



MINUTES FOR SEPTEMBER 23, 2010 MEETING

Capital Area Trauma Regional Advisory Council Executive Board Meeting Minutes September 23, 2010 1 – 3 pm

CATRAC Office
4100 Ed Bluestein Blvd. Suite 200
Austin 78721

I. Call To Order / Introductions / Sign In

Jackie called the meeting to order at 1:00 pm

II. Approval of minutes:

Scott Fernandes requested a correction on the last page under the “Discussion/Scuttlebutt” section. He was erroneously listed as reporting an update on PHI. It was Kenny Schnell who made reported that information.

August 26, 2010 General Membership
Motion with above correction Kenny Schnell
2nd Scott Fernandes
Approved

III. Treasurer’s Report

Kat Gann stated they were no variances to report
Motion Scott Fernandes
2nd Gregg Knapp
Approved

IV. Public Comments

None were made.

V. Chair Report

Dr.Hinchey at A/TC EMS has decided that they are going to start using the same 5 level triage system (ESI) as the hospitals beginning in the first quarter of next year. Jackie is a certified triage educator for Travis County and offered to assist other agencies in the future if they need training.

VI. DSHS Update

No one was available to provide an update.



VII. Trauma Center Update

UMCB
No update

DCMC
Juliette Brown reported that DCMC Trauma Services has hired a new Trauma Coordinator, Elsa Alejandro. There are two Trauma Coordinators total, Elsa, and Nelda Garcia. Dave Golder is the Clinical Manager.

VIII. Director's Update

Jackie announced that Dave was unable to attend today because he is out of town at an EMSystems conference with the intent of learning more ways to effectively use the product more to the Region's advantage. He is looking at a complete makeover of the screen view to be more user friendly and add more features. Also he will be scheduling a one on one session with rep. to discuss improvements in EMTrack, our patient tracking system. He sent Jackie the following update to share in his absence.

OASPR Grant – FY11 Sub recipient agreements will be sent to facilities in the next two weeks.

Upcoming events:

October –

- 5th and 12th – Communication scenarios involving radio, EMResource, and WebEOC training
- 18th – 22nd pending – Evacuation equipment training
- Continual meetings in preparation of November full functional exercise. Needing volunteer evaluators and site coordinators
- Decon site and prep visits

November –

- Regional Full Functional exercise

CAPHMPC – Capital Area Public Health and Medical Preparedness Coalition. Has evolved from the old IADC. A Regional Drill Workgroup which is a partnership of OASPR, HSTF, and the Coalition is working on preparation for a Region Wide Functional Exercise in early Nov. on November 10, 2010. Meetings are the 4th Wednesday of the Month.

TETAF –

Please refer to emailed TETAF update and www.tetaf.org

Update on increase in Trauma Designation fee increase – Huge amount of discussion on this with very vocal opinions on how it was presented. A conference call was scheduled last week to decide further on fees but at the start of the call, in which x 18 RACs were participating, it was decided that due to the large conflict of opinions involved that it would be more conducive to have a face to face meeting to discuss this topic. Prior to the call a more formal TETAF Finance Committee was organized and the plan of action is to have this committee meet in October for discussion. Bring that discussion to the General Membership in November during GETAC week for further consideration. It would appear that there is a need for a survey fee increase if the organization is to be successful. The initial presentation I think pushed aside some meaningful dialogue on the whole issue of the reasoning behind the fee increase. Pushing it back to the Finance committee and bringing it before the General membership for further consideration is a good business decision.



IX. County Rep Updates

Williamson County – Kenny Schnell

The county budget was approved. Recent floods impacted a station (Medic 12) that needed to be temporarily re-located. The CAD rollout is moving along. Kenny commended the flooding related rescues, Star Flight, and the swift water teams for their efforts during the heavy rains we received in our area.

Bastrop County – John Banning

Smithville Regional hospital is in discussions with Seton regarding management and ownership in a similar set up to Seton Edgar B. Davis. The Bastrop County First Responders group is finishing the paperwork to become an ALS FRO. Rick Passmann will be the Medical Director of this organization. They plan to host training sessions in the future. The decision to create an ALD FRO was partly based on the response times they were experiencing in the County.

