



MINUTES FOR JULY 22, 2010

**Capital Area Trauma Regional Advisory Council
Executive Board & General Membership
Meeting Minutes
July 22, 2010 1pm – 3 pm
Dell Children's Hospital 4900 Mueller Blvd, Austin 78723**

I. Call To Order

Jackie called the meeting to order at 1:03 pm

II. Approval of minutes:

- April 22, 2010, Combined Executive Board & General Membership
Motion Kenny Schnell
2nd Dr. Carlos Brown
Approved

- May , 2010 Executive Board
Motion – Tim Vasquez
2nd Scott Fernandes
Approved
Dave pointed out that there was no quorum at the May Executive Committee meeting

III. Treasurer's Report

Kat Gann Reported that the Tobacco and RAC Funds grant funding cycle ends August 31st. They have received the 4th quarter Tobacco funds and EMS County funds and the checks for those will be coming out to you soon. Please see the summary report on file at the CATRAC.

Motion – Kenny Schnell
2nd Traci Forister
Approved

IV. Public Comments

There were none.

V. Chair Report

Jackie will be going to the GETAC meetings next month.

VI. DSHS Update

No one was present to provide an update.

VII. Trauma Center / Pediatric Center Update

UMCB – Dr. Brown reported on the successful Trauma Conference in June. The planners really liked the new venue a lot and will plan to host it again next year. They have upcoming ATLS courses planned.



DCMC

Deb Brown introduced Dr. Nilda Garcia as the new Trauma Medical Director. She added that they have recently hired a second Trauma Coordinator Nelda Garcia and have plans to expand the Research team and program. There are plans to conduct outreach in the region regarding educational opportunities via email or regular mail.

VIII. Director's Update

Dave Reimer reported that there are multiple handouts available today at the meeting to help keep the membership aware of initiatives and recently developed guidelines.

EMT Task Force – see handouts on file at the CATRAC

The GETAC is working on developing these task forces for disaster response in Texas. Some of the OASPR money that came to the RACS has been applied to this project. The premise involves having a response effort that pulls from regional resources to rapidly deploy in response to a disaster. Each team will be able to lean forward early in response and will include nursing specialists, paramedics, physicians, etc.

Partnered with RACs L, M, and N to build/staff the various strike teams to broaden the areas that the local resources can be pulled from, otherwise each RAC may be unable to staff the teams on their own. Dave feels as though this is an achievable initiative, but noted that it is a work in progress. Dave will send out the conceptual diagrams/handouts to the membership. Dave added that they are now beginning to form workgroups in this RAC to address this initiative and invited any interested members to contact him.

Disaster Drills-

The hospitals are working on a planning a large table top drill in August and later on a full functional exercise in November. Please contact Dave if your facility is interested in participating in these drills. This is being led by the RPR Committee (Regional Preparedness and Response).

WebEOC –

A training has been planned for CATRAC hospitals and for Aug 3rd and 10th (tentative). Contact Dave for more information.

Additional Position-

Dave added an additional position in the budget for an Emergency Preparedness Coordinator at the CATRAC which got approved. Dave will be posting the position soon.

Upcoming Conferences –

Aug 6th – Conference hosted by the South Texas American College of Surgeons here in Austin at the Downtown Hyatt. Dave and several other RAC members will be speakers at the conference.

There will be a Conference of Financial Health Care Executives held in Austin in August.

Patient Tracking-

The GDEM has rolled out a special yellow armband tracking system for tracking persons that are evacuated during disasters. Every person that leaves their area on a state sponsored bus or other state asset will get the arm bands. Dave cautioned the clinical practitioners that see the arm bands on patients/evacuees not to cut them off and to leave them on the patients.

IX. County Representative Updates

Llano – no update

Burnet – no update

Caldwell

Glen Germer noted that there was nothing new to report at this time.



Bastrop- John Banning

They are busy transferring their radios from the analog to the 800 Mhz system, no big problems so far.

Blanco – Tim Vasquez

They just started their preliminary rounds for budget talks with the ESDs.

