

**Capital Area Trauma Regional Advisory Council
Executive Board & General Membership
January 26, 2012
1:00 – 3:00 pm
St. David's Medical Center, Medical Office Building (MOB),
5th Floor Classroom
(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX**

Minutes

- I. **Call To Order** – Kenny called the meeting to order at 1:00 pm
- **Roll Call of Executive Board & General Membership**
Kenny called board roll and CATRAC staff. Board members absent include Tim Vasquez and Mike Elliot.
 - **Introductions** – Kenny asked all members of the audience to introduce themselves.

II. **Approval of Minutes**

- **November 17, 2011, Executive Board**

Motion by Dr. Ware
2nd by Gregg Knapp
Votes: For: 17
Opposed: 0

- **October 27, 2011, Executive Board & General Membership**

Motion by Scott Fernandes
2nd by Dr. Ware
Votes: For: 37
Opposed: 0

III. **Public Comment**

Linda Sifuentes announced that Seton Medical Center Hays (SMCH) is in pursuit of stroke designation. They anticipate approval in July.

IV. **Treasurer & Financial Report**

Traci reviewed the financials up to December 2011 on the board summary handout. She explained the three types of grants that the RAC receives. She added that there were no significant variances to report. See handout on file at CATRAC offices.

Motion by Charles Peeler
2nd by Ken Strange
Votes: For: 18
Opposed: 0

V. Chair Report

Kenny shared that recently clinical staff came together to initiate a pre-hospital medical director's work group. The medical directors from Travis, Williamson, Hays counties have been instrumental in starting this group up. All pre-hospital medical directors are invited to attend.

Kenny reminded the membership of the recent CATRAC letter mail out regarding dues and update of contact information/voting member. Please complete committee information also and promptly return the requested form and dues to CATRAC. CDC has released new guidelines for field triage for injured patients. They will be discussed in the PI committee. Robin is finalizing the EMS and hospital needs assessment tool for distribution.

Kenny reminded board members to use the new CATRAC Executive Board County Representative Form to provide an update and solicit input at the county level prior to coming to these meetings. These can be sent to CATRAC staff if you are unable to attend a meeting so an update can occur in your absence.

Kenny announced they are looking at Fleet Eyes, an ambulance tracking tool. This may be an alternative or addition to EMResource as a regional tracking tool. The Pre-Hospital Committee will see a webinar on February 16th to help raise awareness about this product.

VI. DSHS Update

Anne Verstrate reminded those in attendance of the upcoming GETAC meetings at the Austin Airport Hilton. She added that you can check the DSHS EMS/Trauma Systems website for more details, additionally the last RAC Chair meeting notes are also posted there. There recently was a discussion on free-standing emergency care facilities a presentation on this topic can be found on the STRAC website.

Kenny asked about the Registry Solutions Workgroup. Anne stated that they are making progress and will be able to provide an update at the May GETAC meetings. Right now they are getting input from all the other GETAC committees regarding what's reportable and making it consistent. Anne referred to Registry Reporting Rules in Chapter 157.

Dave added that he and Robin went to a presentation at STRAC recently and learned that there are concerns about how to fit in free standing EDs into EMS transport protocols. There are two new EDs associated with St. David's in our region and they are not listed as free standing EDs but are classified as satellite ERs. Anticipate new rules coming down, including being open 24/7 (this will go into effect in 2012).

VII. Trauma Centers Update

UMCB - ACS visit will be April 1-2. They are hosting the 4th Annual Trauma Conference on May 31- June1.

SMCW – They are almost a full year of being Level II facility and have had a 27% increase in total trauma patients.

DCMC – Dell will have an ACS visit on May 24-25. Renovations to accommodate the Travis County Star Flight crew are complete (24 hours at DCMC – Dell Aircraft- Star Flight 1). The new bed tower with 72 new beds is on track and scheduled for opening in 2013. The Injury Prevention Program had to postpone their planned child safety seat course. It is being rescheduled and will likely be at the end of April. Juliette announced that the department has hired a new Injury Prevention Manager named Stewart Williams.

St. David's RR – They received Level II letter from ACS and are waiting on DSHS approval but it be expected shortly.

VIII. Executive Director Update

Dave called attention to the list of Texas Trauma Facilities in the board packet handouts. He is proud of what our area has. He also noted the TETAF handout regarding trauma center survey fees and added that the CATRAC is a member of TETAF to help offset some of the costs associated with hospital surveys.

