



**Capital Area Trauma Regional Advisory Council
Executive Board & General Membership
October 25, 2012
1:00 – 3:00 pm
St. David's Medical Center, Medical Office Building (MOB),
5th Floor Classroom
(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX**

Minutes

I. Call To Order

- **Roll Call of Executive Board & General Membership Voting Members –** Kenny Schnell opened the meeting at 1304. The Executive Board sign in sheet was passed around.
- **Introductions –** Introductions were given by all attendees.

II. Approval of Minutes

- September 27, 2012, Executive Board – A motion to approve by Jim Persons, 2nd by Gregg Knapp – Approved 15-0
- July 26, 2012, Executive Board & General Membership – A motion to approve by Mike Elliott, 2nd Dr. Ware. Approved 15-0

III. Treasurer & Financial Report –

The report was given by Marilyn. Final closeout statement for all grants for 2012 was reviewed. Furniture for training room has been purchased and received through funds from the tobacco and OASPR grants. We did dispense all our grant funds. A triage system for the region was purchased and implementation has been initiated across the region as well. Also 12 lead monitors, Glide Scopes and other equipment were purchased. Education funds assisted multiple EMS agencies and hospital staff to attend various continuing education programs. Injury prevention programs such as Shattered Dreams and bicycle safety programs were assisted as well.

IV. Public Comments

Rhett Reed, MD said that Seton Hays has been accredited as a primary stroke center and has applied to the state for final approval. Seton Hays received Level IV trauma designation. Steve Soliz speaking on behalf of the Texas Association of Air Medical Services (TAAMS) announced a golf tournament to be held during the EMS conference to benefit the families of EMS providers killed in the line of duty.

V. Chair Report

Kenny Schnell announced that Board elections were to be held today. The EMS conference is in Austin, Nov. 11-14th. CATRAC will have a booth at the conference and assistance is needed to staff the booth during EMS conference. See Dave or any of the CATRAC admin staff for information on how to assist. Regarding Formula 1 (F1), Kenny asked if any of the hospitals are adding staff during the events. Seton Northwest mentioned that they are putting on additional staff. Dave mentioned that Tom Partin is retiring at the end of this year from San Marcos/Hays County EMS and appreciated his service to the CATRAC and the region.

VI. DSHS Update

Dave Reimer announced that Bruce Watson is on board as a DSHS coordinator for the Hospital Preparedness Program (HPP) funds.

VII. Review Proposed Changes to CATRAC Bylaws

Kenny announced that the bylaws are up for review. Kenny encouraged feedback from the members. We will look at them again in January and vote on them then.

VIII. Trauma Centers Update

Dr. Carlos Brown stated that at UMCB, F1 race coverage will be coordinated with ATCEMS, STARFlight. He mentioned they are waiting on the Proposition 1 results from the election. Dates of the annual trauma conference will be May 30 and 31, 2013 at the AT&T Executive Education Center. Dr. Neal Ware rolled out a geriatric trauma program at Seton Williamson on October 8th with 65 patients so far. Mike Elliott asked for additional information. At Dell Children's, Stewart Williams said that the Joint Commission survey went well. Magnate survey done. He stated the surveyors were very complimentary. Trauma services have added Stephanie Hebert as new injury prevention coordinator.

IX. Executive Director Update

Dave Reimer announced that he is excited about the turnout and new attendees at our General Membership meetings. He likes the momentum we have and hopes to keep it going. F1, Urban Shield, and EMS Conference all pending over next three weeks. We are working with EMResource for patient tracking in conjunction with the F1 event and Urban Shield exercise. Dave asked that we be sure to have current trauma coordinators on the CATRAC email list.

X. Project(s) Update

EMTF – Mike Elliott reported that CATRAC Executive Director position is still open. The new EMTF MOA is still out there, needs to be completed by December 31, 2012. Dave now has the final version. The new MOA includes personnel and equipment in one document, instead of separate documents. The current ones are good until then. The AMBUS is here and getting graphics. Guy Stevenson also reported that the finalized TX EMTF MOA and is now available for download on the Home Page of Texas Disaster Medical Systems web site. The CATRAC will also be sending out a copy with some fields pre-populated with Lead RAC information. This new MOA is replacing any current DSHS or RAC MOA's agencies may have in place for TX EMTF. Effective 12/31/12, only providers with properly executed TX EMTF MOA's will be eligible for deployment with the TX EMTF Program. Last year, St. David's North Austin Medical Center (SDNAMC) enlisted several RN's into the EMTF-7 MMU team and attended training in the functions of the MMU component of the TX EMTF. At that time, Guy started working with facility leadership in making participation in the TX EMTF a reality for the staff at SDNAMC. With the threat of Hurricane Isaac approaching, these efforts were stepped up and SDNAMC was able to have a signed MOA in place and able to roster a MMU team ready for deployment prior to landfall. Guy would encourage each facility and agency to begin working with your leadership to get these MOA's signed before an impending emergency. EMTF-7 is made up of 4 RAC's with TSA-L being the lead RAC, however, with TSA-O having a major urban area, EMTF-7 is looking to our region to be a leader in providing resources to make EMTF-7 a success. Anyone needing assistance with explaining EMTF or the MOA to your leadership, feel free to contact Guy Stevenson at SDNAMC or through the CATRAC.

XI. County Representative Updates

Travis County – Mike Elliott repeated F1 planning information. The Austin Travis County EMS EMT hiring process has 180 applicants. The few units that have EMT/Paramedic crews seem to be doing well. He also mentioned that there are

several large races already scheduled out at the Circuit of the Americas track for next year.

