



**Capital Area Trauma Regional Advisory Council  
Executive Board  
August 22, 2013  
12:00 – 2:00 pm  
CATRAC Offices  
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

## **Meeting Minutes**

### **I. Call To Order –**

- Roll Call of Executive Board – **Present:** Kim Gill, Dr. Moore, Dr. Ware, Dr. Brown, Scott Fernandes, Steve Garcia, Ben Oakley, Darlene Parker, Glen Germer, Ken Strange, Sylvain Mersiovsky, Greg Knapp, Pat Pratt, Annie Burwell, Mike Elliott, Kenny Schnell, Dave Reimer, Robin Wiatrek, Marcus Whitmore, Chris Alexander, Curtis McDonald, Jayson Aydelotte. **Absent:** Traci Fox, Diana Krause, Sharon Muzny.
- Introductions – Meeting was called to order at 1203 by Kenny Schnell. Roll call was performed and introductions were made by attendees
- Approval of minutes – General Membership minutes from July 25, 2013 to be approved at next meeting.

**II. Treasurer & Financial Report** – The financial report was not available to be reviewed and will be deferred until the next board meeting. Treasurer Ken Strange reported that the HPP and RAC grants were ending and Marilyn was very busy completing grant closeout procedures, while working to revise many templates to prepare for new grant cycles and complying with new requirements which required going from indirect to administrative reporting.

**III. Public Comments** - Dr. Carlos Brown formally introduced Dr. Jason Aydelotte. Dr. Aydelotte comes from San Antonio where he was the Director of Critical Care. He went to A&M and also worked at BAMC in San Antonio. He was somewhat involved in San Antonio at STRAC with Eric Epley. Dr. Brown would like Dr. Aydelotte to take his position on the board.

**IV. Chair Report** – Kenny reminded everyone that the MOA update due to the lead RAC changing was due 9/5 and advised everyone to check their mail for details. Kenny also reported that while at the Injury Prevention committee at GETAC he learned that the World Health Organization (WHO) designated Fort Worth as a designated safe community which is a 5-year accreditation. Kenny reminded everyone to check the DSHS County Funding report to make sure everything is up to date to ensure your funding continues, and also mentioned that the Panhandle RAC would be sending out a survey on employee retention.

**V. DSHS Update** –No representative present. Kenny met Joe Schmeider, the new State EMS Director and he seems very interested in working with EMS agencies.

**VI. Executive Director Update** - Dave Reimer stated that CATRAC took the Type 4 MMU to Lakefest, seeing 47 patients and providing a place for patrons to cool off. Next project is to set it up here at CATRAC next month to assist with the EMTF-7 inventory and to get some feedback from nurses on set up and interior

arrangements. One of the work in progress projects for the coming months is to leave a better “cookbook” of how the CATRAC operates and functions for future staff and regional partners.

**VII. Executive Committee Action Items**

- a. CATRAC Employee Health Insurance Renewal - motion made by Ken Strange. Second by Kim Gill. Pass 16/0 (includes health, dental, vision and life)
- b. CATRAC Employee 403 (b) Retirement Plan - motion made by Kenny. Seconded by Dr. Brown. Passed 16/0 and paying \$1200 for setup and maintenance of the retirement plan and look at the availability and potential of matching funds.

**VIII. Trauma Centers Update –**

**UMC Brackenridge** – is recommending Dr. Aydelotte to replace Dr. Brown on the Board. Motion made by Kenny. Seconded by Dr. Ware. Approved 16/0. Update on new Medical School – Seton is working with architects to straighten Red River in the area across from UMCB and then break ground for the initial buildings with projected opening of Medical school in 2016 and Hospital in 2017. You can look at Dell Medical School on Google to see progress and plans.

**SMC Williamson** - Geriatric accreditation through DSHS is something they are looking at, may not make sense to go through all the requirements. No one present from DCMC.

