



**Capital Area Trauma Regional Advisory Council
Executive Board
August 25, 2011
12:00 – 2:00 pm
CATRAC Offices
4100 Ed Bluestein Blvd Suite 200, Austin 78721**

Minutes

I. Call To Order

Kenny Schnell called the meeting to order at 12:10 pm. Kenny conducted roll call for the Board Members. A quorum was present. The Board introduced themselves.

II. Approval of Minutes:

- July 28, 2011, Executive Board & General Membership
Motion by Greg Knapp
2nd by Sylvan Meriovsky
For: 14
Opposed: 0

Dave explained the process for the minutes approval, adding a reminder that the Secretary needs to sign the approved minutes. Also, CATRAC staff continues to send the minutes via email. Let staff know if you do not receive them or if you need print outs. They are continuing the process of uploading all the past minutes to the CATRAC website.

III. Treasurer & Financial Report

Tabled – Will be sent out by email per Marilyn.

IV. Public Comments

None were made.

V. Chair Report - Kenny Schnell

The DSHS Registry Solutions Work Group continues to meet and work on this project and defining the data elements. There is a “Lessons Learned” document from the Joplin tornado and hospital preparedness/evacuation procedures that were recently shared through the HPP work group.

Regarding, the Chapter 157 review, the main focus is on trauma services. A recent conference call with DSHS encouraged all stakeholders to review it and provide comments. They are looking at making licensing submissions electronic in the future. Dave added that the rules pertaining to RACs haven't been updated or changed since the creation of the RACs in the early '90s. There is some language in Chapter 157 that is related to RAC's purpose/creation and he is following it closely to see what changes are suggested in this area and how it impacts the future of the RACs. Kenny added that part of the discussion is around evolving from just trauma work to beyond and looking at “the health care system” and reflecting that in the language in Chapt 157.

Kenny also added that it is helpful to get your EMS provider license renewal paperwork in early due to some increased documentation.



VI. DSHS Update

Anne shared that the Local Project Grants (LPG) awards will be posted on the DSHS Trauma website this afternoon for contracts beginning Oct 15th. DSHS received 136 grant requests and 107 awards are being made. From the GETAC meetings, all the RACs need to be especially conscious of their spending because the trauma money is being scrutinized at the state level.

VII. Trauma Centers Update

UMCB – Dr. Brown

They are busy preparing for their ACS review year.

DCMC- Juliette Brown, Dave Golder

We are also busy preparing for the ACS review in June 2012. There is an open Injury Prevention Manager Position at Dell Children's that we are currently recruiting for.

Dr. Harding – Seton trauma meeting recently to discuss adult coagulopathy

The DCMC Injury Prevention Program will be offering a Child Passenger Safety Technician course in the next few months. Once dates are confirmed, IP staff will notify RAC staff so they can send an email to the membership. Juliette reminded the membership that National Child Passenger Safety Week is the week of Sept 18th.

Other:

St. David's Round Rock – Dr. Craun said ACS reviewers will be onsite on Oct 6th and they are busy preparing for the visit.

VIII. Executive Director Update

Dave stated that GETAC meetings are now being broadcast via the internet courtesy of TETAF. Some committees have membership vacancies. Dave encouraged folks to look to the website if they would like to fill a committee slot. Applications will be on the DSHS website. Dave mentioned the benefits of attending the GETAC meetings and encouraged board members to attend when possible.

Scott Fernandes added that at the GETAC EMS Committee Meeting there was discussion on pending changes to National Registry Implementation in 2013 – specifically to intermediate level certification and Advanced EMT and the possible need for a "bridge course" to maintain national registry certification and meet new standards. It is all still under review at the state level. The Education Committee held discussions on private programs in the state trying to meet the National Registry deadlines in 2013. There were some hurdles, but they are working on them with the state and are working through the issues. There was a recent site review in the Metroplex area. They are waiting for the final report from the accreditation group, but thought it went well.

Dave also stated that several of the GETAC Committees discussed subscription fees for aero-medical. Some of the frustration from EMS providers had to do with the state not having any regulatory authority over the aero-medical providers as this is handled at the FAA level. There was general discussion about the issue of subscriptions vs, best/quickest care for the patient and the competing needs of patient, pre-hospital providers, and the aero-medical providers. Kenny questioned if the aero-medical committee has discussed this and Dave said they are aware of the issues.



Dave explained that the state is trying to align OASPR grants (preparedness) with CDC funding public health funding. This is in an effort to align capacities and benchmarking in the hospital and public health arenas. This could impact the next RPF that comes out and it remains to be seen what the final structure/funding stream will look like.

Robin and Dave have attended a CAPCOG sponsored course on the Homeland Security Exercise and Evaluation Program (HSEEP). The training was informative and staff will make sure that the exercises that we conduct are in compliance with the standards set by HSEEP.

The front row parking spaces at the building are reserved. There is parking available in the fenced lot across the street for CATRAC members for those attending meetings.

