



## MINUTES FOR APRIL 22, 2010

**Capital Area Trauma Regional Advisory Council  
Executive Board & General Membership  
Meeting Minutes  
April 22, 2010 1pm – 3 pm  
Dell Children's Hospital 4900 Mueller Blvd, Austin 78723**

**AGENDA:**

- I. Call To Order
- II. Approval of minutes:
  - January 28, 2010, Combined Executive Board & General Membership
  - March 25, 2010 Executive Board
- III. Treasurer's Report
- IV. Public Comments
- V. Chair Report
- VI. DSHS Update
- VII. Trauma Center / Pediatric Center Update
- VIII. Director's Update
- IX. County Representative Updates

**OLD BUSINESS:**

- I. Trauma Registry
- II. TETAF update
- III. Attendance / Voter Rep / Org. update
- IV. Executive Board Position
- V. Miscellaneous

**NEW BUSINESS:**

- I. Cardiac Care Workgroup – Loni Denne
- II. Committee Reports and Action Items:
  - Performance Improvement Program – Dr. Brown
  - Pediatric – Injury Prevention – Paula Yuma
  - Disaster management / OASPR
  - Education – Chris Parker
  - Stroke - Dr. Harding
  - Budget & Bylaws – Government Relations – Juliette Brown
  - Pre-Hospital Care & Trans. – Hospital Care & Mgmt. – John Gonzales
  - Aero Medical – Traci Forester
- III. Discussion / Scuttlebutt
- IV. Adjourn

**HANDOUTS:** At Sign in Table, Calendar on page 2 of Agenda

Next Meeting Update –

- **Executive Board:** May 27, 2010 CATRAC office
- **General / Executive Combined:** July 22, 2010 Dell Children's
- **Committee Meetings:** As per Chair



- I. Call To Order – Jackie Gondeck called the meeting to order at 1:00 pm
  
- II. Approval of minutes:
  - January 28, 2010, Combined Executive Board & General Membership – Traci made a correction to the Aero Medical Committee update  
Motion – Deb Brown  
2<sup>nd</sup> - Cat Gann  
Approved
  - March 25, 2010 Executive Board  
Motion – Kenny Schnell  
2<sup>nd</sup> Scott Fernandes  
Approved
  
- III. Treasurer's Report - Kat Gann reported that there were no variances to show  
Motion – Sylvan Mersiovsky  
2<sup>nd</sup> – Dr. Brown  
Approved
  
- IV. Public Comments  
Traci Forister mentioned a traveling anatomy exhibit at the Starke Center at UT – very educational displays and worth the cost of a ticket – Begins on April 24<sup>th</sup>.
  
- V. Chair Report  
Jackie noted that on May 7<sup>th</sup> TETAF is holding a Leadership Conference in Austin.  
  
She also noted that the HB 3588 money is in jeopardy of going away. There will be a hearing on Monday at the capitol where they will be taking testimony. Jackie will be there as well as several others from TETAF.  
  
Jackie added that many recently attended the TETAF registry summit here in Austin. ACS will be here in Austin in conjunction with GETAC meeting in May – they will be doing a review of our trauma systems – looking at number of Level I vs. II, etc. DSHS has asked ACS to come for this. May 18<sup>th</sup> will be the first day of the ACS visit. Jackie will be out of town, but Scott will sit in on the RAC chair meeting. There is a reception later at the Omni Hotel.  
  
There will be a special GETAC trauma systems meeting in Dallas which is preparatory for state ACS visit – Jackie will be there.  
Jackie has asked Scott to chair the June meeting since she will be out of town



Susan Swan has retired so the non-lead hospital position is open. Jackie mentioned that two people have indicated they are interested in this position. She noted that some facilities are in the process of completing audits that are due tomorrow at the DSHS offices.

Jackie added that if you are willing to host a TNCC class at your site, please notify Michelle at the CATRAC. She indicated that if there is a need in your area that the RAC can work with you to set one up.

#### VI. DSHS Update

Jackie noted that Anne Verstraete, our RAC rep from DSHS, has been very busy lately with preparation for the ACS state visit. Anne was not present today.

#### VII. Trauma Center / Pediatric Center Update

UMCB - Dr. Brown reminded the membership of the upcoming Trauma Conference in June and gave out flyers. He added that the ATLS program is up and running and will include a schedule where several classes are hosted annually, alternating the host site between UMCB and DCMC.

DCMC - Deb Brown announced that there will be a new Trauma Medical Director starting July 1<sup>st</sup>. Dr. Nilda Garcia is coming to DCMC from the Dallas area.

#### VIII. Director's Update

Dave will be attending the State Hurricane Conference in May.

#### IX. County Representative Updates

Tim Vasquez – Blanco – Tim shared that they are anticipating population growth in the north end of county due to a new hospital being built in the future.

Sylvan Mersiovsky – Lee County – Sylvan reported that a new fire station will be opening next month – for volunteers but capable of going full time later.