Dave asked that if there is any kind of construction going on that will impact pre-hospital or air medical providers to let him know and he will help disseminate the information to the membership.

Dave brought up the importance of attendance at RAC meetings. There have been multiple times that DSHS makes a request to the RAC to verify participation by regional agencies and organizations in RAC activities. Many times this is a required component of grant applications. Dave noted that they are looking for "active" participation from key players - just a warm body won't cut it anymore. Dave explained that the dues communication that was sent out recently to the membership includes guidelines about participation in committees that pertain to your discipline.

2011 RAC of the Year Award – Dave thanked the membership for their participation and contributions that have made this award possible. Kenny commended the RAC staff for their hard work and congratulated them for the award

IX. Project(s) Update

- EMTF

Dave shared that there is a brochure available today for folks to become more familiar with this concept which relates to ambulance response during a disaster. The Ambus for our region that was funding through a Homeland Security grant funds and will be housed and maintained by A/TCEMS and is expected in our area in mid-July. The Ambus from SETRAC was used in our area during the September wildfires. There is an EMTF-7 large exercise planned for the first part of May in the Gatesville area, North of Temple.

- Texas Disaster Volunteer Registry (TDVR)

Robin Wiatrek reviewed a power point presentation on the TDVR with the general membership. Copy on file at the CATRAC.

She explained that the Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP) is a federal level effort to create a national registry and database of medical workers. The Texas registry includes advanced registration of medical professionals and helps with credentialing because it uses uniform credentialing levels that are standard across the country. The system can also check certain licensures within Texas. It can also include lay volunteers. Robin demonstrated the actual registry website and encourages all

providers in the region to register. CATRAC staff can track and monitor the level of participation.

There was a question about the difference between this and EMTF. Dave clarified that EMTF response is a reimbursable cost if the disaster gets declared. Registry can house EMTF personnel. EMTF personnel can be reimbursed by the state if the event is declared a disaster by the state.

X. County Representative Updates

Lee County – Sylvin Mersiovsky
No updates.

Caldwell County – Glen Germer
They are going through the re-licensure process and recently got a 2 year renewal from DSHS. Lockhart EMS is working together closely with Luling EMS to review protocols. He thanked Dr. Dow for attending. They have gotten a lot of rain in the last few days and it has presented some challenges with regard to creeks and rivers. Glen thanked Star Flight for recent water rescues, no fatalities to date due to the recent rains.

San Saba County – Charlie Peeler
Charlie introduced new their new EMS Medical Director, Patricia Pratt. She is former military and has been there for four months. He added that they have recently outsourced their billing and they are looking for grant money to help with equipment.

Bastrop County – George Bosquett
The Bastrop County First Responder Organization (FRO) elected a new executive board last night. George thanked the RAC for three 800 MHz radios recently provided to the county. He added that Bastrop County ESD 2 received a 12 lead heart monitor recently. Their on-line reporting system went live to help track activities of the organization. George called attention to SB 1855 – entitled Paramedic and All Hazard Preparedness Act which shifts the focus of MRCs more towards disaster mode and away from a general health care focus as in the past.

Burnet County – Darlene Posey
MFEMS is in the process of recruiting an HR specialist and finance specialist. Darlene added that their car seat program had great turn out this past month. They are also going through the DSHS license renewal process. Spicewood got a new ambulance. No Burnet EMS update.

Fayette County – Sharon Muzny
They just turned in their final report on the CATRAC IP grant they received for a senior falls prevention program which was successful. They recently had an ambulance remounted. Sharon noted that the MS150 is April 21-22 and planning has already started to meet demand on county resources during the race. They are hosting a car seat technician class in partnership with the Ag Extension on April 25-28 in LaGrange. Contact Sharon for more information.

Llano County – Gregg Knapp
No update.

Hays County – Ken Strange
They have a new ambulance remount too. They are participating is a disaster preparedness fair on March 24th and all are invited to participate.

Williamson County – Kenny Schnell

They are going through a hiring process in February. They are working on provider renewal. The First Responder Organizations (FROs) and Williamson County Fire Chiefs Association meets monthly. They are redoing regional skills, integrating FR into skills check-offs. They are also working with the Williamson County Health District. The county is integrating Computer Aided Dispatch (CAD) real time data and has broken ground on the ESOC facility that will encompass communications, emergency management, emergency services, and HazMat divisions. Kenny noted that they provide a monthly child safety seat program in Williamson County and are able to distribute car seats to families in need through the program.