A new server has been installed at the CATRAC offices by utilizing an outside vendor. They are in the process of working out all the kinks.

September is also National Preparedness Month and Dave mentioned that he has the "Too Prepared to be Scared" kits for distribution if anyone would like to give out.

CATRAC staff have reserved a booth at the state EMS Conference which will be held November 20-23.

IX. Project(s) Update

- EMTF

Cindy Riggins (previous EMTF-7 Coordinator) has left the position. There have been a few applicants for the vacancy. They are currently working on completing the MOUs for the RN team and standardizing and typing the ambulances that can be sent out as assets. Mike Elliot shared that the mobile medical units will be requiring all types of medical personnel and encouraged those who are interested to participate. He added that the medical cache has been ordered or is in process for all the RACs in the state so more work will follow soon as they determine how to place the cache.

X. County Representative Updates

Hays County – Ken Strange – Hays County Health Department purchased a trailer and tent and Ken is going to see the asset tomorrow for a training session. A Wimberley ambulance is getting a re-mount.

Fayette County – Sharon Muzny – The county received a \$4,500 LPG award. They recently held a surprise active shooter scenario training that went very well.

Burnet County – Darlene Posey – They just signed another 3 year contract for Llano ESD and Burnet ESD.

Lee County – Sylvan Mersiovsky– Nothing new to report.

San Saba County – Charlie Peeler – They have an EMT Basic course under way right now that finishes Oct 19th. They are looking to fill their EMS director vacancy. They also have an ambulance re-mount in the works. The county recently held a radiothon which raised \$13K towards the re-mount.



Caldwell County – Glen Germer – The City of Lockhart has hired a new EMS Director and his name is Aaron Langford.

Bastrop County – George Bosquette – They are rejuvenating their Medical Reserve Corps (re-activating). The ESD approved a 2nd heart monitor and they have \$6K in their budget to purchase a 3rd one. They are researching an on-line reporting system for all the first responding agencies in the county that will make reporting and data use much easier.

Travis County – Mike Elliot – They are in a constant state of ambulance re-mounting. Travis County is also trying to ramp up their Medical Reserve Corps in preparation for some of the larger venues that Austin is about to have like the Formula 1 Race Track. Dave asked about the UT contract. Mike explained that there will no longer be a UT EMS program and that St. David's will now be providing the care at the stadium. St. David's is also partnering with AMR for this service.

Williamson County – Kenny Schnell – Their Medical Director is retiring at the end of this month. Dr. Jeff Jarvis has been offered the position, but they are still in negotiation. The county conducts a monthly child safety seat check with Scott and White Round Rock. There will be a big event in Taylor (FD) for September 11th. Kenny can share information with the CATRAC staff.

XI. Committee/Workgroup Reports and Action Items:

- Air Medical – Traci Fox – Nothing to report.
- Budget & Bylaws – Government Relations – Juliette Brown
- Cardiac Care – No report.
- Education – Chris Parker - No report.
- Injury Prevention – Paula Yuma

Juliette is keeping in touch with grantees while Paula is on maternity leave and is working with Seton Hays that had a staff change in their grant representative.

- Performance Improvement Program – Dr. Brown

They held a brief meeting this week to discuss tourniquet application and burn guidelines.

- Pre-Hospital Care & Trans. – Mark Montgomery

The Committee has not met in August due to GETAC. The next meeting is at CATRAC Sept 15 from 12-2 pm.

- Regional Preparedness & Response Committee (RPRC) – CATRAC Staff
Staff is working on end of year report to DSHS. This group meets the 2nd Friday of each month from 9 -11 am at CATRAC offices.

- Stroke - Dr. Harding

This group is working on a Regional Stroke Systems plan and would like to have it put on the CATRAC website. They will be sending it out to the board for review. In the future the state will



start following 5 metrics for stroke pts, (# seen at hospital, given IV TPA, underwent vascular procedure, disposition, did the hospital meet 95% “Get with the Guidelines”).

- *Hospital Care & Mgmt-*
- *Disaster Management-*
- *Pediatric-*

OLD BUSINESS:

XII. Strategic Planning

The board officers will be meeting on 8/29 to continue the strategic planning process.

Dave brought up the challenge of disseminating regional guidelines, etc. to the folks that need to know from leadership to the front lines.

NEW BUSINESS:

Board Action Items:

Health Benefits Package for CATRAC Employees

The board members were provided with a summary of this item for discussion and vote. The previous health benefits provider (Baptist Children & Family Services) is no longer providing this type of service to RAC organizations. The past cost was \$2,300 per month. The new cost with the new vendor (Salinsky) is \$5,300 per month for 4 staff members. Dave explained that this doesn't represent any major changes in coverage – deductibles and max covered remained about the same. There were a few additional perks in the new plan. The new plan keeps the employees with United Health Care. This cost will be allocated between all the grant funding sources. See Action Item handout on file at the CATRAC. Dave mentioned that he would also like to research and discuss retirement benefits in the future with the board. Glen encouraged Dave to explore the retirement packages offered by this vendor. Juliette also mentioned that the RAC look into a policy for tuition reimbursement for staff. Darlene gave an idea of a vendor that provides supplemental coverage to basic medical coverage called Family Heritage. Scott asked if the vendors/costs will be reviewed annually. Dave agreed to do that and mentioned that the vendors do it too. Dave explained that they looked at two other vendors prior to selecting this vendor. It was pointed out that this was an urgent need to make sure there is no lapse in coverage for staff and that staff was not given much notice to research options. Also, the higher cost is due to a small pool of employees, the four CATRAC staff verses those pooled through BCFS.

