



## Discussion Items for EXECUTIVE BOARD Mtg. June 24, 2010

**REVISION**

**Capital Area Trauma Regional Advisory Council  
Executive Board Meeting Agenda  
June 24, 2010 1 – 3 pm**

**CATRAC Office  
4100 Ed Bluestein Blvd. Suite 200  
Austin 78721**

- I. Call To Order / Introductions / Sign In
- II. Approval of minutes:  
May 27, 2010 General Membership / Executive Board
- III. Treasurer's Report
- IV. Public Comments
- V. Chair Report
- VI. GETAC Update
- VII. DSHS Update
- VIII. Trauma Center Update
- IX. Director's Update
- X. County Rep Updates

### **OLD BUSINESS:**

- I. TETAF
- II. Board Members Affidavit Follow up
- III. Trauma Registry
- IV. Other

### **NEW BUSINESS:**

- I. Proposals / Requests
- II. Committee updates
- III. Discussion / Scuttlebutt
- IV. Next Meeting Update –
  - Executive Board: July 22, 2010 CATRAC
- V. Adjourn

**Handouts:** TETAF, Uncompensated care

### **I. Call To Order / Introductions / Sign In**

Scott Fernandes called the meeting to order at 1:00pm. Scott introduced the new non-lead trauma facility member - Traci Forister. She replaces Susan Swan who retired from her position in good standing.



**Scott noted that there were not enough board members present for a quorum. Scott announced that therefore this meeting is for informational purposes only, with no official actions to be taken.**

**II. Approval of minutes: (skip until next month – no quorum)**

May 27, 2010 General Membership

Motion

2<sup>nd</sup>

Unanimous vote followed

Motion to approve minutes withdrawn due to lack of quorum. Vote negated and no action taken. See NOTE below.

**NOTE: Discussion followed concerning lack of quorum. A general consensus of members present was to delay minutes approval due to lack of quorum and no vote should be recorded.**

**III. Treasurer's Report (for information purposes only)**

Kat provided an update for the board members. The new OASPR fiscal year will start July 1<sup>st</sup>. (FY11). The new RAC/Tobacco grant cycle starts on 9/1. Dave noted that there was a slight increase in the RAC/EMS grants this year. Kat added that there were no variances to report. Kat asked that when big checks go out for various grants that the board receive a break down of what the funds are being used for. Dave will move forward with this practice.

Dave noted that the OASPR budget for FY11 was submitted and is still being reviewed by DSHS. Juliette noted that at the last meeting Dave was going to share the draft budget with the board, but the meeting ran long. She asked that Dave share it at this point in time with the Board members by email or to spend some time at this meeting on this topic if the agenda will permit. Scott Fernandes asked that the monthly Treasurer's Report be emailed out to board members for review prior to the board meetings. Dave indicated that he pass on to Marilyn to email it out to the Board.

Dave spent some time explaining what some of the current funding has been used for. He also mentioned that recent information indicates that the OASPR grants will be extended for another 5 year cycle after FY 12. We are currently about to begin FY 11 which will be a 12 month fiscal year.

**NOTE: No action was voted on related to Budget due to lack of quorum.**

**Approval of Report (skip until next month - no quorum)**

**IV. Public Comments**

Sue Thompson from St. David's Main hospital was present as a visitor with no comments presented.



## **V. Chair Report**

Scott did not have any updates to share.

Traci asked Dave if he was able to receive any beneficial information from the rep from EMResource because she found a recent meeting with the rep left her with a lot of unanswered questions, particularly on how it works for aero medical transport tracking. Dave offered to recommend another company rep that might be better to help out Traci with this need.

## **VI. GETAC Update**

The upcoming meetings are posted. Nim Kidd, who has been heavily involved with Emergency preparedness in the San Antonio RAC, has been appointed as interim chief to lead up the GDEM since the passing of Jack Colley.

## **VII. DSHS Update**

No DSHS rep was present at the meeting. Dave noted that the state ACS visit was beneficial and the report is on the DSHS website if members would like to review it. DSHS is still running on a tight budget and are short staffed. He added that stroke surveys for Stroke Support Level III should start taking place sometime in the spring of 2011. Stroke Surveyor courses are planned for the Fall of 2010. This program is in conjunction with TETAF, similar in intent to the Trauma designations.

## **VIII. Trauma Center Update**

Gaylen Tips reported that the annual conference was a success and they really liked the venue this year and plan to hold it there again next year.

Dr. Craun (St. David's RR Medical Center) reported that their helipad will be open & operational on July 1<sup>st</sup> near the new trauma room. ACS will be coming in Oct / Nov for a consultation visit and then depending on how that goes the verification visit will follow roughly 6-8 months later. If all goes as planned they will be verified by next summer.