Travis County – No update.

Blanco County – No update.

XI. Committee/Workgroup Reports

- Air Medical – Traci Fox, Chair.
See minutes.
- Bylaws – Juliette Brown, Chair.
No report. The committee has not met since the last general membership meeting.
- Cardiac Care – Dr. Wozniak & Dr. Zidar, Co-Chairs.
Remmy Morris announced that they are working on a 9-1-1 Jingle contest to stress the importance of early notification of 911 for signs and symptoms of cardiac problems. The goal is to launch it in June with July submissions and a decision of the jingle in August. Contact Remmy for more information.
- Education – Chris Parker, Chair.
Ben Oakley reported that they have created a Google account to keep a master list for offerings started. Vangie added that there is a mini conference regarding forensic nursing on April 27th.
- Injury Prevention – Juliette Brown, Interim Chair.
Sharon Muzny provided Juliette's report since she had to leave. Three EMS agencies had been awarded injury prevention project grants and two have completed their projects. There are 4 hospitals with car seats mini grants from the 2010 CATRAC grant cycle (NAMC, SEBD, St. David's Georgetown, and Seton Hays). The Injury Prevention Committee would like to give an extension to those current grantees to permit more time to complete car seat distribution. The committee is asking that the four current grantees complete distribution by August 30, 2012. The committee members proposed submitting a spotlight/showcase piece for the CATRAC website that could highlight members that are doing injury prevention. There will be another round of CATRAC injury prevention funding coming up in an RFP that will be released in late February. There is a total of \$10K to award in injury prevention project grants regionally. The committee is considering keeping the same three priority topics as in the last RFP, and is asking for input regarding suggested changes. A committee member brought up the issue of pediatric patient safety during EMS transports. The committee would like to know if anyone is in need of safety transport devices. Guardian said yes.
- Performance Improvement-Trauma – Dr. Brown, Chair.

Dave Reimer reported that the committee is moving forward and has lively discussions and new members on board. They are reviewing the pediatric burn patient transfer algorithm and would like feedback on the best way to get info out to medical directors and field staff. He called attention to information in the meeting packets regarding new updates on field triage guidelines. They will be discussed at the next PI meeting. Dave asked members to please review and give feedback to committee. There were no cases reviewed. The committee wants to send out regional data requests to evaluate the effectiveness of recommendations. Dave noted that the PI committee is trauma PI review only. Cardiac and Stroke have their own PI within their groups.

- Pre-Hospital – Mark Montgomery, Chair.
Jim Persons said that they discussed the triage tags and an upcoming request that will ask each agency how many they will need. They have moved to a SMART triage tag system. Mission Lifeline presented outline on key reporting elements in EMS to hospital encode. A survey will come out to assess needs and implementation of STEMI guidelines.
- Regional Preparedness & Response Committee (RPRC)
CATRAC Staff reported that the finance workgroup worked to set the projects for this grant year. For regional purchases we are continuing with communication/radios programming for hospitals and have also included glidescope and sonosite purchasing.
- Stroke - Dr. Harding, Chair
Dr. Harding reported that the meeting was well attended. They are still working on regional stroke plan. They are looking at an ID band to help identify the patients for follow up. They discussed expanding the use of telemedicine. He added that a statewide stroke database may be in the works. GETAC stroke committee will be meeting on February 8th at 1430-1600. Dave reminded us that TETAF live streams the meetings so they can be watched online if you are unable to attend.

OLD BUSINESS:

NEW BUSINESS:

XII. Action Items: None

XIII. Discussion / Scuttlebutt –
Michelle will stamp your parking ticket. Thank you to Jackie and SDMC for use of the facility, beverages, lunch, and parking for today's meeting.

Robin and Dave toured the Lakeway Regional Medical Center with the Lake Travis Fire & Rescue. The invitation came from Scott Fernandes. The hospital will open in Spring 2012 and will have a helipad on the roof, three cardiac cath labs, 18 bed ICU, PICU, and NICU.

