



MINUTES of MARCH 25, 2010

Capital Area Trauma Regional Advisory Council Executive Board Meeting Minutes March 25, 2010 1 – 3 pm

CATRAC Office
4100 Ed Bluestein Blvd. Suite 200
Austin 78721

I. Call To Order / Introductions / Sign In

Jackie Gondeck called the meeting to order at 1:23 p.m.

II. Approval of minutes:

February 25, 2010 Executive Board Meeting

- Motion Scott Fernandes
- 2nd Dr. Michael Craun
- Approved

III. Treasurer's Report

Kat Gann provided an update for the past month. There are no variances to report.

IV. Public Comments

Traci Forrester reminded the membership that May is Stroke Awareness month. More information will follow as May approaches. Traci can provide documents for those who will be conducting outreach efforts.

V. Chair Report

Jackie announced that in April there will be a TOPIC course held in Beaumont.

Jackie explained that the Injury Prevention Committee met recently to discuss use of the rest of the injury prevention dollars allocated to the committee for programs in the region. The committee would like to spend the remaining money on a program modeled after NCTRAC's where car seats are distributed to families via rural hospitals.

Jackie reminded the members that March 31st is the 2009 data submission deadline to the state trauma registry. She added that there will be a TNCC instructor course in Austin on Aug 16th. She explained that the most recent course was cancelled due to lack of participants.

Juliette asked for clarification on some special funding that the RAC agreed to provide in the past for the special needs car seat program at Dell Children's Medical Center. Juliette reminded the membership that the funding was available up to a specified amount for families that needed a special needs car seat for their medically fragile child, but were not able to get the car seat funded through insurance. Juliette asked Dave if these funds are still available and if they are part of the additional funds that the Injury Prevention Committee was seeking to distribute. Dave stated that they are not the same funds from the IP Committee. He recommended writing a letter to the CATRAC to re-up the request that special needs car seat funds be made available to Dell Children's Special Needs Car



Seat Program. The funds have to come from funding from the current grant year and can't be set aside to be used outside the current grant year.

VI. GETAC Update
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VII. DSHS Update
Jackie announced that the American College of Surgeons (ACS) will be here in May at the same time as GETAC to look at Texas trauma system. Jackie encouraged members to share any issues with her that folks would like to have brought up to the ACS. There will be a reception with the folks from the ACS on May 18th at 5:00. She added that the state has already completed the pre-survey paperwork which was extensive. This visit is tied to a recent rider on a piece of legislation that requires the state to do an assessment of trauma centers at the state level.

Dave let the members know that applications for Local Project grants are now available for EMS providers. Information can be found on the DSHS web site

VIII. Trauma Center Update

DCMC - Deb Brown noted that Seton Hays will start as a level IV with a quick turn around as other services ramp up to become a level III.

IX. Director's Update

OASPR Grant – Dave announced that the FY10 grant period ends June 30. They are in the process of finalizing requests and POs and also have turned in an Amendment for final review. The major projects are continuation of Regional Radio Project, Alternate Care Tent System and components, and misc. facility requests. They are in the process of distributing supplies out to facilities. Dave expects that the FY11 work plan and DSHS requirements will likely become available in late April or May. The FY11 grant cycle is slated to start July 1. FY11 will be the second year of a three year grant period ending in FY12. The FY11 grant cycle emphasis is on regional projects. Dave explained that a lot of grants with longer than one year allow you to spend within the total period but DSHS has decided that each year of the OASPR Grant will be a funding period. At the end of FY12 there will be another Request for Proposals sent out.

Another workgroup is working with a software program called EMAsset and are trying to bring some consistency to asset tracking and ease of data collection for OASPR grant items. Meetings are the 2nd Friday of the month for the OASPR Committee.

Kenny asked about the grants for H1N1 supplements this past year for hospitals and if they would be better advertised next time. Dave explained that the grants were directly tied to H1N1 prep and were actually supplements to the existing OASPR grants – they were not available to all hospitals.

