



**Capital Area Trauma Regional Advisory Council
Executive Board Meeting Agenda
June 25, 2009 1 – 3 pm**

**CATRAC Office
4100 Ed Bluestein Blvd. Suite 200
Austin 78721**

I. Call To Order

Jackie Gondeck called the meeting to order at 1:04 p.m.

II. Approval of minutes:

Kenny Schnell made a motion to approve the May 28, 2009 Executive Board-General Membership minutes and Kat Gann 2nd the motion. A unanimous vote followed.

Mike Caudel was introduced as a guest from Williamson County and Cities Health District.

III. Treasurer's Report –

Kat reported that it was a typical month in terms of checks written. Dave displayed the monthly activities and explained that the EMS County Grants and RAC funds are due to come to the RAC soon as the contracts have been signed and have been returned. Susan Swan made a motion to approve the Treasurer's report and Kenny Schnell 2nd the motion. A unanimous vote followed.

IV. Public Comments

No public comments were made.

V. Chair Report

Jackie attended the Stroke Committee meeting recently and reported that they are still working on what kind of data they want/need to collect on the PI form e.g. are patients getting to an appropriate hospital, are patient outcomes being affected. Jennifer Langloise agreed to be the co-chair of the Stroke Committee.

VI. DSHS Update

Dave reported that the CATRAC's new DSHS representative is Brenda Hernandez. She is Arlen's replacement.

VII. Trauma Center Update

Dr. Ziebell – UMCB went through their accreditation visit with the ACS. ACS has a month to report back to the state and then the state will make the final designation. Dr. Ziebell mentioned that it went very well at both UMCB and DCMC and they are expecting very complimentary reports. Dr. Ziebell added that UMCB will be adding some neurosurgery capabilities and will be able to do re-implantation surgeries 24/7.

Juliette Brown- Juliette added the clarification that although the visit went very well and the reviewers were very complimentary, neither facility is considered officially at Level I. There are further steps in the process that still need to occur and both



facilities are not expecting any surprises as the final parts of the designation process are completed.

VIII. Director's Update

Hurricane Drill – Dave mentioned that the drill hosted by DSHS was very beneficial and covered concepts such as “forward strike teams” which will be the first element on the scene. There also was an emphasis on patient tracking using a bar code wrist band. CAT-RAC has signed an MOU with the Houston RAC using our pt tracking system so each RAC can look at each other's patients in the system. Dave mentioned that the agenda pointed out some issues that may need further discussion within our RAC to make sure that all the entities have awareness of the plans for patient evacuation. Dave stated that meetings and workgroups are already in place that are addressing these issues.

Dave mentioned that he went to a meeting with the State Disaster Committee where raising awareness about the state's plan to use coded wrist bands was discussed. He added that the wrist band vendor is going to attempt to introduce the bands to all the RACs by having discussion with the RACs as to the number and kind of evacuees they receive. The current thinking is to predeploy the wrist bands to RACs and sheltering locations.

Scott Fernandes asked a question about what the state has planned for getting wrist bands onto evacuees. Dave said this is still being discussed and they are also determining just which populations will need/be able to get the wrist bands.

Scott asked a question about the Emergency Response Staff in A Pending Disaster contract/MOA that was recently sent out by DSHS. He asked if anyone knew if this was different than the one sent out last year. Melanie said she thinks this one is just for personnel. Dave added that it would be helpful to have a sense of who does send resources/ambulances out of the region to respond. Melanie added that in the past she had requested each service to report this to her during an event and it worked out pretty well.

There was general discussion about ambulance assets, staffing, and mutual aid in the region during disasters. Dave added that the state is working on getting a process in place for more prompt reimbursement from FEMA in the future.

OLD BUSINESS:

I. Educational Update –

Dave announced that Chris Parker is trying to put together an ABLS course and a burn course. Most of the burn course will be on-line. TNCC is coming up in July and more information is posted on the website. Also another ENPC course is coming up. Melanie announced that an ITLS course is being held July 18-19th in Lockhart and space is still available. Jackie reminded Dave that the TNCC and ENCC instructor courses are needed because we don't have enough instructors in this region. Dave added that there is going to be a Mass Fatality Conference in August and the RAC can pay for the travel expenses for five people. Interested parties should contact Dave.



