

**Capital Area Trauma
Regional Advisory Council
Combined
Executive Board
&
General Membership
Meeting
Thursday April 24, 2008**

- I. Call to Order:** The meeting was called to order at 1302 by John Sneed, Chair.
- II. Approval of the Minutes:** A motion was made by Glenda Regland to Approve the March 27, 2008 board minutes as written. John Sneed Seconded the motion. The vote was unanimous to approve the Minutes as written. After review of the January 24, 2008 general Membership minutes there was a motion and second to approve as Written. After a vote by the general membership the minutes were Approved as written.
- III. Treasure's Report:** Gaylen Tips reporting – (please see attached) as Monday April 21, 2008, there was \$ 270,826.47 in the account. \$ 249,917.95 is currently available.
- IV. Public Comments:** There were no public comments.
- V. Chair Report:** John Sneed reporting – John announced Loren Stagner's resignation as Executive Director. There have been 4 applications received. Three of those applicants appeared to have enough experience to be interviewed for the position. The RAC officers will be interviewing for this position in the very near future and make a recommendation at the next board meeting. John addressed the hopscotch issue. Although this issue was approved by the board at an earlier date, there have been some issues and concerns regarding this issue. John felt that the EMS units could try to accommodate the hospitals, but this may need to be revisited in the future.
- VI. DSHS Update:** Arlen Bolenbaucher reporting – The 3588 monies for uncompensated care will be distributed the first week of May. The state was allocated \$49,257,977. A hospital qualifying for 3588 money distribution would receive at a minimum \$ 28,000. The FY 08 contract begins May 1, 2008. Changes will be discussed at the May GETAC RAC chairs meeting. GETAC is in 2

weeks. All meeting times and agenda can be found on the DSHS web site.

VII. Trauma Center Update: Gaylen Tips reporting – Gaylen announced a partnership between University Medical Center at Brackenridge and the Department of Defense. This partnership will be used to develop technology for education. It will be based out of their Community Education Center. They are joining with Austin Community College and Other Seton facilities in this endeavor. Dr. Craig Fields has been hired and will be writing a grant proposal for an alcohol screening program that is now required by the American College of Surgeons for all Level I and II trauma centers. They will also be developing a Virtual Trauma Care resuscitation training program for nurses, techs and pre-hospital personnel.

VIII. Pediatric Facility Update: Dr. Todd Maxson reporting – Dell Children's hospital will be sending their nurse practitioners through an ATLS course coordinator program. This will allow ATLS to be offered in the Austin region on a regular basis. They plan to start these courses early this summer. The plan is to alternate course sites between Dell and Brackenridge. The pediatric transport team's volumes are up. They will be developing protocols as to when it is appropriate to utilize the team and the appropriate mode of transportation (ground vs. air). Dr. Maxson announced that Dell has hired Steve Janda as their Director of Trauma Services. He plans on starting sometime at the end of May.

IX. Director's Update: None available

Old Business

I. TETAF: David Rivas, VP TETAF was asked to attend the meeting to Give an overview of TETAF and answer any questions we may have. He gave a short history as to why and how the foundation was Created. He explained how the amount of RAC dues was determined (5% of the HRSA money given to the RAC) The CATRAC's dues Would be \$7,250.03 for this year. The meeting dates and conference Call dates were discussed. He explained that at this time they will be Hiring some limited staff for upcoming projects. They will be trying To change the state trauma registry being used. And they will be All level III and IV trauma surveys. TETAF also plans on doing the Future site visits for stroke designation.

Dr. Maxson explained that GETAC is a governmental entity and Therefore can not solicit fund for upcoming projects. TETAF is Not a governmental entity and can solicit funds if needed. There was Some concern about the duplication of services between GETAC and TETAF (i.e. the same committees). Dr. ED Racht explained that GETAC will make the recommendations and TETAF will implement The changes. There was a question regarding money given to TETAF As our RAC has not joined yet. Melanie Tucker explained about the CD that the CATRAC was given to hold for the foundation until it Was up and running. The CD matured and the money was given to Foundation.

II. OASPR Hospital Planning Group Update:

EMTrack – training will be tomorrow at 1300

Asset Tracking – Tracking of regional assets to begin.

New Business

I. Committee Reports

- **Disaster committee** – No report
- **Education Committee** – There was a formal request from Chris Parker (Dr. Racht's office) for \$ 5,000 to send paramedics through the NAEMSE EMS instructor course. \$350 per person for this 3 day course. Funds are available in the 3rd quarter. Scott Fernandez made a motion to allocate the full \$8,000 for this course as it is intended to keep instructors in this geographic area. The motion was seconded. Melanie Tucker suggested that since the course's date was so close that there be wide spread advertising so everyone is aware of the course. The motion to allocate the money was voted on and passed after a vote of the general membership.
- **Stroke Committee** – Dr. Bob Harding reporting – Dr. Harding reported that there have been some changes to the time lines for transport to comprehensive facilities. A letter was sent to the CEO's of all regional facilities – please see attached. It was suggested that laminated cards be give to the EMS units with the level of each hospital so the patient can be taken to the closest most appropriate facility. He felt that there should be some diversion protocols developed when say and MRI is down.
- **Budget and Bylaws Committee** – Juliette Brown reporting –

No budget report given.

Bylaws there was discussion on the bylaw changes previously voted on.

- **Pre-hospital Committee** – Glen Germer has resigned as chair of this committee. Bill Coll was asked to come to the meeting to explain for general membership the procedure for field exposures by EMS personnel and good Samaritans. Bill explained to membership the same procedure discussed in the last board meeting.
- **Aero- Medical Committee** – Sylvan Reporting – Dr. Harding felt that there has been increased utilization secondary to an increase in stroke and stemi transports.
- **Pediatric and Injury prevention Committee** – Gaylen Tips reporting - Smithville Hospital made a formal request for money to purchase items for an upcoming health fair in June of this year. (Please see attached for formal request) Gaylen Tips made a motion to accept this request as written. John Sneed seconded the motion. There was a vote and the motion passed as written.
- **Process Improvement** – Tom Partin reporting – There were no cases for review

Discussion and Scuttlebutt:

Dr. Ed Racht wished to clarify some issues regarding the hopscotch issue previously discussed. He reiterated that this would not be a common occurrence. And that if both patients were critical and EMS did not feel there would a good outcome if they took the other patient to a second facility all bets were off and one facility would see both patients. After a study conducted by ATC EMS doing this only added 8 minutes to their transport times. A training CD was distributed to the board members.

With no further business to discuss, the meeting was adjourned at 1459 by John Sneed.

Respectfully Submitted
Jackie Gondeck RN, BSN, MHA, CEN
Secretary CATRAC