A motion was made that we move forward with this vendor (Solinsky), the Executive Director will get two additional formal written bids, explore the retirement benefit, and institute annual vendor research several months before the current plan expires.

Motion by Scott Fernandes

2nd Darlene Posey

For: 16

Opposed: 0

Purchase of Furniture for Meeting Room #207



Dave explained that an additional room was leased to accommodate larger committee meetings in the current building. The room needs to be furnished. There was discussion about the cost of the chairs. See Action Item handout on file at the CATRAC. Dave agreed to research this further and seek out some cheaper chair options. Kenny asked for this to be brought back the next Board meeting. No action was taken.

XIII. Discussion / Scuttlebutt

A new Reliant Rehab Hospital is slated to be built in South Austin in a few years. St. David's purchased the Lakeside Hospital building in Bastrop and is planning to turn it into a free standing ER.

XIV. Adjourn

Motion by Darlene Posey

2nd by George Bousquet

For: 11

Opposed: 0

HANDOUTS / Documents:

Next Meeting Update:

- **General / Executive Combined:** October 27, 2011 at St. David's Medical Office Building
- **Executive Board:** November at CATRAC Office
- **Committee Meetings:** As Per Committee Chair

Juliette Brown, Secretary
Executive Board
Capital Area Trauma Regional Advisory Council

Date



2011

Executive Board & General Membership Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION	
Jan. 27, 2011	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's MOB Auditorium	
Feb. 24, 2011	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200	
March 24, 2011	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200	
April 28, 2011			APRIL MEETING CANCELLED	
May 26, 2011	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	Seton Administrative Office St. Vincent de Paul Room	
June 23, 2011	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200	
July 28, 2011	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building	
Aug. 25, 2011	Executive Board	12 pm-3 pm	CATRAC Office-Suite 200	
Sept. 22, 2011	Executive Board	12 pm-3 pm	CATRAC Office-Suite 200	
Oct. 27, 2011	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	St. David's Medical Center Medical Office Building	
Nov. 17, 2011	Holiday Schedule	Executive Board	12 pm-3 pm	CATRAC Office-Suite 200
Dec. 15, 2011	Holiday Schedule	Executive Board	12 pm-3 pm	CATRAC Office-Suite 200

**CATRAC Committee scheduling will be based on need and the discretion of the Committee Chairperson.*

Executive Board – Meets 4th Thursday of the month (Exception: Thanksgiving & Christmas Holidays)
 Combined General Membership & Executive Board – Meets the 4th Thursday of January, April, July, and October.

For further information call (512) 926-6184, or email apassistant@catrac.org

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Executive Board – 2011

Position Representing	Name	Affiliate Organization
Registered Nurses	Kim Gill, RN (interim)	Hospital at Westlake
Rural Physician	Dr. Bob Harding	Seton Highland Lakes
Trauma Physician	Dr. Michael Craun	St. David's Round Rock MC
Non-Lead Facility	Traci Fox, RN EMT-P	St. David's MC
Lead Facility	Dr. Carlos Brown	University MC at Brackenridge
Pre-hospital	Scott Fernandes, EMT-P	Travis County ESD #6
Pediatric Facility	Vacant	Dell Children's Medical Center
Bastrop County	George Bousquet, EMT	Bastrop County 1 st Responders
Blanco County	Tim Vasquez, EMT-P	North Blanco EMS
Burnet County	Darlene Posey, EMT-P	Marble Falls EMS
Caldwell County	Glen Germer, EMT-P	Luling EMS
Fayette County	Sharon Muzny, EMT-P	Fayette County EMS
Hays County	Ken Strange, EMT-P	Wimberly EMS
Lee County	Sylvin Mersiovsky, EMT-P	B&M Ambulance Service
Llano County	Greg Knapp, EMT-P	Scott and White Healthcare Llano
San Saba County	Charles Peeler, ECA	San Saba County EMS
Consumer	Juliette Brown	Dell Children's Medical Center
Travis County	Mike Elliott, LP	Austin Travis County EMS
Williamson County	Kenny Schnell, LP	Williamson County EMS
Immediate Past Chair	Jackie Gondeck, RN	St. David's Medical Center
Executive Director	Dave Reimer, RN LP	CATRAC
Emergency Prep. Coord.	Robin Wiatrek, MPH	CATRAC
Accounting	Marilyn Hollingsworth	CATRAC
Admin. Assistant	Michelle Fillman	CATRAC