



**Capital Area Trauma Regional Advisory Council
Executive Board
June 27, 2013
12:00 – 2:00 pm
CATRAC Offices
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

Minutes

- I. **Call To Order** – Kenny Schell was out of town and Scott Fernandes called the meeting to order at 1215.
 - Roll Call of Executive Board –
Phone: Gregg Knapp, Pat Pratt
Present: Ken Strange, Darlene Parker, Scott Fernandes, Mike Elliott, Dr. Neal Ware, Steve Garcia, Sylvan Mersiovsky, Sharon Muzny, Dr. Steven Moore, Ben Oakley, Kim Gill, Traci Fox, Diana Kraus, Dave Reimer, Robin Wiatrek
Absent – Dr. Carlos Brown, Glen Germer, Anne Burwell, Kenny Schnell
Visitors – Chris Alexander, Brad Leach, Mark Montgomery, Jim Persons
 - A quorum was determined to be present.
 - Introductions were done.

- II. **Approval of Minutes** –
 - April 25th Executive Board/General Membership Minutes – A motion to approve these minutes were made by Ken Strange and seconded by Ben Oakley. No discussion followed. Vote: For-15, Against-0. Motion carried.
 - May 23rd Exec Board Meeting Minutes – A motion to approve the minutes was made by Mike Elliott and seconded by Ben Oakley; Vote: For-15, Against-0. Motion carried.

- III. **Treasurer & Financial Report** – Ken Strange/Marilyn Hollingsworth reported that we anticipate spending all of the ASPR/HPP grant funds. The financial report was thru 5/31. See attached document. Motion to approve the report was made by Dr. Ware and seconded by Mike Elliott; Vote: For – 15, Against – 0. Motion carried.

- IV. **Public Comments** – None.

- V. **Chair Report** – Scott Fernandes was filling in for Kenny Schnell. There was no RAC Chairs' meeting this quarter. No report.

- VI. **DSHS Update** – No report as no representative was present.

- VII. **Executive Director Update** - Dave Reimer provided an HPP update. The FY13 HPP grant year is winding down so we are finalizing purchases to zero out the funds. We have filed an open records request with DSHS to see where we ranked in the process for EMTF lead with FY14 RFP submission. Discussion ensued regarding whether or not to consider appeal after reviewing records from state. It was determined that we probably don't have that option at this time but to keep in mind for next cycle. Scott mentioned that the board knows how hard our admin staff

works to keep things going. Dave mentioned that we may be able to utilize contractors for specific projects.

- VIII. Trauma Centers Update** – Dave reported on behalf of an email provided by Dr. Brown. New trauma surgeons are arriving at UMC-Brackenridge. Dr. Atealot begins next week and Dr. Coopwood will be back from fellowship on Sept. 1. The 2013 Trauma Conference was a great success. Dave heard a lecture by Dr. McClellan, a trauma surgeon who was present at Parkland Hospital when JFK was shot and also was there to provide treatment. Dr. Ware related his knowledge regarding the story. Dave would love to see more attendance from the board and RAC. Dr. Ware reported that for Seton Williamson the geriatric program still ramping up. They need more patients to provide good data interpretation. Diana Krause is the new representative for Seton Dell Children's. Deb Brown is now the interim Chief Operating Officer. Dell Children's has seen a large rash of near-drownings, 15 so far in month of June, and 3 deaths so far. Discussed Colin's Hope Swim coming on Monday, July 1st. Also, CEO Lakeway Regional involved in this effort as well.
- IX. Emergency Medical Task Force (EMTF) Update** – Mike Elliott – EMTF is discussing NICU evacuation plan using the AmBus (Multi patient transport vehicle), and how to effectively move infant isolettes in and to the vehicle. Will involve some training of Hospital staff in the future.
- X. County Representative Updates – Blanco County** – Ben Oakley had no report. **Hays County** – Ken Strange said that Wimberley EMS got their powerload stretchers and all new radios are ordered. Buda EMS has new monitors and has an EMT class starting in January. SMHC EMS is having a hiring process tomorrow and has a new captain Danny Ray. Seton Hays is going to open LifeNet and put modems on the LP15s for all Hays County ambulances. **Burnet County** – Darlene Parker reported that LakeFest is coming August 9-11. MFAEMS is testing new monitors. No report for Spicewood, SHL or Burnet Fire/EMS. **Travis County** – Mike Elliott reported that the Zoll monitors were approved by City Council. They are swapping out cell phone providers to ATT so EKG transmission will be impaired for a short period during that transition. Getting in motion gateways on each ambulance for Electronic Patient Care (EPCR) reporting, EKG transmission, etc. Ken Strange mentioned we should look at regional EPCR. **Fayette County** – Sharon Muzny stated that a crew got the EMSC award for a placental abruption patient. Baby and mom survived. She mentioned that ATV rollovers of pediatric patients are occurring but the patients are not originally from their county. They are trying to figure out how to educate the adults involved with those patients on safety. Discussing community paramedic program as well. **Lee County** – Sylvan Mersiovsky had no report. **Bastrop County** – Steve Garcia – Kelly Kemp doing EMT class in Bastrop starting in July. **Llano County** – Gregg Knapp had no report for Llano. **San Saba County** – Pat Pratt said that the EMT class finished with 6 and all passed. They are renewing their provider license.
- XI. Committee/Workgroup Reports and Action Items**
- **Air Medical** – Traci Fox – Traci had no report.
 - **Bylaws** – vacant – Bylaws will be looking to meet soon.
 - **Cardiac Care** – Dr. Wozniak & Dr. Zidar – There was no report.
 - **Education** – Chris Parker – Kim Gill and Ben Oakley reported that a meeting was held last week. They had great conversation and are working on spending funds before end of grant period. S&W RR is offering a TNCC.