Jackie Gondeck – Travis County – no report to share.

Charles Peeler – San Saba County – Charles stated that they are still dealing with decision over whether to be an ESD or not. Recently the City Council and Commissioners voted the ESD down, and decided they need to hire some more staff. He is working with Tim in Blanco to try and put on a course. He noted that San Saba EMS is volunteer based.

Tom Partin – Hays County – no report to share.

Kenny Schnell – Williamson County –Kenny reported that they have just started the annual budget process which includes hiring. He added that interested folks should contact HR. They are opening new stations and moving a station in April and another in



May. The Commissioner's Court approved a new CAD system with Sun Guard and some PSAPs (Public Safety Access Point) will interface. They recently received a grant from the CATRAC to help with car seat checkups – Kenny thanked the RAC and they have already started coordinating car seat checks.

Sharon Muzny – Fayette County – Sharon noted that they will begin a hiring process in May and that they need paramedics. They also got a grant from the RAC and they will begin activities soon.

### **OLD BUSINESS:**

#### VI. Trauma Registry

Jackie reported that the regional work group continues to meet.

#### VII. TETAF update

Working on criteria for IIIs and IVs that don't qualify as level IIs to see if the children's hospitals could be considered level III or IV.

#### VIII. Attendance / Voter Rep / Org. update

Jackie reminded the membership about the importance of filling out the CATRAC membership update form. If your organization needs one still please see Michelle after the meeting.

#### IX. Executive Board Position

Jackie announced that there is a vacant Board position for "Non- Lead Facility". The following individuals are interested in this position.  
Traci Forester – Lakeside Hospital at Bastrop  
Linda Galvan – St. David's Georgetown Hospital

#### X. Miscellaneous

No items reported here.

### **NEW BUSINESS:**

#### V. Cardiac Care Workgroup – Loni Denne

Loni shared informational slides regarding Mission Life Line. These are on file at the CATRAC and Michelle will make them available on the website. The presentation provided an overview of the program, the goals, the membership, and the leaders in this work group. The group is working on a simple tool that could serve as a regional guideline for cardiac care. Dr Harding asked if any organizations would be interested in EKG training. If so, he can set that up. He mentioned that the funding for EKG machines is important and they know they are expensive.



VI. Committee Reports and Action Items:

- Performance Improvement Program – Dr. Brown

Recently held on-going Medical Director's lunch that is once/quarter.

Working on the following:

Regional Airway Management Guidelines

Spinal Motion Restriction Guidelines

Field triage language/category consistency

This committee is trying to meet once per month.

- Pediatric – Injury Prevention – Paula Yuma

The committee is becoming concerned about the repeal of red light cameras – College Station has already done this. These are a very effective injury prevention tool. She asked the membership to notify Paula if you hear of any positive or negative feedback in your community.

Paula reminded the membership of the State Injury Prevention Conference coming up on Aug. 16-18. She noted that all are encouraged to attend. They are arranging to have speakers from CDC and Johns Hopkins University.

Safe Kids Austin is starting a speaker's bureau to provide informational presentations. They are willing to train folks in the 5 risk areas so they can make presentations back in their own communities.

They are sponsoring the Safe Sleep Road Show being led by Dr. Dolinack, the Austin/TC Medical Examiner. Interested folks can sign up for training to learn how to provide this presentation. If you want info on either of these you can email Tareka Wheeler at [twheeler@seton.org](mailto:twheeler@seton.org).

Paula reported that the committee wants to share information about a new program and also get feedback on in from the membership. Paula showed a presentation regarding possible car seat distribution in rural areas through hospitals. The program focuses on providing car seat resources and education to patient families. All families who receive a car seat through this program will be referred to a community car seat check. Please see presentation on file at the CATRAC and on the CATRAC website.

Deb Brown asked about EMS being eligible for this type of grant – Paula noted that they would like to include EMS in the future, but they are piloting this first with hospitals. She added that they gave grant funds in the first round of IP grant funding earlier this year only to EMS providers.

Scott Fernandes noted that there is a big need for technicians in our region. The IP committee has asked the Education Committee to fund a RAC specific Child Passenger Safety Technician training class for our RAC. Tim Vasquez brought up the needs for counties that don't have hospitals.



- Disaster management / OASPR

There are drills planned for August (table top) and November (full functional exercise). The RAC will soon be asking for an inventory list from those organizations/entities that have received equipment through grant funds. The Exercise workgroup meets on the 4<sup>th</sup> Wednesday of the month at 1000 – 1130 at CATRAC.

- Education – Chris Parker

Kat Gann reported for Chris Parker who couldn't be there. Kat noted that she and Chris discussed the need for this committee to meet more regularly. They will be discussing committee goals and also a process for a funding request approval thereby making the request process more formal. Kat noted that \$9,000 has been allocated for education purposes as the end of the fiscal year approaches. Kat anticipates that there will be enough funding for a CATRAC Child Passenger Safety Technician training class.