Fayette

Sharon Muzny noted that they are working on recruiting staff to their service.

Travis

Jackie Gondeck

Jackie noted that the recent lake event Aquapalooza resulted in 60 arrests.

Williamson

Kenny Schnell

Recently held 3 ribbon cutting ceremonies to open new stations in the county. They have 8 new employees that are currently in training. There will be a new station in Liberty Hill in September. Kenny honored Tracy Chambers who was recently killed in an air medical plane crash. A planned memorial and dedication will be held in the next few weeks. Kenny will share more information on that as it becomes available. Kenny noted a recent recognition from their Medical Director regarding their cardiac arrest survival rate.

Hays – no update

Lee – no update

San Saba – Charles Peeler

They are hiring staff currently and having an EMSCU service. They are waiting on the funding for the staff.

OLD BUSINESS:

I. New Members

Dave introduced Traci Forister who took Susan Swan's position as the non-lead facility rep. Susan recently retired.

II. Trauma Registry

There is tentative meeting planned for August regarding the regional registry.

III. TETAF update

Dave noted that there is a handout available today that shows recent TETAF activities. He called attention to the fact that they will begin doing Support Stroke designations for Level III facilities. TETAF is also hosting a Stroke Symposium in September at Dell Children's Medical Center in Austin.

Jackie noted that there is some recent activity related to opposition of red light running cameras/fines. She, Dave, and Dr. Zibelle urged the membership to help people understand that these fines fund the uncompensated care provided in our region.

IV. EM-TF update – see above.

V. Miscellaneous –

None discussed.

NEW BUSINESS:

I. Education Quarterly – Trauma Designation

Dave explained that this was added to the agenda to help the membership be aware of the changes in our region and the existing capabilities. Dave provided an explanation of the various requirements that are related to the



different trauma level designations (I – IV). He provided a brief overview of trauma triage in a trauma system. He added that there are no level III facilities in the CATRAC region.

See handout on file at the CATRAC.

II. Committee Reports and Action Items:

- Performance Improvement Program – Dr. Brown

The committee has recently proposed two new regional guidelines that are available on the CATRAC website. They are currently working on a regional airway management guideline. He encouraged the membership to include a broader medical presence at these committee meetings.

- Pediatric – Injury Prevention – Paula Yuma

This committee has prepared a regional application for agencies that want to provide car seats to their patients. Paula noted that the agencies that participate in this program need to commit to providing education to the families that receive the car seats and send a staff person from the agency to get trained as a Certified Child Passenger Safety Technicians.

Linda Galvan resigned as the committee co-chair and Rick Moore has agreed to take on that role.

Paula noted that there are still some slots left at the upcoming Texas Injury Prevention Conference coming up on August 18-19th. On-line registration is available on the DCMC website. Paula encouraged the membership to attend and take advantage of the incredible speakers that are national leaders on the conference agenda.

- Disaster management / OASPR

Jackie reported that she has recently updated the Regional Health Care Plan and has enlisted the help of Ron Weaver to help with updating the Regional Communications Plan.

- Education – Chris Parker / Kat Gann

They are developing a process to solicit electronic feedback on classes needed in the region. They are also looking at how they can leverage the regional educational tools/resources and to share and borrow them to enhance the type of educational offerings we can bring to our RAC. They are looking at being more proactive and efficient in allocating funds annually for educational activities. The next meeting is planned for late August or early Sept.

Jackie noted that a TOPICS course is being held on Aug 5th at UMCB.

- Stroke - Dr. Harding

The next meeting is scheduled for Aug 26th at 11:00 at the CATRAC offices. Dr. Harding invited all who are interested to attend. He called attention to the handouts available today related to patient education and stroke recognition.

The committee will be meeting with the STRAC stroke committee for a meet and greet and to discuss any patient care issues that may come up.

They have developed a Stroke PI tool that when final, will be available on the CATRAC website to bring any problems or issues forward for further discussion.