Hays County – Ken Strange repeated that Tom Partin is retiring from his director position at San Marcos/Hays County EMS at the end of this year.

Caldwell County – Glenn Germer said that Toll way 130 opened from Mustang Ridge to Seguin. The speed limit is 85. The southern tip intersects IH10 east of Seguin.

Fayette County – Sharon Muzny had no report.

Lee County – Sylan Mersivosky had no report.

Llano County – Gregg Knapp said the S&W facility in progress is office space only, no hospital yet.

Blanco County – Ben Oakley said new protocols were implemented October 1st. LPG funding was received toward an ambulance for North Blanco EMS.

Bastrop County – Steve Garcia had no report.

Williamson County – Kenny Schnell said 8 new medics were on the streets (started). In spring 2013, they will be hosting a national honor guard class. Child seat program continues.

- XII. CATRAC Executive Board Elections** – Kenny lead the elections. Rules were reviewed and ballots were provided to voting members. Only one additional nomination received, for Pre-hospital which was Mark Montgomery, therefore Mark and Scott Fernandes are both up for Pre-hospital position. Both were present and provided the opportunity to introduce themselves to the membership. Dr. Steve Moore and Dr. Mike Maxwell were offered as possible candidates for rural physician. Votes tallied. All unopposed nominees voted in and accepted from the following positions: Non-Lead Facility, Lead Facility, Bastrop County, Blanco County, Burnet County, Hays County, San Saba County, Travis County, and Williamson County for another 2 year term. (The positions are highlighted in yellow on page 8.) Scott Fernandes was voted to continue as Pre-hospital representative.

XIII. Committee/Workgroup Reports and Action Items

- Air Medical – Traci Fox – It was noted by Mark Montgomery that AirLife will not be available for scene calls when at the F1 race. The committee is reviewing the communications policy in place as well as the “Notice to Airmen” (NOTAM) posting process.
- Bylaws – Dave – The group met twice to review the bylaws. They focused on attendance of the executive board and are trying to be more flexible. Options being considered include conference calls and video conferencing options.
- Cardiac Care – Dr. Wozniak & Dr. Zidar – Jason Gilliam updated the group on the QI committee and its work on the STEMI alert feedback and 12 lead accuracy project. He encouraged EMS participation in this group. Traci reviewed the protocols committee activity, including the upcoming date of the next meeting. She also requested more EMS and physician participation, as well as asked the membership to review the contact list posted on the website, to ensure they are familiar with who from their facility is their representative.
- Education – Chris Parker – Kim Gill reported for Chris Parker and stated that Vangie Barefoot is now co-chair. Ben Oakley stepped down due to a desire to devote more time to the CATRAC Regional Exposure Workgroup. A \$25 reimbursement is available through CATRAC for the Texas EMS Conference registration fee. In April 2013, Seton Williamson will be hosting a geriatric trauma conference. The Education Committee is actively recruiting members. Contact information for educators at EMS agencies and hospitals

requested. Forms handed out to membership with instructions on how to get on Michelle Fillman's email to be included on contact list for education committee.

- Injury Prevention – Stewart Williams, Interim – No report given.
- Performance Improvement Program – Dr. Brown – They are meeting monthly (is trauma centric) with great participation. A mission statement is being developed and will be brought to executive committee soon. Hospital data call has almost 100% participation in report back. Joe Granberry is taking on the task of communicating with the correct person at our various EMS agencies and initiating EMS data call. Trauma guidelines are available on CATRAC website.
- Pre-Hospital – Mark Montgomery – He reported that Dave Reimer, CATRAC, is requesting copies of area EMS protocols to have on file. Please send them to Dave. SMART triage tags being distributed. If your agency needs some, get with Mark. Ben Oakley is taking charge of the first responder exposure project. Urban Shield coming in December. If you still want to participate, contact Mike Elliott for info. There will be a dedicated radio channel for CATRAC during F1. Goal is to have a dedicated phone number in the future for event notification and response. St. Mark's and Seton Hays will be given radios for F1.
- Regional Preparedness & Response Committee (RPRC) – Bill Shaffell (interim) – Dave stated that hospitals are participating in the Urban Shield exercise from both Hazmat and active shooter scenarios.
- Stroke - Dr. Morton – interim chair – Dr. Harding stepped down as chair last month. Several workgroups formed and the group is revisiting transport guidelines. 2008 was the last revision for the stroke plan. The committee is looking at severity routing for stroke patients. They discussed EMS metrics and feedback and are forming a workgroup for that. Community education as a RAC will be a project as well.
- *Patient Care & Mgmt* – This committee has not been established yet. Seeing if there is a need for this or not.

OLD BUSINESS:

XIV. EMS Conference

CATRAC needs staffing for booth at the EMS Conference. Both EMS and hospital reps are invited to participate.

XV. Events / Exercises

- F1
- Urban Shield – Mike Elliott will be asking hospitals to consider at what point, in receiving certain triage category patients (“red” and “yellow”), do they feel the need for additional resources. He will be sending out a sheet and asking hospitals to provide that information. Dave states that it will tie in to our notification systems and how we establish the “trigger points” for resource assistance and event notification.

NEW BUSINESS:

XVI. Discussion / Scuttlebutt – None.



XVII. Adjourn – The meeting adjourned.

HANDOUTS / Documents:

- CATRAC Bylaws (proposed changes)
- Voting Ballots
- 2013 Meeting calendar

Next Meeting Update:

- **Executive Board:** December 13, 2012 at CATRAC
 - **November meeting – CANCELLED**
 - **Change to December date**
- **General / Executive Combined:** January 24, 2013 at St. David's Medical Center Medical Office Building
- **Committee Meetings:** As Per Committee Chair