- Stroke - Dr. Harding

Dr. Harding reminded the membership that next month is stroke awareness month. They have printed 3000 informational brochures in English and Spanish for distribution.

The next committee meeting is June 24<sup>th</sup> at the CATRAC offices. All are encouraged to attend. Dr. Harding added that the state will be designating stroke centers. He encouraged small hospitals to go after the designation noting that going through the process will elevate the skill/education level of the center.

- Budget & Bylaws – Government Relations – Juliette Brown

Juliette reminded the membership that the CATRAC bylaws are opened up annually to consider revisions and updates. She added that there may be some changes that result from the officer's strategic planning sessions. The Board will bring all proposed ideas/changes to the membership first to discuss & consider prior to making changes to the bylaws.

Juliette added that although Texas passed a new child passenger safety law last September, the grace period for receiving a warning vs. a fine will be ending on June 1<sup>st</sup>.

- Pre-Hospital Care & Trans. – Hospital Care & Mgmt. – John Gonzales

Joe Granbury filled in on reporting for John who had to leave.

This group has looked at the field triage protocol (based on CDC guidelines) that will help determine the most appropriate facility to take a patient. They are doing some legwork with facilities to determine current triage patterns and capabilities.

Dr. Brown reviewed the draft and asked about the why the committee is drafting a version that is straying from the CDC guidelines. Traci asked that Dr. Brown share his concerns with John, as committee chair and perhaps the Medical Directors could attend the next meeting to provide some feedback to this committee. There was discussion about how the guidelines could be strictly adopted in this region and what changes services and facilities might need to make in order to do that.



Sherry Brown added that she has gone over the CDC document thoroughly and is convinced that it could be implemented in our region and could really be a big benefit to the region.

Dr. Craun added that the CDC triage tool is good, but may not work well in rural areas of our region. Deb Brown noted that even with a generic guideline in the region the various EMS Directors can and will put their own twist on it. Scott added that the terminology changes periodically too.

Dr. Coopwood noted that the RAC is in a position to provide guidance and leadership on the guidelines getting adopted and the RAC has evolved a great spirit of cooperation among agencies.

Joe Granbury noted that the RAC needs to be diligent about the guidelines that it endorses or pushes out – a cookie cutter approach may not work. Our region has very diverse resources and agencies. Sometimes alternatives to guidelines should be provided to help all agencies incorporate a particular guideline.

Dr Coopwood noted that he felt it was incumbent on the RAC to help provide resources to the agencies that will need support to implement best practice guidelines.

Jennifer Langlois added another possible solution is based on what the Cardiac Care Work Group is doing related to a “good, better, best” approach.

- Aero Medical – Traci Forister

Traci reported that this committee met in February and discussed the use of EMS systems to manage air transport availability. There are still many questions to answer. They are reviewing a power point from another RAC that has successfully used this system. Michelle will post it on the CATRAC website for others in the membership to review if they would like. The committee is asking the air transport providers in the region to begin to use an ETE instead of an ETA.

Traci added that this committee will present an evaluation review of EMS systems to the board after May. The next Aero Medical Committee meeting is May 6<sup>th</sup> at 10 at the RAC offices.

#### VII. Discussion / Scuttlebutt

Jackie introduced Dr. Coopwood as Trauma Medical Director at Seton Williamson and Dr. Craun as Trauma Medical Director at St. David's Round Rock.

#### VIII. Adjourn – Jackie adjourned the meeting at 2:35 pm

**HANDOUTS:** At Sign in Table, Calendar on page 2

Next Meeting Update –

- **Executive Board:** May 27, 2010 CATRAC office
- **General / Executive Combined:** July 22, 2010 Dell Children's
- **Committee Meetings:** As per Chair



## 2010 Executive Board & General Membership Meeting Calendar

DATE	MEETING TYPE	TIME	LOCATION
May 27, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
June 24, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
July 22, 2010	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	Dell Children's Hospital Auditorium
Aug. 26, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
Sept. 23, 2010	Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
Oct. 28, 2010	Lunch Gen. Memb./Exec. Board	12 pm-1 pm 1 pm-3 pm	Dell Children's Hospital Auditorium
Nov. 18, 2010	Holiday Schedule Executive Board	1 pm-3 pm	CATRAC Office-Suite 200
Dec. 16, 2010	Holiday Schedule Executive Board	1 pm-3 pm	CATRAC Office-Suite 200

***\*CATRAC Committee scheduling will be based on need and the discretion of the Committee Chairperson.***

Executive Board – Meets 4<sup>th</sup> Thursday of the month (Exception: Thanksgiving & Christmas Holidays)

Combined General Membership & Executive Board – Meets the 4<sup>th</sup> Thursday of January, April, July, and October.

**For further information call (512) 926-6184, or email [apassistant@catrac.org](mailto:apassistant@catrac.org)**