- Budget & Bylaws – Government Relations – Juliette Brown

The committee met today and discussed several by-laws revisions. The first recommended change relates to making the annual dues billing cycle line up with the calendar year. The second change relates to membership and voting. The committee recommended that the bylaws be changed to allow each entity to identify a voting representative and an alternate that can vote if the designee is unable to attend a meeting. This committee will bring drafted changes to the next meeting and ask for a vote.

- Pre-Hospital Care & Trans. – Hospital Care & Mgmt. – John Gonzales



Dr. Brown brought up the CDC Field Triage Scheme – the CATRAC Executive Board recommended that the region adopt the CDC Field Triage Scheme. Dr. Brown is hopeful that the CATRAC will adopt and implement this scheme soon. Joe Granbury commented that there is a lot of material already created that is readily available to help train staff on the new field triage guidelines. Joe noted that local protocol will dictate how you are going to manage patients in your region. These guidelines will help the field practitioner understand how to streamline getting critically injured patients to the most appropriate facilities for care. Joe will be sending out a brief overview on this for the membership that helps explain how and why this should be implemented in our region. Dr. Brown noted that this is not changing the existing processes in place in the CATRAC, but is a way to get rid of confusing nomenclature and standardize how patients are identified.

- Aero Medical – Traci Forister

They recently met with the rep from EMResource to discuss how it can work and apply to aero medical assets. They have arranged for a presentation from another vendor to compare the costs and functionality. There is an upcoming Safety Summit in September.

Cardiac Care Committee –

Traci reported that the committee met yesterday and approved the Non PCI facility treatment protocol. She will ask Loni to send that document out to the membership. The next thing they are working on is the Lytics Protocol. The PI committee has identified data points that they would like to collect. They are trying to determine how to best collect this from PCI and non-PCI facilities. They are working on developing kits for those providers that use 12 leads.

III. In Memory

Dave paid tribute to Tracy Chambers and her service to the region and Williamson County.

IV. Discussion / Scuttlebutt

There was none.

V. Adjourn

Jackie adjourned the meeting at 2:45

HANDOUTS / Documents:

- o **Committee Times on p. 2 of Agenda**
- o At Sign in Table
- o Yearly Calendar on p. 3 of Agenda

Next Meeting Update –

- o **Executive Board:** May 27, 2010 CATRAC office
- o **General / Executive Combined:** July 22, 2010 Dell Children's
- o **Committee Meetings:** As per Chair

Thursday July 22, 2010 COMMITTEES

MEETING TYPE	TIME	LOCATION
Budget and Bylaws	1100 - 1200	Dell Children's MC Auditorium



Pre-Hospital	1100 - 1200	Dell Children's MC Auditorium
Medical Directors	1200 – 1300	Dell Children's MC Auditorium hosted per Dr. Brown with working lunch (Follow signage-will be around corner from Main Auditorium)
Lunch	1200 – 1300	Dell Children's MC Auditorium
Executive Board	1300 – 1500	Dell Children's MC Auditorium

**2010
Executive Board & General Membership
Meeting Calendar**

DATE		MEETING TYPE	TIME	LOCATION
May 27, 2010		Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
June 24, 2010		Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
July 22, 2010		Lunch Gen. Memb. /Exec. Board	12 pm-1 pm 1 pm-3 pm	Dell Children's Hospital Auditorium
Aug. 26, 2010		Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
Sept. 23, 2010		Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
Oct. 28, 2010		Lunch Gen. Memb. /Exec. Board	12 pm-1 pm 1 pm-3 pm	Dell Children's Hospital Auditorium
Nov. 18, 2010	Holiday Schedule	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
Dec. 16, 2010	Holiday Schedule	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200

****CATRAC Committee scheduling will be based on need and the discretion of the Committee Chairperson.***

Executive Board – Meets 4th Thursday of the month (Exception: Thanksgiving & Christmas Holidays)
 Combined General Membership & Executive Board – Meets the 4th Thursday of January, April, July, and October.

For further information call (512) 926-6184, or email apassistant@catrac.org