CAPHMPC – Capital Area Public Health and Medical Preparedness Coalition. Dave explained that this has evolved from the old IADC (Inter Agency Disaster Council). A Regional Drill Workgroup which is a partnership of OASPR, HSTF (Homeland Security Task Force), and the Coalition is working on preparation for a Region Wide Functional Exercise in late Nov. or Dec. 2010. It will involve ~ 22 Hospitals and various other disciplines. Dave added that anyone is welcome at the planning meeting who feels they want to participate or if they want to be a Controller or Evaluator during the drill. The Coalition is also working on strategic planning as well, which is in a preliminary stage. They are



looking at a 5 year plan to tie in to other Homeland Security Task Force Committee's planning efforts. Meetings of the CAPHMPC are the 4th Wednesday of the Month at CATRAC.

Meetings:

HAM radio class – March 26 – 28th Marble Falls

Dave explained that he will be attending to better understand HAM radios because the RAC funded HAM radios in all the CATRAC hospitals several years ago for emergency communications. Dave explained that they have used the HAM radios in drills and real events with much success. Dave added that if any member organizations have staff that wants HAM radio training, to contact him and he can connect them with a class. He can also cover the cost of the manual – the class is free.

Hurricane Conference – May 18 – 20th McAllen

Rehearsal of Concept Drill (ROC) – April 20 – 22nd College Station

AAR for H1N1 – April 23rd DSHS sponsored

Dave announced the following upcoming training opportunities:

ENPC at St. Mark's Medical Center - April 20-21, 2010

TNCC @ Seton Highland Lakes - April 27 & 28, 2010

ENPC @ University Medical Center at Brackenridge - May 10-11, 2010

TNCC @ Hospital at Westlake Medical Center - May 22 & 23, 2010

Austin Trauma & Critical Care Conference - June 3 & 4, 2010

ATLS Provider Courses - August 26 & 27, 2010 and November 18 & 19, 2010

TETAF:

Dave described a new service/function TETAF is considering. The Comprehensive Clinical Management Program (CCMP) is the next step in the evolution of EMS in Texas. Even though the CCMP is offered as a "recertification" option, it is truly an EMS provider function. The CCMP is not simply minimum standards that a provider must meet for a state license. It is a voluntary option that EMS providers may take on. TETAF has visited with the Texas Department of State Health Services regarding the possibility of TETAF becoming a surveyor for the CCMP process. Dave added that TETAF and DSHS would like to gauge how broad the interest is in pursuing CCMP certification by EMS providers.

The following is a link to the Survey.

<http://www.surveymonkey.com/s/CCMP>



Dave announced the following upcoming courses:

AAAM INJURY SCORING COURSE

Course Registration: \$800.00 for TETAF Subscribing RACs

\$1,000.00 for non-TETAF Subscribing RACs

June 28 and 29, 2010 - 8AM – 5PM

Conroe Regional Medical Center

504 Medical Center Blvd.

Conroe, Texas 77304

TOPIC

April 17, 2010

CHRISTUS St. Elizabeth Hospital

Beaumont, Texas

Schedule: 8:00 am to 5:00 pm

Discounted Registration Fee for TETAF Subscribing RACS: \$200

Non-TETAF Subscribing RACS: \$275

2nd Annual TETAF EMS & Trauma Registry Summit!

April 20-21, 2010, at the Austin Marriott South.

TETAF member \$ 275.00

Other upcoming classes are listed on the RAC website.

Patient Tracking – Dave explained that the state is moving ahead with the TSNETS (Texas Special Needs Evacuation Tracking System). The system uses yellow arm bands to track evacuees from the start of their journey to back home if they are involved in a state transfer or become part of a special needs evacuation. Dave added that there are actually three systems involved: TSNETS, EMTrack, and WebEOC. Information can cross over three systems. The CATRAC has been working with Mike Elliot, Scott Swearengin, and Radiant Corp. on processes for use in our region. Patient Tracking will be a major discussion part of ROC drill in College Station.

Dave explained that the Austin area is a point to point evacuation location for Galveston. Patient tracking wrist bands will be used this year for all those people transported on a state asset.

Dave asked the board to consider a request from him to pay someone one to help inventory & distribute cache supplies to hospitals that are in RAC storage and have been there for a while. This will free up storage space, help with tracking assets and allow Dave to focus on other items. Marilyn pointed out that the state mandates that contract labor be paid the fair market value. In response to who is available, Dave mentioned that his brother and Michele's husband are available to conduct this work. A motion was made to allow Dave to pursue a contractor for this work. The work would be completed by June 30, 2010.

