

**Capital Area Trauma Regional Advisory Council
Executive Board & General Membership
April 26, 2012
1:00 – 3:00 pm
St. David's Medical Center, Medical Office Building (MOB),
5th Floor Classroom
(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX**

Minutes

- I. **Call To Order** – Kenny Schnell called the meeting to order at 1300.
- **Roll Call of Executive Board & General Membership**
Kenny called the board roll and CATRAC staff. Board members absent included Mike Elliott, Kim Gill, Dr. Harding, Carlos Brown, Tim Vasquez, and Ken Strange. CATRAC staff absent included Marilyn Hollingsworth and Michelle Fillman.
 - **Introductions** – Kenny asked all members of the audience to introduce themselves.
- II. **Approval of Minutes**
- **March 22, 2012, Executive Board**
Motion was made by Dr. Ware and seconded by Scott Fernandes.
Votes: For: 13
Opposed: 0
 - **January 26, 2012, Executive Board & General Membership**
Motion was made by Jackie Gondeck and seconded by Vangie Barefoot.
Votes: For: 37
Opposed: 0
- III. **Public Comments** – Dr. Pena announced that Central Texas Medical Center (CTMC) is officially pursuing Primary Stroke Center designation. Grant Williams, MD is the stroke director.
- IV. **Treasurer & Financial Report** – Ken Strange was attending a financial overview presentation provided by Johnson City Bank as the CATRAC Treasurer, therefore Traci Fox provided the financial report. The new FY13 OASPR funds will start on July 1st. A motion was made by Charlie Peeler to accept the financials (see document on file with CATRAC) and it was seconded by Glen Germer.
Votes: For: 13
Opposed: 0
- V. **Chair Report** - EMS Town Hall meeting with DSHS is tomorrow at 10 a.m. at 49th street offices. Kenny also reminded agencies to submit their 2012 CATRAC membership contact forms to CATRAC staff. Staff will be following up with those not submitted. The HPP grant is extended 1 year of the 5 year grant cycle. The RFP will be next year. The DSHS Local Projects Grants deadline is May 17th 2012 at 2pm. Kenny received info on a medical director's handbook. Some of the RAC administration attended the Texas Emergency Management Conference earlier this month.

VI. DSHS Update - No update. No representative present.

VII. Trauma Centers Update – Levels I, II, and IV

UMC Brackenridge – Gaylen Tips reported that the ACS visit is completed and they will have a report in about 6 weeks. The tranquility garden will be complete on May 1st. The Emergence Medicine Residency program is starting up July 1st. The concept of building a new UMCB is gaining momentum and it may be done in five years. Dr. Brown is participating in meetings for the Formula One Race and they will be the provider out there. Patients will be coming to Brackenridge.

Seton Williamson – Dr. Ware reported that they are rolling out the geriatric trauma program. Marsi Ferris has resigned as trauma coordinator. Forward any requests for info to Stan Lundrigan and Denise Champion.

Dell Children's – Dave Golder reported that late summer/early fall 2013 is the targeted opening for new pediatric tower being built. Dell's ACS re-verification visit is May 24/25th. Juliette Brown reported that the Child Passenger Safety Conference is coming up and seventeen are registered. Seton will be hosting the Texas Injury & Violence Prevention Conference on June 20-22, 2012.

Seton is also putting together an EMS publication to celebrate EMS week and it will include information about the RAC. Remmy Morris is coordinating this project.

St. David's Round Rock Medical Center – Karla Hosick reported that the hospital received their official state designation and they are ramping up an injury prevention program and trauma services. Karla is fulfilling the role in emergency preparedness.

VIII. Executive Director Update – Dave clarified the voting process. Each of the members has one vote per organization. Some of the board members also fulfill their agency or county representative role too. Dave said that Michelle is doing well, and is on medical leave but also working from home for a while. In coming grant years, we want to look at adding an additional staff member to help with the workload. The furniture order is being finalized. End of year audits will be occurring including the A133. Randy Walker & Associates is being proposed for use again. We are starting to collect documents for FY12 end of year for OASPR/HPP. The FY13 Work plan is due mid-May for next year's funding for OASPR. CATRAC was approved for the same level of funding as FY12.

IX. Project(s) Update

- EMTF Exercise

Dave provided a recap of the MS150 Event held April 21-22, 2012 by showing a PowerPoint presentation with multiple pictures. CATRAC supplied the two mobile medical units (MMUs) tents with supplies, one at the Fayette County Fairgrounds and the other at the Camp St. Mark's site. MS150 supplied medical staff for both MMUs. The most common injuries were dehydration and knee pain. There were a few cardiac issues. On Day 2, they saw about 62 pts, with one being critical. The total numbers of patients is being tallied but is estimated around 230. Sharon Muzny thanked the CATRAC staff for their dedication during the setup and breakdown for this event. Robin mentioned that there were many lessons learned by working so closely with SETRAC on how to better collaborate on these types of events. They also learned more about how to better track patients with WebEOC and EMTrack.

X. County Representative Updates –

Fayette – Sharon Muzny referred to the previous discussion regarding the MS 150 update.