Upcoming course – “Just for Paramedics” in July at St. David's RR Med Ctr. July 13<sup>th</sup> & 14<sup>th</sup>. For more information please call Dr. Craun at 341-6612. The course is free.

DCMC – Juliette Brown

Juliette announced that Dell Children's has recently added a second Trauma Coordinator, Nelda Garcia. She mentioned that the DCMC Injury Prevention Program has opened a new safety store called The Safety Station on the 3<sup>rd</sup> floor of the hospital. The main purpose of the new store is to provide convenient access to low cost injury prevention devices such as car seats and helmets for patient families.

## **IX. Director's Update - Dave Reimer**

Emergency Medical Task Force

Dave reported that RAC L (Belton area) is taking the lead to coordinate the funding for this initiative and hiring of an EMTF Coordinator. The funding for this effort will be tacked onto OASPR contracts in some of the RACs that are leading the regional teams.

Dave has been in a lot of planning meetings related to the EM-TF concept recently. Scott asked if they have begun to identify points of contact from each area to participate in the initial work groups. Scott asked if we should begin to try and identify a point of contact to represent our region. Dave



stated that he is presently the point of contact for our region. He'd like to put together a regional work group within the CATRAC to provide input on this concept as it develops.

Dave added that he put a placeholder in the OSAPR budget for a grant coordinator. He's looking forward to recruiting for that.

## **X. County Rep Updates**

**Hays Co.** – Tom Partin announced that as of October Hays Co EMS will no longer be providing services to Buda. Hays County ESD #2 decided to contract those services with ESD #8.

**Llano Co** – Gregg Knapp reported that they did the Shattered Dreams program 2 weeks ago and had a good turn out. The new Scott and White hospital construction is going well. They anticipate breaking ground in November. They are planning on having an adjacent medical complex building. Llano Memorial hospital will become a Scott and White hospital. There is a contract in place to keep this hospital functioning for at least 8 more years. Scott & White is supposed to be taking over Johns Community Hosp in Sept.

**San Saba Co.** – Charles Peeler reported that Wyman Kraft, the current director, is in the process of recruiting medics. They would like to hire two medics by October/November. They recently voted to increase pay rates to help keep the shifts staffed. They are filling their shifts currently.

**Burnet Co.** – Scott Gillaspia reported that Burnet fire department just got a new ambulance and expects another one soon. They have partnered with the County Fire Marshall and started a clown program to volunteer in the community and teach about life and fire safety. Scott is an active participant in that program. They have hired a project manager to get the new fire station on line in 2 years.

**Fayette Co** – Sharon Munzy reported that they are in the midst of budget season and struggling to keep their paramedic compensation package competitive. They are looking at ways to save money for the county; one may include taking a truck off line. They are having a hard time finding and keeping qualified paramedics. The budget is really hurting the EMS service. Dave suggested that the RAC board could offer a resolution of support noting the contributions that Fayette County EMS has made to the region to help support their efforts to maintain the current service levels.

Scott suggested that we look at establishing some priorities in our region to support smaller/struggling EMS services. Gregg stated that the education components are so hard to make available to their paramedics- assistance in this area is very helpful.

**Williamson Co.** – Kenny Schnell reported that their new hires start tomorrow. The new station will open in Liberty Hill in September. On July 7<sup>th</sup> they will be having an opening ceremony for the Jollyville Station 1 and the next day another ceremony will follow for Medic 12.

## **OLD BUSINESS:**

## **V. TETAF**

Dave provided a summary handout of recent TETAF activities.



## **VI. Board Members Affidavit Follow up**

Dave will send the link out to members who haven't completed it this year.

## **VII. Trauma Registry**

Sue and Gaylen reported on the recent regional meeting with the Trauma Coordinators and Registrars. They work group proposed that they start with a simple excel spread sheet that would provide some basic data elements for the board as they make decisions regarding the letters for hospital designation. They agreed to start with just hospitals only initially. They still need to establish operating procedures and policies. The long range plan is to have the database populated in 1.5 years. Ed Gomez from Williamson County is helping the workgroup and has a good technical understanding of trauma registries.

## **VIII. Other - none**

### **NEW BUSINESS:**

## **VI. Proposals / Requests**

Traci asked if the RAC would be interested in having a booth at the annual EMS conference that is being held in Austin in November for the next 3 years. Dave liked this idea and will bring it up at the next General Membership Meeting.

## **VII. Committee updates**

Dr. Harding announced that the Stroke Committee met today and is working on a PI form.

## **VIII. Discussion / Scuttlebutt**

There was none.

## **IX. Next Meeting Update –**

- Combined General Membership / Executive Board: July 22, 2010 CATRAC

## **X. Adjourn at 1500**

**Handouts:** TETAF, Uncompensated care