- Motion – Tom Partin
- 2nd – Dr. Craun
- Approved

OLD BUSINESS:

- I. TETAF - See above under Director's update.



II. Strategic Planning

III. Board Members Affidavit Follow up –

Some members who were not here last month can watch 10-minute video online; also they'll need to sign the affidavit/disclosure. All new members must view the video.

IV. Trauma Registry –

Deadline is March 31st for submission of Trauma registry information to DSHS. Dave met with the Trauma Coordinators Workgroup and the majority felt we should move ahead with developing a regional registry, because there is not much movement on the state registry. They'll need to do more followup with the logistics and the funding needed for the creation of a registry. Terry Valentino from Scott and White Temple and Preston Love from STRAC will be contacted for resource help.

NEW BUSINESS:

I. Proposals / Requests - No new proposals or requests were brought to the meeting.

II. Non Lead Facility –

Susan Swan's position on the Board is open, as she has retired and stepped down. The Board needs to appoint an interim person to fill the position until December 2010. The person can be from any hospital other than UMCB or DCMC. Must be someone from a non-lead trauma facility. The question was raised whether the person must already be a designated voting member from that facility. The bylaws were consulted. It was determined that there is no language specifying that the representative must be the voting member from the facility. The topic will be brought up for discussion at the General Membership meeting on April 22.

III. Designation Updates –

CTMC and Lakeside have received their official designation letters, making them Level IV trauma centers.

IV. Committee updates –

- Education – Chris Parker could not attend, so Dave Reimer relayed her report. She said they are working on classes already posted on the website and also that they are working on defining criteria and objectives as to which events/classes are appropriate to be posted on the CATRAC site and which are not.
- Injury Prevention – Dave reported that they discussed Paula Yuma's proposal in their meeting. Also, Scott & White now has some car seat technicians for their facility. Linda Galvan, Trauma Coordinator, from St. David's Georgetown Hospital is working with the Alcoholic beverage Committee and LifeSteps to obtain signage about the open container law. A staff member from St. David's Austin is doing a booster seat tour, going to the school districts and spreading educational information about that. Rick Moore from St. David's Round Rock is working on the Back to Sleep campaign which addresses not letting small children sleep in the bed with their parents to prevent accidental suffocation. He is also working on the red light camera issues. Susan Youngblood at CTMC is doing car seat safety checks.
- Prehospital – Dave said that John Gonzales is still working on triage protocols. They haven't had another meeting since the last General Membership meeting in January.
- Aeromedical – Tracy Forister reported that they are going to bring the EMResource stuff to the next Prehospital meeting. They plan to do a 5-minute presentation so ground providers can see how they're using the resource in North Texas RAC and discuss whether this will be helpful and are they willing to use it. PHI and Air Evac are already linked into the EMResource



system, so there'd be no financial outlay there, but there could be some IT needs involved for the ground providers.

- Jackie reported that Linda Galvan send out an email looking for any pressing Injury Prevention issues. If you have any, contact Linda so they can put it on their committee agenda.
- Performance Improvement – Dave reported that they welcomed Dr. Craun to the group. No PI issues came up for discussion, but they are looking at airway management; from an EMS perspective. Some items of discussion being, do we need to be intubating as many people as we are, is it advantageous to the patient, and does EMS staff receive enough practice or training regarding intubation? PI is meeting now on the 3rd Tuesday of every month. They are also refining a one-pager, borrowed from another RAC to see if it is something appropriate for our region to use in data collection. Dave will send a calendar invitation for the next PI meeting.
- Dr. Harding reported there was a Stroke meeting right before the Board Meeting. The group is working on a QI form. May is stroke awareness month and they will go forward with mailing out stroke protocols. The new brochures will also be available at the General Membership meeting in April.