Caldwell County - Glen Germer

Glen noted the Travis and Williamson organizations that stepped up and handled the recent flooding disasters and thanked them.

San Saba County- Charles Peeler

Their budget was approved and they will now be able to hire some staff. They are in the process of raising money for a new ambulance.

Hays County – Tom Partin

The Buda Fire Dept will be in operation on Oct 1st. San Marcos is getting a new City Manager and has an outgoing Mayor. They are very close to going on line for CAD and dispatch for all county EMS and fire trucks across the County.

Scott Fernandes noted that Lakeway hospital construction is well underway.

Jackie noted that at the recent GETAC meetings there was discussion about the stand alone ERs wanting to be part of the trauma system and the GETAC Trauma Systems Committee determined that this would not be possible.

Blanco County – Tim Vasquez

The county budget got approved recently. Blanco EMS has a new EMS Director, Mike West.

Llano County – Gregg Knapp

Scott and White have secured an additional property for the medical complex that is planned for construction. Once that building is complete, they will begin construction on the hospital

Fayette County – Sharon Munzy

They are busy working on hiring new personnel.

OLD BUSINESS:

I. TETAF

There was a conference call recently where TETAF indicated changes to the survey process that were coming including a significant rate hike.



II. Strategic Planning

Jackie shared the high level overview of the 2 year strategic plan and discussed the process of creating it and the reasoning behind some of the components. She also shared a draft of the revised organizational chart and described the roll up of the committees and work groups. The board was complimentary of the work done by the Strategic Planning team and no concerns were raised.

III. Trauma Registry

The Trauma Coordinators and registrars are meeting monthly. Jackie explained that the type of data we want to collect was determined and from there, a discussion followed about where it will be stored. In a subsequent meeting Dave Golder asked the committee to consider data security when selecting a storage method & what requirements participating hospitals might have for data security. Currently, the trauma coordinators are taking another look at how to collect the data needed to get meaningful reports. Preston Love at STRAC has been helpful in offering guidance based upon what they did in that region.

IV. Other

Traci reminded the group about setting up a booth at the upcoming EMS conference (November 21-23, 2010). Scott said there is a convention-style booth in their warehouse that may be usable. It's in Austin, so we are the hosting RAC. A 10ft x 10ft booth is \$975. More information can found at TXemsConference.com We may ask members to donate their time to run the booth for an hour at a time. Motion to have a booth: Traci F., 2nd Bob Harding. In further discussion, Marilyn said we can use General funds and possibly RAC and Tobacco funds for promotional items. Vote taken was unanimous, in favor.

NEW BUSINESS:

I. Proposals / Requests

There will be a formal policy drafted to request funds from the RAC. Until now, people would ask for money, informally, and we'd just give it to them. Jackie talked about having more Board participation. The members of the Board are held responsible for the funds which come through the RAC, and they need to know where the money goes and why.

II. Committee updates

Cardiac Committee –

Traci reported that the Cardiac committee had drafted thrombolitics guidelines, and they're hoping to get them approved during the October membership meeting; they have adjusted the non-PCI facility guidelines and she plans to have copies available for the membership to review. The professional education committee is rolling them out to facilities and providers. These are focused on administering thrombolitics in non-PCI facilities, not pre-hospital administration.

RAC Budget: Marilyn talked to the group about the budget handout. On the form, we have to put both the Tobacco and RAC grants. The state wants us to divide it into quarters (we receive funding quarterly). The OASPR grant budget has already been approved by the state. This is a



similar budget to last year's. Last year, we hoped to have \$6000 in program income, but did not due to lack of educational courses. This year, we estimated \$3000 in program income. If we do get this, it has to go right back into training. This budget can be amended, if we get deeper into the year and see our needs taking a different direction.

III. Discussion / Scuttlebutt

Tom Partin asked if anyone has a formal process for hiring medical directors. Traci suggested they may, and will check. Kenny said they are also looking at that in Williamson County, and got everything Austin had on the subject. Austin uses a city hiring process, done through their HR.

IV. Next Meeting Update –

- Combined General Membership / Executive Board: October 28, 2010
Dell Children's Hospital

V. **Adjourn** – The meeting was adjourned at 2:34 p.m.

HANDOUTS: None