



MINUTES FOR AUGUST 26, 2010 MEETING

**Capital Area Trauma Regional Advisory Council
Executive Board
Meeting Minutes
August 26, 2010 1pm – 3 pm
Dell Children's Hospital 4900 Mueller Blvd, Austin 78723**

I. Call To Order

II. Approval of minutes:

- July 22, 2010, Combined Executive Board & General Membership
- Motion – Fernandes
- 2nd – Schnell
- Approved

III. Treasurer's Report

Kat Gann reported that there are no variances to report for the 11 month period ending July 31st. Marilyn revised the report format slightly adding a "% expended" column to help track the spend down and demonstrate to the board members the status of the total budget. There was general discussion regarding the status of the total expenditures and where the budget in place was inadequate or funds were left over. The membership was given clarification on the overall status of the budget and how an amendment can be implemented to cover the areas where spending was greater than expected. Dave discussed how the RPR meetings could evolve to include more discussion on the budget and program/project needs. There was discussion about using a more formal process for project/supply requests and experience from previous budget years to help plan future budgets.

Approval of Treasurer's Report

Motion - Vasquez

2nd - Peeler

Approved

IV. Public Comments

None were made

V. Chair Report

Jackie reported that the State ACS survey is listed on the DSHS website. The stroke surveyor course will be November 4 & 5th at Seton Highland Lakes. There will be a new process for selecting trauma surveyors – facilities will no longer be able to select. In the future TETAF will be selecting the surveyors. There recently was a Homeland Security Committee Hearing at the Capitol regarding the red light legislation. Dr. Zibell, Jorey Klein, and Dinah Walsh and others testified in defense of the current legislation. There is an upcoming Strategic Planning meeting on Sept 3rd.

Dr. Harding held a productive stroke committee meeting this morning. Jackie attended the GETAC meetings recently. Dave encouraged the membership to attend the GETAC meetings.



VI. DSHS Update

Dave mentioned the August 2010 Uncompensated care matrix in the handouts which is to be reviewed offline.

VII. Trauma Center / Pediatric Center Update

Dr. Carlos Brown was not present. Dave reported on his behalf. UMCB held a "Topic" course (PI course for Trauma issues) held in conjunction with Parkland. Also, Cindy-Joy McCoy is not at Brack anymore. Kat Gann reported there is a replacement coming (no name was mentioned). Hospital Recognition Guidance for Excellence program is starting. There was no PI committee meeting held due to scheduling conflicts.

VIII. Director's Update

Dave reported we're working on EM-TF, for which he will send out a Power point to illustrate. From the 22 RACs, the State broke it down into 8 different areas, to spread out manpower and supplies. CATRAC is partnered with RACs L, M, & N and they are meeting on weekly conference calls. This is a work in progress. Mike Elliott's organization got funding from Homeland Security to purchase an Ambus, which will be used in the EM-TF effort. The Ambus is to be used as a multi-patient transfer type of unit. The State is on board with these units from the evacuation standpoint. Maximum stretcher patient capacity – is 24, with the plan to use for only 12-18. This one will be maintained by the City of Austin. Upkeep will be funded by the city. The initiative for the EM-TF project came from the OAPSR grant; they took \$2mil off the top of the overall funds. Some sustainability may come from the RACs.

IX. County Representative Updates

San Saba: Charles Peeler reported that the County commissioners & the judge agreed to raise taxes just below the rollback rate. They are getting funding now from this, allowing for some hiring of more people. They'll start out hiring one medic and one full-time EMT and then some part-timers.

Kenny Schnell reported that Williamson County is voting on the budget on Tuesday.

Travis County is getting 3 additional full-time & 2 part-time employees (via guest, Mike Elliott).

Greg Knapp said Llano Memorial Hospital won't be taken over by Scott & White now until January, due to extensive 501c3 paperwork.

OLD BUSINESS:

I. TETAF

There was a report provided to read in the handouts.



II. Trauma Registry

This workgroup is going to meet monthly going forward. They are working on starting a regional registry in place of waiting for one from the State. The next meeting is on September 13.

III. **Other:** no discussion occurred

NEW BUSINESS:

I. Proposals & Requests

Scott Fernandes asked if the Board should consider staff support for minutes-taking of the Board meetings. Or if another person would like to be Secretary, say so. Scott proposed this for discussion at the next meeting. Kat suggested that anyone giving reports; have your chair/director/etc report written out. This topic may also be discussed at Strategic Planning.

Also, Scott asked if there is a placeholder on the agenda for new agenda items for the next meeting and if not, could it be added.

II. Committee Updates

- Performance Improvement Program – Dr. Brown
- Pediatric – Injury Prevention – Paula Yuma
- Disaster management / OASPR
- Education – Chris Parker / Kat Gann
- Stroke - Dr. Harding:

The Stroke Committee met before the Board meeting. They discussed providing a “sticky note” to facilities for the important info: time of onset, last seen normal, family contact numbers. Doctors are saying they’re not getting the EMS transcription before seeing patient. Committee wanted to move forward and push this out to see if it’s feasible. It would serve as a reminder that this information is important.

- Budget & Bylaws – Government Relations – Juliette Brown
- Pre-Hospital Care & Trans. – Hospital Care & Mgmt. – John Gonzales
- Aero Medical – Traci Forester

There will be an Aero Medical Committee meeting in October and there will be a presentation on a data management system.

III. Discussion / Scuttlebutt

Lakeway Hospital is planned as a Private hospital. They will be opening as a Level 4 facility with plans to move to Level 2.

Freestanding private ERs coming on will be required to participate in the RAC. There was some discussion about allowing them to be level 5 facilities, but there was a unanimous “no” to that request. These are non-admitting facilities.

Scott Fernandes got an email reporting that PHI is transferring now to Round Rock and Seton.

IV. Adjourn

The meeting was adjourned at 3:15 p.m.

HANDOUTS / Documents: Calendar



2010 Executive Board & General Membership Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION	
May 27, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200	
June 24, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200	
July 22, 2010	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	Dell Children's Hospital Auditorium	
Aug. 26, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200	
Sept. 23, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200	
Oct. 28, 2010	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	Dell Children's Hospital Auditorium	
Nov. 18, 2010	Holiday Schedule	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
Dec. 16, 2010	Holiday Schedule	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200

****CATRAC Committee scheduling will be based on need and the discretion of the Committee Chairperson.***

Executive Board – Meets 4th Thursday of the month (Exception: Thanksgiving & Christmas Holidays)

Combined General Membership & Executive Board – Meets the 4th Thursday of January, April, July, and October.

For further information call (512) 926-6184, or email apassistant@catrac.org