin, TX**

## **Meeting Minutes**

- I. **Call To Order** - Kenny Schnell called the meeting to order at 1304.
  - Roll Call of Executive Board & General Membership Voting Members
    - Roll Call of the Board Members was taken verbally by Kenny Schnell. Dave Reimer introduced each of the board members as well as the CATRAC staff members to the general membership.
  - Introductions
    - Kenny Schnell asked for all present to introduce themselves.
- II. **Approval of Minutes**
  - October 24, 2013, Executive Board & General Membership
    - A motion was made by Dr. Neel Ware to accept the minutes as presented, seconded by Ken Strange. 40 voted in favor, none opposed. Motion carried.
  - November 21, 2013, Executive Board
    - A motion was made by Ken Strange to accept the minutes as presented, seconded by Dr. Neel Ware. 14 voted in favor, none opposed. Motion carried.
- III. **Public Comments**
  - Chief Chris Alexander from SMHCEMS presented on EMResource. He provided much discussion on communication of hospital statuses and the current lack of communication throughout the region. Chris is working with the CATRAC staff to help get the EMResource board reconfigured to easily distribute notifications to EMS throughout the region. Examples of uses are notification that CT scanner is down at a stroke center, facility closed due to security threat, etc.
- IV. **Treasurer & Financial Report**
  - Ken Stranger presented the treasurer's report. Marilyn has reported that nothing is out of the ordinary on the report. Ken mentioned that the education line item is negative because education has brought in more money than they have expended from class revenue. Ken also reported that the injury prevention grants would be coming up soon so that will be expended in the near future. A motion was made by Dr. Neel Ware to accept the financial report as presented, seconded by Scott Fernandes. 14 voted in favor, none opposed. Motion carried.
- V. **Chair Report**
  - Kenny reported that the Mission:Lifeline EMS Recognition document is out, and the deadline is approaching for EMS Agencies to submit their data. Kenny also reported that the DSHS Funding Eligibility list is out, please review to ensure accuracy, deadline for corrections is January 14. Kenny advised that the DSHS Audit at CATRAC is rapidly approaching, Dave Reimer will talk more about this later in the meeting. Lastly, Ken reported that he made a presentation on hospital data exchange to the pre-hospital committee which they moved to move forward with. There is adequate funding through the CATRAC to fund the first year of the project, and trauma distribution funds can be utilized to help offset the cost in Year 2. After

the costs are offset, the remaining cost is very little to the agency which will greatly enhance the sharing of data between hospitals and EMS throughout the region. Kenny mentioned that receiving the correct patient insurance information for one patient can pay for the project for an entire year. Kenny also stressed the importance of hospitals participating in this system. Kenny also reported that this is the 20th anniversary of the Capital Area Trauma Regional Advisory Council. A motion was made by Ken Strange to proceed with the Hospital Data Exchange project to include the utilization of tobacco funding for the first year of the project, seconded by Scott Fernandes. 14 voted in favor, none opposed. Motion carried.

#### **VI. Executive Director Report**

- Dave Reimer provided the Executive Director report and talked about the very busy flu season. Hospital census reports are high and very high utilization from influenza. Dave reported that there have been at least 10 or 11 deaths from flu in our region this season. Dave reported that they are continuing to do bed polling, they began doing bed polls on Monday, and will continue doing it until it is no longer necessary. Dave also reported that Dave Rhinehart passed away in December from metastatic melanoma. Dave Rhinehart was one of the founding members of our preparedness group from John's Community Hospital in Taylor. Dave reported that DSHS will be on-site at CATRAC for an audit as a result of grant funding from February 18th through February 20th. They will be reviewing all parts of the CATRAC operation. Dave also reported that they will be having a QA Audit on March 4th through March 6th. Dave advised that CATRAC assisted with the Austin floods, and CATRAC personnel and resources were out at Dove Springs assisting. He also reported that the Executive Board did not have a meeting in December due to the holidays and they are planning on not having one in the future to make it easier on board member's schedules. Dave also recognized the board members that were either elected or re-elected effective January 1st, 2014: Kim Gill, Dr. Steve Moore, Dr. Neel Ware, Diana Kraus, Glen Germer, Sharon Muzny, Sylvan Mersiovsky and Annie Burwell.

#### **VII. Executive Board Action Items**

- There are no Executive Board Action Items today.