Bastrop – George Bosquet had no updates.

Caldwell – Glen Germer had no updates.

San Saba – Charles Peeler said they are running MICU ambulances every day. Also, the medical director is approving IV skills for EMT's.

Lee – Sylvan Mersiovsky had no update.

Burnet – Darlene Posey said that Marble Falls will host an Ironman triathlon this coming weekend. The hiring process is complete. They are working on Shattered Dreams with the high school.

Llano – Gregg Knapp said the new S&W clinic is started. The opening is targeted for January. A new station is opening July on Park Rd 4 in Kingsland.

Williamson – Kenny Schnell said the six new hires are starting in the field in the next few weeks. They have a new CQI process in place and it is working well. The IRB approved for their 12 lead monitors. WCEMS is providing training online with CEs for first responder organizations 24/7. WCEMS is moving forward with public health and on First Watch. Williamson County Emergency Management and partners assisted with the Tim Tebow Easter services event and it went well. They had 13 patients and transported 3.

Travis – There was no report.

XI. Committee/Workgroup Reports

- **Air Medical – Traci Fox, Chair** – The Helicopter Safety Day is scheduled for May 19th at 10 a.m. to 1p.m. at the Austin Executive Airport. Traci will provide a flyer to CATRAC staff to send out to membership.
- **Bylaws – Juliette Brown, Chair** – The group has not met.
- **Cardiac Care – Dr. Wozniak & Dr. Zidar, Co-Chairs** – Traci reported that they are reviewing the stemi medical protocol guidelines and will provide input for also addressing with cardiac care. They are looking at a June & July time frame.
- **Education – Chris Parker, Chair** – The committee met earlier in the week. A forensics class will be held tomorrow at NAMC and 27 people are registered. An ABLIS is coming in June.
- **Injury Prevention – Juliette Brown, Interim Chair** – The committee met today. They are charged with allocating \$10,000 this year to local projects. Three applications were submitted which totaled more than the \$10,000. The committee decided to fund the following three projects at the following amounts which equals the \$10,000.
 1. St. David's Round Rock - \$1214 for a child passenger safety and injury prevention
 2. Austin/Travis County EMS - \$5838 for a car seat distribution program
 3. Fayette County EMS - \$2936 for a senior falls prevention program
- **Performance Improvement-Trauma – Dr. Brown, Chair** – There was no report. Gaylen did point out the article in the back of the minutes that referenced the article titled "Recombinant Factor VIIa to Correct Coagulopathy in Patients with Traumatic Brain Injury Presenting to Outlying Facilities Before Transfer to the Regional Trauma Center".
- **Pre-Hospital – Mark Montgomery, Chair** – There was no meeting held for April. Most agencies have responded to the survey in order to determine the number of triage tags they need to order. A few outliers will be contacted. We need to get the tags ordered within this grant period. Mike Elliot wanted to provide a reminder about the AHLS course on May 7th and 8th. It is free and if you want to attend, contact Mike Elliott. You may also go to the www.ahls.org website for course information. Ben, Jim and Darlene will be meeting in Marble Falls on an exposure protocol.

- **Regional Preparedness & Response Committee (RPRC) – Freddy Krail, Chair** – The meeting was held on April 13 and discussion focused on FY12 grant close out. Urban Shield will be held December 1st and 2nd and we are determining the level of interest.
- **Stroke - Dr. Harding, Chair** – Dave Reimer mentioned the stroke research in the area. He said meeting minutes will be coming out. There are no issues with stroke transfers that we are aware of. He said the stroke committee will do their own performance improvement, as does the cardiac care workgroup. The group wants to work with EMS on data collection.

OLD BUSINESS:

NEW BUSINESS:

- XII. Capital Area Public Health & Medical Preparedness Coalition** – Ryan Moeller, Williamson County & Cities Health District introduced himself. The goal of the coalition is to coordinate emergency response between the public health and medical system and emergency management. Reminders about the coalition are sent by the Capital Area Council of Governments (CAPCOG). He encouraged others to join.
- XIII. Action Items: None**
- XIV. Discussion / Scuttlebutt** – Jackie Gondeck asked if anyone is interested in a best practices class from Texas Organ Sharing Alliance (TOSA). The class is every two years. She will send info to the education committee.
Robin asked for volunteers to help with the MMU set up in Gatesville for the EMTF-7 exercise on May1-3. Staff will be out there next week starting next Monday/Tuesday to Thursday.
- XV. Adjourn** – Dr. Ware made a motion to adjourn and Scott Fernandes seconded the motion.