- **Injury Prevention** – Stewart Williams, Interim – Stewart stated that they are gathering information via needs assessment. Committee has not met.
- **Performance Improvement Program** – Dr. Brown – The committee is making progress on improving communication and data exchange. Kit Thompson is interim trauma coordinator at Brackenridge. She will be involved in PI committee as well.
- **Pre-Hospital** – Mark Montgomery, Chair and Darlene Parker, Co-Chair – The committee met today discussion focused on spending of Tobacco grant funds. They suggested using funds to establish Multi Casualty Incident supply caches around the region. A workgroup was established to address this need quickly. There are multiple new cardiac monitors being purchased in the region by various agencies
- **Regional Preparedness & Response Committee (RPRC)** – Freddy Krail and Mike Elliott – Robin Wiatrek reported on behalf of the committee that the new HPP capabilities and requirements were discussed at meeting.
- **Stroke** - Dr. Morton – No report was given. The next meeting will be July 10th.
- **Trauma Coordinators/Registry** – Karla Hosick – They met with the Pre-hospital committee last time. They are looking for a co-chair since Gaylen Tips has left the Region. They will meet again in July before the General Membership meeting along with the Pre-Hospital Committee.

XII. Events / Exercises – Lake Fest in Marble Falls is August 9-11, 2013 and CATRAC is looking for folks that would want to help with MMU set up. The Maccabi Games will be held in July in Austin, which is a Jewish organizational Olympic type event. The Buda Fire Fest is moving to Travis County at the Backyard. The Public Health & Medical Exercise Subcommittee is looking to host the regional exercise on December 4th, 2013.

XIII. Other Business – None.

XIV. Discussion / Scuttlebutt –Mike Elliott talking about letter campaign to legislators to get stand-alone MMRS grant program reestablished. Dave stated he will review the rules regarding this and whether it's considered lobbying by CATRAC to participate but doesn't see a problem with each agency/organization helping.

XV. Adjourn – The meeting adjourned at 1412.

Next Meeting Update:

- **Combined General Membership & Executive Board Meeting:** July 25, 2013 at St. David's Medical Center Medical Office Building, 5th Fl. Classroom
- **Committee Meetings:** As Per Committee Chair/Co-Chairs

2013 Executive Board & General Membership Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION	
Jan. 24, 2013	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building	
Feb. 28, 2013	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200	
March 28, 2013	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200	
April 25, 2013	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building	
May 23, 2013	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200	
June 27, 2013	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200	
July 25, 2013	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building	
Aug. 22, 2013	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200	
Sept. 26, 2013	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200	
Oct. 24, 2013	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building	
Nov. 21, 2013	Holiday Schedule	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200
Dec. 19, 2013	Holiday Schedule	Executive Board	12 noon-2 pm	CATRAC Office-Suite 200

*CATRAC Committee scheduling will be based on need and the discretion of the
Committee Chairperson.*

Executive Board – Meets 4th Thursday of the month (Exception: Thanksgiving & Christmas Holidays)
 Combined General Membership & Executive Board – Meets the 4th Thursday of January, April, July, and October.

For further information call (512) 926-6184, or email apassistant@catrac.org

2013 CATRAC Executive Board

<u>Position Representing</u>	<u>Name</u>	<u>Affiliate Organization</u>
Registered Nurses	Kim Gill, RN	Hospital at Westlake
Rural Physician	Dr. Steven Moore	Wimberley EMS
Trauma Physician	Dr. Drue Neal Ware	Seton Medical Center Williamson
Non-Lead Facility	Traci Fox, RN, LP (Secretary)	St. David's HealthCare
Lead Facility	Dr. Carlos Brown	University Medical Center at Brackenridge
Pre-hospital	Scott Fernandes, LP (Vice-Chair)	Travis County ESD #6
Pediatric Facility	Diana Kraus - Interim	Dell Children's
Bastrop County	Steve Garcia, EMT-P	Guardian EMS
Blanco County	Ben Oakley, LP	North Blanco County EMS
Burnet County	Darlene Parker, EMT-P	Marble Falls EMS
Caldwell County	Glen Germer, LP	Luling / Caldwell County EMS
Fayette County	Sharon Muzny, BA, NREMT-P	Fayette County EMS
Hays County	Ken Strange, EMT-P (Treasurer)	Wimberley EMS
Lee County	Sylvin Mersiovsky, EMT-P	B&M Ambulance Service
Llano County	Greg Knapp, EMT-P	Scott and White Llano
San Saba County	Patricia Pratt, LP	San Saba County EMS
Consumer	Anne Burwell	Williamson County Outreach
Travis County	Mike Elliott, LP	Austin/Travis County EMS
Williamson County	Kenny Schnell, LP (Chair)	Williamson County EMS
<i>*Immediate Past Chair *non-voting</i>	<i>Jackie Gondeck, RN</i>	<i>St. David's Medical Center</i>

CATRAC Staff

<u>Position</u>	<u>Name</u>	<u>Email</u>
Executive Director	Dave Reimer, RN, LP	<i>*Main Number: (512) 926-6184</i> executivedirector@catrac.org
Emergency Preparedness Coordinator	Robin Wiatrek, MPH	empcoord@catrac.org
Accounting Assistant	Marilyn Hollingsworth	accounting@catrac.org
Administrative Assistant	Michelle Fillman	apassistant@catrac.org