#### **VIII. CATRAC Trauma System Plan Discussion**

- Karla Hosick from St. David's Healthcare made a presentation on the CATRAC Trauma System Plan. She got with several pre-hospital members to review the Trauma Systems Plan. They are looking at a different type of model so that they have the ability to update certain things without having to review and update the entire plan. A chart was presented outlining the Regional Healthcare Systems Plan and how all parts of it are intertwined. Karla reported that the plan must be reviewed annually, but it has not been updating due to needing to re-write so much of it each year. Making certain items as attachments would alleviate a lot of problems with this. Dave added that all of the content is good, it is mostly just a matter of organizing all of the content into a workable/usable format. Dave reiterated that it is not "set in stone", but rather an ongoing process. Karla hopes to have more of a draft ready by the next quarterly general membership meeting.

#### **IX. DSHS Update**

- Dave reported that nobody from DSHS was present for a DSHS Update. Dave reported that there are numerous staffing changes going on at DSHS.

#### **X. Trauma Centers Update**

- Dr. Aydelotte reported that construction on the new UMC Brackenridge is moving forward. He reported that the dean was named yesterday, it is a neurologist from California. Diana reported for Dell, she reported that they are nominating a crew for EMS for Children Crew of the Year from Marble Falls Area EMS. Other than that, Diana reported that Dell hit a new record high census today with 205 patients. Diana reported that they have 48 ICU beds at Dell Childrens, they opened their overflow PICU to accommodate high demand. Eddie Winslow from Seton Wilco reported that they had an 8% increase in volume since last year. He reported that they have a mini-conference coming up in the near future. Cedar Park Regional Medical Center reported that they are in active pursuit of Level IV trauma designation. St. David's Round Rock will be hosting PHTLS February 25/26, also will be hosting ICD-10 trauma course coming up, emails will be sent out.

#### **XI. Emergency Medical Task Force Update**

- Dave Reimer provided the EMTF Update. Dave reported that the new MOA's are out, and are now in effect. Dave reiterated the importance of having an MOA in place as it is necessary for reimbursement. Dave reported that they set up the MMU regularly for planned events to help alleviate workload off receiving facilities and gain knowledge of set up. Dave is talking with AT/CEMS to see if the MMU can be of assistance at SXSU.

#### **XII. County Representative Updates**

- Llano - No report.
- Burnet - Darlene reported that they implemented Zoll X Series monitors, final stages of implementation for new Burnet-Blanco-Llano trunking system, also implementing Zoll Road Safety program.
- Lee - No report
- Caldwell - Glen invited everyone to Caldwell County on March 1st/2nd for the go cart races.
- Fayette - No report.
- Blanco - Ben reported that Blanco EMS had nothing to report. North Blanco County EMS is working on rolling out a sepsis management program that involves pre-hospital blood culture draws and antibiotics as part of a research study.
- Hays - Ken reported that Wimberley EMS implemented 900MHZ digital radios as part of OpenSky. Hays County is also working on a new MCI plan.
- Williamson - Kenny reported that they are starting community paramedicine program, moving along with that and that they have hired their program manager for that. Kenny allowed Annie to talk about mental health and the program they are working on. Annie reported on Healthcare Link, a program started in Williamson County using Medicaid 1115 Waiver program, with a goal of reducing overutilization in ED's and EMS. Annie has hired 2 case managers and 1 paramedic to go out and meet with patients in their homes, find out what is going on in their lives, and handling their needs. So far, they have seen an estimated \$3 million dollar in savings from reduction of repeat visits.

#### **XIII. Committee/Workgroup Reports and Action Items**

- Air Medical – Traci Fox & Terri Thompson
  - The Air Medical committee meeting was cancelled today. CATRAC is using a NOTAM (Notice to Airmen) email list to ensure that situational awareness notices are going out, such as cranes.