V. Discussion / Scuttlebutt –

- St. David's participated in a Shattered Dreams event. This was the first time they were a part of that. Jackie reported that it was very intense and successful.
- Cardiac Care workgroup agenda is on the back of today's agenda. Subgroup times under it. Meetings are usually held at the new American Heart Association building located behind Seton Northwest. Robust meetings with good information and participation.
- Hurricane conference is in McAllen, TX this year, and is conflicting with about 4 other meetings.
- Aquapalooza – They are recruiting from hospitals, nursing, ambulances on scene, heli on scene to assist with the event. The event is on July 10 on Lake Travis. Event coordinators are currently seeking a helicopter to be on site for the full 10-hours of the event.
- San Saba – Charles Peeler reported that it doesn't look like the ESD will go through; The Commissioner has turned them down. Plan B is a tax increase. Scott Fernandes asked if it's possible the board can write a letter of support to try to help in initiatives for rural EMS providers? Dave said he will investigate and then the Board can review it. Charles plans on taking the idea again to a City Council meeting on April 13th. Charles can draft a letter to bring to next meeting, and then make a motion for support.

VI. Next Meeting Update –

- General / Executive combined: April 22, 2010 Dell Children's
- Executive Board: May 27, 2010 CATRAC

VII. Adjourn – Jackie adjourned the meeting at 3:11PM.

Handouts: Cardiac Care information on reverse of Board agenda

► Upcoming CATRAC Mission: Lifeline meetings:



The next **Cardiac Care Workgroup** meeting will be held on Wednesday, April 21, 2010, from 8-9:30 a.m. at the AHA office at 10900-B Stonelake Blvd. Ste 320 in Austin in training room A/B. Please let me know if you need directions. The other Cardiac Care Workgroup quarterly meetings scheduled for 2010 will be held on the third Wednesday, July 21st and October 20th from 8-9:30a.m.

The **Education Subgroup** will meet on April 21, 2010 directly after the Cardiac Care Committee in the North East Conference rm 338 from 9:30-11:30. The Professional Education Subgroup will meet from 9:30-10:30am. Contact co-leader Joe Flores floresjoe@air-evac.com or Connie Behrhorst Connie.Behrhorst@stdavids.com if you are interested in participating in this subgroup and the Public Awareness & Education Subgroup will meet from 10:30-11:30. Contact co-leader Helen Raab HRaab@seton.org or Neva Schmelzer Neva.Schmelzer@stdavids.com if you are interested in joining this subgroup.

The **QI Subgroup** will be meeting on April 7, 2010 from 8-9:30am at the AHA office in the North East Conference rm 338. Please contact co-leader Louis Gonzales Louis.Gonzales@ci.austin.tx.us or Ronda Mackey Ronda.Mackey@stdavids.com if you are interested in joining this subgroup.

The **Protocol/Planning Subgroup** does not have a meeting scheduled before the larger group meeting on the 21st of April. Please contact co-leader Traci Forister tforister@phihelico.com or Pat Ramming PRamming@seton.org to be placed on the distribution list for this subgroup and/or to be added to the subgroup Wiggi website.

The **EMS Subgroup** does not have a meeting scheduled before the larger group meeting on the 21st of April. Please contact co-leader Terri King tking@wilco.org or John Moseley jmoseley@smhcems.com to be placed on the distribution list for this subgroup and/or to be added to the subgroup Wiggi website.

► **Upcoming Educational Opportunities:**

National American College of Cardiology STEMI conference happening May 21-22, 2010 in Chicago

Emergency Cardiovascular Care 2010: Transforming STEMI Care

Concepts in Contemporary Cardiovascular Medicine Symposium:

Get the latest in head-to-toe endovascular therapeutics from the experts! A [Concepts in Contemporary Cardiovascular Medicine Symposium](#) will be held in Houston, April 8-10, 2010.

► **Action Registry GWTG News:**

[Mission: Lifeline Hospital Recognition Program](#)

The Mission: Lifeline Hospital Recognition Program seeks to identify and recognize all hospitals that work to improve their overall quality of care for STEMI patients and ultimately, all myocardial infarction patients. Click [here](#) for program details.

For more information about the Action Registry GWTG please contact AHA QI VP, Carol Winick at Carol.Winick@heart.org or ACC staff at the NCDR website <<http://www.ncdr.com/webncdr/common/>> , where you can also find enrollment and contracting support, training and orientation, data coding expertise and report interpretation consultation for ACTION Registry- GWTG.