- IX. Emergency Medical Task Force (EMTF) Update** – Curtis McDonald, the new EMTF 7 Coordinator, provided his background. (Fire. EMS. Intermedix). He is conducting a physical inventory for EMTF 7 items. Lots of expired goods in the caches. Tents, trailers, etc. inventory should be done by end of September. Looking into an exercise associated with South Padre Island during Spring Break, March 2014 for MMU set-up. Those interested in participating in the EMTF-7 meetings and potential deployments can contact Curtis at [Emtf7@hotrac.org](mailto:Emtf7@hotrac.org) or CATRAC staff. Action item: AGENCIES NEED TO SIGN NEW MOA WITH HOTRAC BY SEPTEMBER 5<sup>TH</sup> or later

**X. County Representative Updates –**

- **Hays County:** Wimberley is looking at new ePCR (iPCR)-STRAC has a region wide Zoll ePCR and this would be something that the CATRAC would like to consider at Pre-hospital. New power load stretchers are in service. Looking at building renovations. Hays FD is hiring a new battalion chief. Buda has new LP15s.
- **San Saba County:** non-profit organization is turning into an auxiliary organization for education and support of the EMS. Starting a car seat program.
- **Travis County:** AMBUS went to Back to School Bash in Travis County. Took it to Fayette County EMS and St. Mark’s Medical Center for a tour. Retrieving the information off the Rad57s, get info to Mark. 12 people went through AMBUS driver training at DPS training facility in Florence. Contact Mike Elliott to set up tours at staff meetings, health fairs, etc.
- **Blanco County:** Fair and Rodeo went well
- **Llano Country:** No report
- **Williamson County:** Last week rolled out Hospital Data Exchange through ESO Solutions to get patient outcomes and billing information returned to EMS. Non-compete clause had lifted, now all hospitals can get it. We need to encourage hospitals to set this up. Great for education and billing. Community paramedic and high utilization healthcare link program is getting off the ground. Williamson

County EMS Provider license due in January. Commanders AED responding on all CPR calls to do 2 x defibrillation. New Williamson County ESOC (Emergency Services Operation Center) is open.

- **Caldwell County:** Luling has started Zoll ePCR and a new ambulance, Lockhart is ordering a new ambulance next week, Seton is getting Lifenet through Physiocontrol.
- **Lee County:** No report
- **Burnet County:** MFAEMS Lakefest went well, thanks to the MMU from CATRAC. Deciding on new monitors this week, discussed pros/cons of each. Internal Sergeant promotion process starting tomorrow (August 23<sup>rd</sup>). There was a discussion as to whether the Pre St. Mark's Hospital and hospital Committee needs to consider a region wide monitor?

**XI. Committee/Workgroup Reports and Action Items**

- **Air Medical:** Traci has resigned her position on the board. She is leaving St. David's to go back to flying with PHI in Killen. Guy Stevenson will take her place at One Call. Air Medical hasn't met.
- **Bylaws:** No report
- **Cardiac Care:** Waiting on approval from Apple for the app regarding the Mission Lifeline/CATRAC Stemi guidelines
- **Education:** Dates for the Community Paramedic Workshop is set for November 14&15 at St. David's South Austin MC. PHTLS at CATRAC August 29 & 30 for \$50.00 for members (87.50 with book)
- **Injury Prevention:** closing out grants for this year. All money has been allocated
- **Performance Improvement Program:** no report. Need consistency in the meetings. Needs to be getting input from agencies of what issues/best practices are occurring in the region. Continual education needs to occur on the misconception that input would be airing an agencies "dirty laundry".
- **Pre-hospital:** no report. Added to the next meetings agenda that we could be asking for issues to take to Performance Improvement Program.
- **Regional Preparedness and Response:** SMART Triage training September 24th for hospitals. Pre-hospital is also welcome to come.
- **Stroke:** need to ask Dr. Martin for updates
- **Trauma Coordinators:** no report

**XII. Events / Exercises –**

**XIII. Other Business – none**

**XIV. Discussion / Scuttlebutt –**

**XV. Adjourn - Motion made by Scott Fernandes. Seconded by Ken Bell. approved**

Next Meeting Update:

- **Executive Board Meeting:** September 26, 2013 at CATRAC
- **Committee Meetings:** As Per Committee Chair/Co-Chairs