HANDOUTS / Documents:

- Advanced Burn Life Support course
- CATRAC Overview Informational Sheet
- *Recombinant Factor VIIa to Correct Coagulopathy in Patients with Traumatic Brain Injury Presenting to Outlying Facilities Before Transfer to the Regional Trauma Center*

Next Meeting Update:

- **Executive Board:** Thursday, May 24, 2012 at CATRAC
- **General / Executive Combined:** Thursday, July 26, 2012 at St. David's Medical Office Building
- **Committee Meetings:** As Per Committee Chair
 - **Education Committee:** Tuesday, June 26 from 0900 – 1100 at CATRAC
 - **Pre-Hospital Committee:** Thursday, May 24 from 1000 – 1130 at CATRAC
 - **Regional Preparedness & Response Committee (RPRC):** Friday, May 11 from 0900 – 1200 at CATRAC



**Governor's EMS and Trauma Advisory Council (GETAC)
Meeting Notification
Hilton Austin Airport
9515 New Airport Drive
Austin, Texas**

Wednesday, May 09, 2012

9:00am – 10:30am Disaster/Emergency Preparedness Committee
10:30 am – 12:00pm Medical Directors Committee
1:00pm – 2:30pm Injury Prevention Committee
2:30pm – 4:00pm Trauma Systems Committee
4:00pm – 5:30pm Stroke Committee

Thursday, May 10, 2012

9:00am – 10:30am Pediatric Committee
10:30 am – 12:00pm Air Medical Committee
1:00pm – 2:30pm Education Committee
2:30pm – 4:00pm EMS Committee
4:00pm – 5:30pm Cardiac Care Committee

Friday, May 11, 2012

9:00am – Governor's EMS and Trauma Advisory Council

***** NOTE: COMMITTEE MEETINGS PRIOR
TO GENERAL MEMBERSHIP MEETING *****

CATRAC GENERAL MEMBERSHIP/EX. BOARD

NOTE: LOCATION

**St. David's Medical Center, Medical Office Building (MOB)
5th Floor Classroom**

(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX

MEETING	TIME	LOCATION
Injury Prevention Committee Juliette Brown	1100 - 1200	St. David's Medical Center MOB – 5 th Floor Classroom
Stroke Committee Dr. Bob Harding	1200 - 1300	St. David's Medical Center MOB – 5th Floor Classroom
EMS & Trauma Medical Directors Dr. Brown	1200 - 1300	St. David's Medical Center MOB – 5th Floor Classroom
LUNCH	1200 – 1300	St. David's Medical Center MOB 5 th Floor Classroom
General Membership & Ex. Board Quarterly Meeting	1300 – 1500	St. David's Medical Center MOB 5 th Floor Classroom

2012

Executive Board & General Membership Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION
Jan. 26, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building
Feb. 23, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
March 22, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
April 26, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3pm	St. David's Medical Center Medical Office Building
May 24, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
June 28, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
July 26, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building
Aug. 23, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
Sept. 27, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
Oct. 25, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building
Nov. 15, 2012	Holiday Schedule Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
Dec. 20, 2012	Holiday Schedule Executive Board	12 pm-2 pm	CATRAC Office-Suite 200

CATRAC Committee scheduling will be based on need and the discretion of the Committee Chairperson.

Executive Board – Meets 4th Thursday of the month (Exception: Thanksgiving & Christmas Holidays)
Combined General Membership & Executive Board – Meets the 4th Thursday of January, April, July, and October.

For further information call (512) 926-6184, or email apassistant@catrac.org

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Executive Board – 2012

Position Representing	Name	Affiliate Organization
Registered Nurses	Kim Gill, RN	Hospital at Westlake
Rural Physician	Dr. Bob Harding	Seton Highland Lakes
Trauma Physician	Dr. Neal Ware	Seton Medical Center Williamson
Non-Lead Facility	Traci Fox, RN, EMT-P (CATRAC Secretary)	St. David's MC
Lead Facility	Dr. Carlos Brown	University MC at Brackenridge
Pre-hospital	Scott Fernandes, EMT-P (CATRAC Vice-Chair)	Travis County ESD #6
Pediatric Facility	David Golder, RN	Dell Children's Medical Center
Bastrop County	George Bousquet, EMT	Bastrop County 1 st Responders
Blanco County	Tim Vasquez, EMT-P	North Blanco EMS
Burnet County	Darlene Posey, EMT-P	Marble Falls EMS
Caldwell County	Glen Germer, EMT-P	Luling EMS
Fayette County	Sharon Muzny, EMT-P	Fayette County EMS
Hays County	Ken Strange, EMT-P (CATRAC Treasurer)	Wimberley EMS
Lee County	Sylvan Mersiovsky, EMT-P	B&M Ambulance Service
Llano County	Greg Knapp, EMT-P	Scott and White Healthcare Llano
San Saba County	Charles Peeler, ECA	San Saba County EMS
Consumer	Juliette Brown, MPH	Dell Children's Medical Center
Travis County	Mike Elliott, LP	Austin Travis County EMS
Williamson County	Kenny Schnell, LP (CATRAC Chair)	Williamson County EMS
	Jackie Gondeck, RN (CATRAC Immediate Past Chair)	St. David's Medical Center
Executive Director	Dave Reimer, RN LP	CATRAC Staff
Emergency Prep. Coord.	Robin Wiatrek, MPH	CATRAC Staff
Accounting	Marilyn Hollingsworth	CATRAC Staff
Admin. Assistant	Michelle Fillman	CATRAC Staff