II. Cardiac Care Workgroup – Dave announced that this group met yesterday morning and had about 40-50 attendees there. Dave was impressed with the enthusiasm of the participants and thinks it will be as successful as the Stroke Committee. The next meeting is July 28th. Dr. Ziebell mentioned that after the first meeting of the workgroup, based on a discussion on false positives held there he did some crunching of data at UMCB. He discovered that on the STEMI patients that have come to UMCB there are quite a few patients that are being brought in as a STEMI triggering the cath lab to be activated that were not actual STEMIs. He added that he felt that there needs to be some extra education for paramedics to be able to accurately identify a STEMI patient in the field. There was general discussion about identifying and transferring STEMI patients.

III. Contracts – EMS County and RAC
See above under Treasurer's Report.

IV. Hurricane Drill - See above in Director's Report.

Dave wanted to bring up the subject of trauma designation. There has been some recent press about Seton Williamson and Round Rock Medical Center each trying to become level II. Dave anticipates that the state will ask the RAC to recommend if these would be appropriate designations. Dave asked the board to begin thinking about whether having two level II facilities in this area would be the best for our region. There was general discussion about the benefits of having two new level II facilities in the region, including the population growth that Williamson Co expects to see and the advancement of patient care.

Scott Gillaspia asked the Board to consider a request from the Burnet Fire Department for \$3,537.75 to purchase three AEDs for fire department vehicles. Scott provided examples of how these could assist in various situations they experience in their service area and explained that this amount is a portion of the total cost – the fire department is funding the remaining portion.

John Banning from Smithville Volunteer Fire Department asked the board to consider a request for \$2,100.00 in order to replace six AED batteries at \$350.00 each. John added that he may be able to get a better price than the one he was given in time to make this request.

Dave added that Charles Peeler in San Saba County has asked for some assistance in purchasing a Striker power stretcher. Charles added that these typically cost about \$11K. Dave mentioned that he is trying to work out how to fund this out of FY10 OASPR funds.

The Board decided to table the San Saba request with follow-up being done in person by Dave giving him time to look more closely at the OASPR budget and see if the request can be granted. Melanie made a motion to table the San Saba request until next month. Kat Gann 2nd the motion and a unanimous vote followed.

Re: John's request Melanie made a motion to approve \$1,320.00 for six batteries at \$210 each as the max the RAC would award. John will try and negotiate a better price. Scott Fernandes 2nd the motion. A unanimous vote followed.



Re: Scott's request Scott made a motion to approve \$3,537.75 for Burnet Fire for AEDs. Tim Vasquez 2nd the motion and a unanimous vote followed.

NEW BUSINESS:

I. Committees

II. OASPR

- Site visits – see report made last month – Dave expects the formal report soon.

-FY 10 Budget

Dave explained that he attempted to hold conference calls to include regional input when determining the budget for next year. He did not have an overwhelming response on the conference calls. Dave displayed a summary budget of what was submitted to DSHS. He shared details on equipment requests including a few more laptop computers, a share board system, portable screen projector, and an extended cab truck for towing regional trailers to support disaster patient care and mass fatality operations. He also showed details on regional projects such as alternate care sites, proposed travel and training and additional interoperable communications needs for new hospitals, etc. exercises, and funds for small pharmaceutical caches. Juliette complimented Dave on putting together this budget on such a short turn around time. There was general consensus of approval by the Board for the budget items and projects.

III. Discussion / Scuttlebutt

Jackie mentioned that she'd like to discuss giving Dave and Marilyn raises. She also mentioned that we have not been doing performance evaluations of their two positions and need to begin doing that again. She asked for input on what form to use and Kenny offered to share the one used at Williamson County. She also asked for input on who should be involved in the actual performance evaluation. Juliette suggested that only the board officers be included to keep it small and simple. The Board agreed that a special meeting of officers will be set up prior to July 31st to complete performance evaluations on Marilyn and Dave's positions to determine any annual increase in pay. The board agreed that they should consider putting some type of language in the by – laws related to performance evaluations and salary raises.

IV. Next Meeting Update – Executive Board & General Membership

- July 23rd , 2009 at Dell Children's Medical Center

V. Adjourn – Jackie adjourned the meeting at 4:00p.m. There was a motion to adjourn by Scott Fernandes, John Banning 2nd the motion and a unanimous vote followed.