XIV. Adjourn

HANDOUTS / Documents: TBD



- Texas Disaster Volunteer Registry Handout

Next Meeting Update:

- **Executive Board:** February 23, 2012 at CATRAC
- **General / Executive Combined:** April 26, 2012 at St. David's Medical Office Building
- **Committee Meetings:** As Per Committee Chair
 - **Education Committee:** February 21 at 0900 at CATRAC
 - **Pre-Hospital Committee:** February 16 at Noon at CATRAC



***** NOTE: COMMITTEE MEETINGS PRIOR
TO GENERAL MEMBERSHIP MEETING *****

CATRAC GENERAL MEMBERSHIP/EX. BOARD

NOTE: LOCATION

**St. David's Medical Center, Medical Office Building (MOB)
5th Floor Classroom**

(Corner of IH-35 & 30th Street) 3000 North IH35, Austin, TX

MEETING	TIME	LOCATION
Pre-Hospital Committee Mark Montgomery	1000 - 1100	St. David's Medical Center MOB – 5 th Floor Classroom
Injury Prevention Committee Juliette Brown	1100 - 1200	St. David's Medical Center MOB – 5 th Floor Classroom
Air Medical Workgroup Traci Fox	1100 - 1200	St. David's Medical Center MOB – 5 th Floor Classroom
Stroke Committee Bob Harding	1100 - 1200	St. David's Medical Center MOB – 5 th Floor Classroom
EMS & Trauma Medical Directors Dr. Brown	1200 - 1300	St. David's Medical Center MOB – 5 th Floor Classroom
LUNCH	1200 – 1300	St. David's Medical Center MOB 5 th Floor Classroom
General Membership & Ex. Board Quarterly Meeting	1300 – 1500	St. David's Medical Center MOB 5 th Floor Classroom

2012

Executive Board & General Membership Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION
Jan. 26, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building
Feb. 23, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
March 22, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
April 26, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3pm	St. David's Medical Center Medical Office Building
May 24, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
June 28, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
July 26, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building
Aug. 23, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
Sept. 27, 2012	Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
Oct. 25, 2012	Lunch General Member/ Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building
Nov. 15, 2012	Holiday Schedule Executive Board	12 pm-2 pm	CATRAC Office-Suite 200
Dec. 20, 2012	Holiday Schedule Executive Board	12 pm-2 pm	CATRAC Office-Suite 200

CATRAC Committee scheduling will be based on need and the discretion of the Committee Chairperson.

Executive Board – Meets 4th Thursday of the month (Exception: Thanksgiving & Christmas Holidays)
Combined General Membership & Executive Board – Meets the 4th Thursday of January, April, July, and October.

For further information call (512) 926-6184, or email apassistant@catrac.org

4100 Ed Bluestein Blvd., Suite 200 Austin, TX 78721 Phone 512-926-6184 Fax 512-926-2777



Executive Board – 2012

Position Representing	Name	Affiliate Organization
Registered Nurses	Kim Gill, RN	Hospital at Westlake
Rural Physician	Dr. Bob Harding	Seton Highland Lakes
Trauma Physician	Dr. Neel Ware	Seton Medical Center Williamson
Non-Lead Facility (CATRAC Treasurer)	Traci Fox, RN, EMT-P	St. David's MC
Lead Facility	Dr. Carlos Brown	University MC at Brackenridge
Pre-hospital (CATRAC Vice-Chair)	Scott Fernandes, EMT-P	Travis County ESD #6
Pediatric Facility	David Golder, RN	Dell Children's Medical Center
Bastrop County	George Bousquet, EMT	Bastrop County 1 st Responders
Blanco County	Tim Vasquez, EMT-P	North Blanco EMS
Burnet County	Darlene Posey, EMT-P	Marble Falls EMS
Caldwell County	Glen Germer, EMT-P	Luling EMS
Fayette County	Sharon Muzny, EMT-P	Fayette County EMS
Hays County	Ken Strange, EMT-P	Wimberley EMS
Lee County	Sylvin Mersiovsky, EMT-P	B&M Ambulance Service
Llano County	Greg Knapp, EMT-P	Scott and White Healthcare Llano
San Saba County	Charles Peeler, ECA	San Saba County EMS
Consumer (CATRAC Secretary)	Juliette Brown, MPH	Dell Children's Medical Center
Travis County	Mike Elliott, LP	Austin Travis County EMS
Williamson County (CATRAC Chair)	Kenny Schnell, LP	Williamson County EMS
(CATRAC Immediate Past Chair)	Jackie Gondeck, RN	St. David's Medical Center
Executive Director	Dave Reimer, RN LP	CATRAC Staff
Emergency Prep. Coord.	Robin Wiatrek, MPH	CATRAC Staff
Accounting	Marilyn Hollingsworth	CATRAC Staff
Admin. Assistant	Michelle Fillman	CATRAC