



CATRAC
Capital Area Trauma
Regional Advisory Council

Capital Area Trauma Regional Advisory Council Executive Board Meeting Agenda

December 18, 2008
1300 – 1500
4100 Ed Bluestein, Suite 200
Austin, TX 78721

- I. Call To Order
- II. Approval of minutes:
Executive Board Minutes – November 20, 2008
- III. Treasurer's Report
- IV. Public Comments
- V. Chair Report
- VI. DSHS Update
- VII. Trauma Center Update
- VIII. Directors Update

OLD BUSINESS

- I. Storage

NEW BUSINESS

- I. Officer Positions
- II. Drill
- III. Educational offering
- IV. RAC Education Days
- V. Discussion and Scuttlebutt
- VI. Adjourn

NEXT MEETING:

General Membership / Executive Board Meeting
Thursday January 22, 2008



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**Capital Area Trauma
Regional Advisory Council
Executive Board
Meeting Minutes
December 18, 2008**

I. Call to Order: John Sneed called the meeting to order at 1:02 pm.

II. Approval of Minutes: Dr. Dyer made a motion to accept November 20th Executive Board minutes with two changes under the Dell Children's Medical Center report. Dr. Maxson's name is misspelled and the course listed as "ACS" should read "ATLS". minutes. Sylvan Mersiovsky 2nd the motion. A unanimous vote followed.

III. Treasurer's Report: a handout was provided with a summary of Oct. 08 funds. Please see handout on file at the CATRAC offices for more details. John Sneed made a motion to accept the report, Jackie Gondeck 2nd the motion and a unanimous vote followed.

IV. Public Comments: – Mrs. Dyer commented on how glad she is to be at the RAC meetings.

V. Chair Report: VI. DSHS Update: John mentioned that this was his last CATRAC meeting and he is very grateful for his time spent on the Board. He shared how proud he is of the accomplishments of the RAC and commended all the work that has been done at this organization.

VII. Trauma Center Update:

Dr. Maxson:

Brack had a very successful ACS consultation visit and DCMC and UCMB will probably go through a final review together for designation in June. Brack is hosting an ATLS class March 26-28. Dr. Maxson asked if there was a desire to do a needs assessment to determine demand for ATLS. This would help the region to plan classes accordingly.

VIII. Director's Update:

Disaster Drill & OASPR-

Dave Reimer reported on the CATRAC drill recently held on December 9th that turned into a regional drill. The drill was done in an effort to meet JACHO requirements and also to test radio communications and surge capacity. Dave reported that the radio portion of the drill was very successful and he thanked several players that were key to



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the drill's success. All facilities went through their bomb detection protocols. EMTrack was tested during the drill and about 140 patients were tracked. Patient scanning into the tracking program went really quickly. The drill provided a good EMTrack learning opportunity. There were some data entry problems that were related to Operator errors and these will be discussed in upcoming conference call. The work group will meet again on January 8th.

Process Improvement-

Dr. Brown and Steve Janda of the PI committee asked Dave to put together a master list of regional transport services. Dave displayed the list and asked board members for updates/edits.

Old Business

I. Storage

Dave reported that he cleaned out three storage areas which will save the RAC ~ \$600.00 each month. There are still items stored in four other storage units. Dave hopes that two of those will be cleaned out in 2009 if trailers are purchased through OASPR grant funds.

New Business

I. Officer Positions:

Nominations for chair were Scott Fernandes and Jackie Gondeck. Scott declined the nomination and motion was made for Jackie Gondeck to become Chair by acclamation.

Nominations for Vice Chair were Scott Fernandes and Dr. Dyer. Dr. Dyer declined the nomination and motion was made for Scott Fernandes to become Vice Chair by acclamation.

Nomination for Treasurer was Kat Gann and a motion was made for Kat Gann to become Treasurer by acclamation.

Nomination for Secretary was Juliette Brown and a motion was made for Juliette Brown to become Secretary by acclamation.

II. Drill:

See above in Director's report. Additionally, two drills will be planned each year. The RAC will work with regional stakeholders including CAPCOG Homeland Security Task Force members.

Loni Denne wants to know about the interest level for adding a cardiac committee based on success of the stroke committee. There was discussion over the need to do this due to: the system already working, widespread use of STEMI protocols in our region, and available training by Heart Hospital. John Sneed made a motion to table this subject until more information can be brought to the Board. Kat Gann suggested



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that perhaps stroke and cardio can be combined – several members thought this was a good idea. John asked if Loni can come to the next meeting and present this topic. Dave will follow up on request, and will contact Loni to schedule a future meeting.

III. Educational Offerings:

Connie Behrharscht from St David's was introduced during the meeting. Connie is over Cardiovascular Education Outreach and EMS relations. She has taken over for Jennifer Langolis who is now the Director.

Kat announced that St. David's is offering a free EP lab lecture on Wednesdays in the Texas Cardiovascular Institute. If you are interested in attending, you can call Jennifer for more information. These lectures include information on new technologies and procedures such as external defib vests. John asked if Kat would share information about the vest at the general membership meeting next month.

There was also a discussion about the LUCAS device that is now being used.

Dave asked folks to remind people about the Stroke Conference coming up on January 28th. The registration fee is \$20. The Stroke Conference will be held at ACC Eastview Campus. Additionally, Chris Parker is offering a BDLS class on Friday Jan 23rd that will be held at the LRC out at ABIA.

Scott Fernandes discussed classes starting on Spanish for Emergency Responders, which is offered as a 24 hr. course by TEEX. This concept came out of the Sister City relationship Austin has with Saltillo, Mexico. The class will target the fire/EMS components of response in Spanish. Tuition is \$150. Scott asked if the RAC would be interested in subsidizing the costs for the students. The next class is Feb 17-19 and Lake Travis FD will host it this time. Chris Parker chair of Education Committee supports this class and would like to look at possibly offering future classes and push the information out to the whole RAC. Groups of people who have taken the 40 hr class have actually gone to Saltillo, Mexico for immersion learning. The RAC agreed to start offering this as a RAC class and support it if attendance warrants additional classes. Scott will share this news with the Education Committee.

IV. RAC Education Days:

Dave mentioned that Marilyn is in San Antonio at a training session just for the RACs and Dave will head there this afternoon. The session covers topics such as EMAsset Tracker, HR, fiscal management, a tour of RMOC (STRAC medical operations center), and RAC operational guidelines. This is the first time a session like this has occurred, and will also have DSHS representation at some of the sessions.



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V. Discussion & Scuttlebutt

John mentioned that Michelle Fillman will be leaving the RAC and starting her own business. John thanked Michelle for all her hard work and perseverance.

Dave shared some RAC history and thanked John for his dedication to the RAC. John was presented with an award for his service and recognition of his participation in CATRAC since its initial beginnings.

VI. Adjourn at 2:13 p.m.

Respectfully submitted by:
Juliette Brown, MHS, CHES
CATRAC Secretary

Approved: