

**Capital Area Trauma Regional Advisory Council
Executive Board
December 13, 2012
12:00 – 2:00 pm
CATRAC Offices
4100 Ed Bluestein Blvd Suite 207, Austin 78721**

MINUTES

I. Call to Order: Kenny Schnell called the meeting to order at 12:02. A roll call of Executive Board and introductions was made.

II. Review of Minutes: The October 24, 2012 minutes were not sent out for review so this item as tabled.

III. Public Comments: Dr. Moore is interested in the Rural Physician Board position.

IV. Treasurer & Financial Report:

Audit report: Natalie Luna from Randy Walker & Associates presented on the audit report. She stated that CATRAC was compliant, with no real new issues in 2011. The Executive Board voted to accept audit and a motion was made by Ken Strange, seconded by Mike Elliott.

12 yes / 0 no

Treasurer Report: Progress is being made on the outstanding checks and reconciling Quickbooks to the bank records. Marilyn stated that we need to be careful with spending/budgeting as we there were changes in the funding streams. Asset tracking and Bed Ready are not working with current hospital software. Several people questioned why are we paying for it. (The State ultimately requires the information to be inputted into WebEOC, so why not use that directly instead of using another system?) Can we drop Bed Ready? This will be an Agenda item for next meeting: please add information on Bed Ready, cost, information, uses, etc. Motion made by Ben Oakley to approve treasurer report, seconded by Scott Fernandes.

Votes: 13 yes / 0 no

V. Chair Report:

- EMS allotment/eligibility requirements for participation in the RAC (Burnet was the only ineligible agency.)
- ASPR / HPP monthly meeting was canceled due to Holidays.
- TEEX education grant is available.
- TETAF EMS leadership webinars available monthly.
- Texas State Child Fatality Review Team-Williamson County is the only one doing this currently-most recent position paper: car seats, water safety, safe sleep, motor vehicle safety, Susanrodriguez@dshs.state.tx.us is point of contact, Dave Golder will bring this up to the Injury Prevention committee
- Trauma Registry-first responder access to input info coming soon, this, in addition to hospital/ems info, should bring the whole picture together to share data and create education in prevention

VI. Old Business: Vacant board positions: Rural Physician – Kenny said he will be looking into whether Dr. Moore's role as MD for Wimberley fits criteria for this position; Consumer – no interested parties have come forward; suggested to maybe list it on CATRAC's website with call for volunteers.

VII. New business:

A. Officer Elections:

Chair: Kenny Schnell - Motion: Dr. Ware, Second: Mike Elliott, Vote: 12 yes / 0 no
Secretary: Traci Fox (not present, with the caveat presented that she is free to decline her election) - Motion: Sharon Munzy, Second: Kenny Schnell, Vote: 12 yes / 0 no

Vice-chair: Scott Fernandez - Motion: Darlene Parker, Second: Ken Strange, Vote: 12 yes / 0 no

Treasurer: Ken Strange – Motion: Dr. Ware, Second: Steve Garcia, Vote: 12 yes / 0 no

B. DSHS Board Attestation: The video & forms due are due January 11 to the state. Michelle Fillman will send Board Members the video and form.

C. FY13 RPRC project approval: (Drash doors, monitors for AMBUS, emergency preparedness guides, evacuation equipment, weather radios, etc.) \$280,000 of \$550,000 for all the presented projects. All need to be completed by end of June. Must be regional projects, not individual. Board needs to see the presentations before approving this spending. Move away from individual approval of projects to approving the group of 4-5 projects. A motion was made by Mike to approve the projects and seconded by Kim. Motion did not pass; disapproved Votes 2 yes / 11 no. Discussion followed regarding quotes and additional documentation. A motion was made by Ben and seconded by Steve to have presentation information sent out via email or conference call and to then vote via email our conference call on the projects. Motion passed: 13 yes / 0 no

VIII. DSHS Update: None

IX. Trauma Centers Update:

SMCW: Trauma numbers are down. The geriatric-trauma has been rolled out and the hope is to go network wide after intro at SMCW.

DCMC: The volume is high, also seeing increase of respiratory syncytial virus (RSV). May 5 they'll be opening the third bed tower, 18% higher volume predicted for coming year.

X. Executive director update: None

XI. EMTF: The new MOA is needed (through lead RAC) to be involved. There is a new Executive Director for Central Texas RAC.

XII. County Rep Updates:

Burnet: Nothing to report.

Fayette: They received the Injury Prevention Award for the state during the EMS Conference. Also received an ambulance remount.

Bastrop: Guardian renews contract with Bastrop County.

Hays: Christopher Alexander is the new EMS director for San Marcos/Hays County EMS and is from Kansas. Wimberley EMS is negotiating a contract with Central Texas Medical Center to start receiving 1115 Medicaid Waiver funds.

San Saba: Looking for different sources of funding for station growth and to add a new truck. EMT course is going on now, joint efforts with mutual aid counties to grow first responders. Billing has been outsourced. There is a new Sheriff coming.

Blanco: Local Project Grant contact in: ordered new ambulance and are finishing narrow band radio programming.

Williamson: Upcoming January 18 Child Fatality Review meeting.

Lee: Radios are being narrow banded.

Travis: Through the November elections, civil service passed for EMS.

Scott said a few words about Randy Trinkle, paramedic with Austin-Travis County EMS who had passed away.

XIII. Committee Updates:

Air Medical: None

Bylaws: None

Cardiac Care: None

Education: Vangie is new Co-chair in Ben's place, and the committee agreed to move forward on Designated Infection Control Course.

Injury Prevention: None

Performance Improvement: None

Pre-hospital: DSHS MOA due December 31, 2012. Smart Triage Tags here and being dispersed-will order more and have it region wide for CATRAC and non-CATRAC agencies. There was a recap of Formula 1, particularly of interest were lots of sprained ankles were due to high heels. The RMOC ran well and were able to squash scare of mosquito bitten Red Bull team (Dengue Fever). Also discussed was training for hospitals on the Triage tags.

Regional Preparedness & Response Committee: None

Stroke: None

XIV. Formula 1 and Urban Shield:

- F1 went really well. Bernie (F1 CEO) mentioned that the drivers/participants have said this was the best run race of the season and that COTA had set the standard for the world.
- Urban Shield: Transport didn't really have involvement of agencies that they hoped for, but also didn't have high patient numbers, so it worked well. Public Health and Medical wasn't highest priority (as rescue/SWAT), maybe have something in the future that is more focused on medical.

XV. Discussion/Scuttlebutt: None

XVI. Adjourn: Motion made by Steve Garcia, seconded by Dr. Ware, adjourned.