- Bylaws – vacant
  - Bylaws will be meeting to look at things such as possibly modifying dues as well as ensuring we are including all of our stakeholders as members.
- Cardiac Care/Mission Lifeline – Dr. Wozniak & Dr. Gigliotti
  - Connie Behrhorst presented information on the new Mission Lifeline app, the app is now available for iPhone & Droid users on the app store, free of charge.
- Education – Chris Parker, Ben Oakley
  - Vangie Barefoot provided the Education Committee report. The Education Committee had a two-day seminar in November that was very well attended and the evaluations were wonderful. The committee also funded a PHTLS Course at the RAC in the fall. Two mini-conferences are being planned in the near future, one on environmental emergencies such as poisons, bites and stings, as well as a presentation on rural trauma stabilization and transport. Vangie is also working on a presentation on human trafficking. Education has been meeting with Injury Prevention to discuss ways they can collaborate together. Vangie reminded folks if anyone has a specific educational request to submit it through the committee.
- Injury Prevention – Stewart Williams
  - Stewart reported that the application process for the Injury Prevention mini-grant program will open soon. They will be focusing on the following area: geriatric fall prevention with an emphasis on medication management, motor vehicle occupant protection and bicycle/pedestrian safety programs. Also working on collecting IP programs and services to create a document of resources to distribute to the region.
- Performance Improvement -Trauma – Dr. Aydelotte
  - Dr. Aydelotte reported that they started having case discussions at their last PI meeting, which worked out great. If anyone has a case for PI, please contact Dr. Aydelotte. Dr. Aydelotte is also looking on how to streamline PI for other types of cases (non-Trauma). Also working on schedule for re-evaluating protocols. Dr. Aydelotte reported that there will be a grand rounds presentation at UMCB on February 27th at the CEC (Clinical Education Center) on Mass Casualty Incidents in the hospital.
- Pre-Hospital – Jim Persons & Robert Hartigan
  - Jim Persons presented the Prehospital Committee Report. Jim reported that the three main items at the Pre-Hospital committee right now are Hospital Data Exchange (HDE), EMResource, and Standardized Radio Reports to receiving hospitals. HDE and EMResource were previously talked about in this meeting, Jim reported that the standardized radio report came about as a request from Dr. Morton at the stroke committee, so this topic has come back for discussion to have standardized reporting from EMS. They are working on finalizing the product, will send it to Medical Director's to review and come back to the next General Membership meeting with the final product.
- Regional Preparedness & Response Committee (RPRC) – Freddy Krail & Mike Elliott
  - Freddy Krail reported for the RPRC committee. The RPRC committee is working in collaboration with the CAPHMPC at CAPCOG because the committees have a lot of overlap and seeing how they can work together. RPRC has also been working on 96-hour emergency plans, as well as continuity plans. Freddy also mentioned that RPRC is working on the Hazardous Vulnerability Analysis (HVA)'s with the facilities. They had a regional drill on December 4th (weather related event), with multiple events

coming up, including the ABIA Exercise in April. They are looking at having the second drill earlier in 2014, possibly November, instead of in December.

- Stroke - Dr. Morton
  - Amy Bary reported that the Stroke Committee has been working on standardized EMS radio reports for stroke patients. They are also working on performance metrics for both EMS agencies and hospitals, and their outreach sub-committee will be partnering with HEB for education on signs and symptoms of Stroke.
- Trauma Coordinators/Registry – Karla Hosick
  - Karla Hosick reported on the Trauma Coordinators/Registry committee. She reported that a TOPIC Course coming up soon, contact her for more information.

XIV. **Events / Exercises**

- Glenn Spradlin reported that the ABIA Exercise is coming up on April 2nd and they will be using the BERT Airplane Trainer and it will be a mass casualty/mass fatality event. Working on a full-scale exercise as well and planning for a pandemic event.

XV. **Other Business**

- Dave Reimer talked about the possibility of restructuring the Medical Director's committee and making it more formalized to look at things that are going through various committees. Kenny Schnell appointed Karla Hosick to the Board as an Interim board member for non-lead facility, with the departure of Jackie.

XVI. **Discussion / Scuttlebutt**

- There was no discussion or scuttlebutt.

XVII. **Adjourn**

- A motion was made by Cristy Knapp to adjourn the meeting, seconded by Darlene Parker. 14 voted in favor, none opposed. Motion carried. Kenny Schnell adjourned the meeting at 1457.

**HANDOUTS / Documents:**

- 2014 Meeting calendar

Next Meeting Updates:

- **Executive Board:** February 27, 2014 at CATRAC
- **General / Executive Combined:** April 24, 2014 at St. David's Medical Center Medical Office Building
- **Committee Meetings:** As Per Committee Chair