

**Capital Area Trauma Regional Advisory Council
Combined Executive Board and General Membership
Meeting Minutes
April 26, 2007**

- I. Call to Order:** The meeting was called to order by John Sneed, RAC Chair at 1302
- II. Approval of Minutes:** There was a motion and a second to approve the March 22nd executive board minutes. They were unanimously approved. -22 The January 25th General Membership meeting minutes were also approved by the general membership
- III. Treasurer's Report:** Report given by Gaylen Tips. There is \$ 2,607,143.16 currently in the account.
- III. Chair Report:** Report given by John Sneed. John will be on a cruise for the next Board meeting Mark McMains will fill in for John – Mark will also be filling in for the RAC chair meeting at GETAC
- IV. DSHS Report:** Report given by Arlen. RFP for local projects will be coming available early June. Contracts had been distributed – 911/1131/3588 – RAC and EMS. Please make sure you get yours signed by the deadline date.
- V. Trauma Center Updates:** Report given by Gaylen Tips. Construction on new critical care/crash area will be finished May 20th. The current crash area will then be closed off and construction on the final 10 beds will be completed by October. Healthcare providers interested in touring the new area prior to opening can contact Gaylen. The Regional Trauma conference will be May 18th at the JJ Pickle Center on Burnet Road (site of last years conference). Trauma Services is collaborating with STAR Flight to present the 2nd Annual Med Fest Conference on November 1st at the Exotic Game Ranch in Creedmoor. Brochures should be out in late summer.
- VI. Director's Report:** Report given by Melanie Tucker. CATRAC Education update – several of the courses have had to be cancelled due to lack of participation. Please encourage participation in the courses. The next meeting of the Health Care Coalition will be May 25th. The next GETAC meetings will be May 23rd, 24th and 25th. Congratulations to Dave Reimer as Georgetown St. David's Hospital has been redesignated as a level IV facility. Melanie welcomed the new Board Members: Smithville Volunteer Fire Department, John Banning; Elgin Fire and Rescue First Responders, Larry Foehner, Fire Chief; First Medical Response of Texas, Inc., Edwin Reyes; Burnet Fire Department, Roy Hallmark; Five Points Volunteer Fire Department, Sherry Clark. RAC Chairs Association. We have a \$ 2,000 CD that is up for renewal The next renewal date is September 24th, The interest rate is 3%, one of the board members could call Mr. Hedler and try to negotiate a new rate DSHS has purchased EmCredentialing software this will be used as the ESAR VIP for all state Missions. An education packet was distributed please encourage people to attend these classes. MADD will be sponsoring the Strikes for Change at Settlers Park the fundraiser will be on May 5th
Please come out and support MADD.

Old Business

- I. FY 06 Federal Audit:** We are currently in the middle of our A-133 federal audit. It will be finalized on the 31st
- II. HRSA 07:** A couple of the Specialty Hospitals in Austin do not have the room to store their Decontamination supplies these supplies will be relocated to 2 of the new hospitals in Williamson County when they are completed. Decon team Radio training was done on April 23rd at CTTEC building
- III. HRSA 08:** RFP for HRSA – Melanie and Tara Lowe are currently working on the RFP for HRSA it is due May 15th – Melanie is seeking letters of support from individual agencies in support of our RAC continuing to manage the HRSA funds. A template letter has been distributed. Melanie is currently working on PPE training for the various EMS providers.
- IV. GETAC:** The GETAC Emergency Preparedness recommendations distributed this is the April 3rd version

New Business

- I. Board Member:** Election Bastrop – John Banning was elected as the Bastrop representative to the Board.
- II. Dell Children's Center:** Dr. Todd Maxson presented an introduction to the new Children's Hospital in June. There will be 2 open house's to choose from. A **formal** invitation will follow.

Committee Reports:

- I. Hospital Management Committee Report:** The GETAC Disaster Task Force recommendations were reviewed. It was felt by the committee that a lot of work went into these recommendations and nothing need to be changed – Jackie Gondeck reporting. This meeting was in conjunction with the **Disaster Management Committee**.
- II. Aero-Medical:** Dr. Dire Reporting:
- III. Budget and By-laws & Governmental Affairs:** Juliette Brown reporting on Governmental Affairs. Senate Bill 11 was discussed. This the car seat bill **John Sneed reporting for Budget & Bylaws:** It was felt that the Disaster Management could participate in the Health Care Coalition Disaster Planning meeting. There will need to be some by-law changes to make it happen.
- IV. Education and Pre-Hospital Report:** Education committee did not meet today
- V. Education and Pediatrics Report:** Gaylen Tips reporting. Paula discussed the lack of reliable data available from DSHS Trauma Registry and a proposal from the GETAC IP Committee to forward with a multiphase study to support effective prevention programs. The Committee discussed various options from rural and urban perspective. Paula will take this information back to GETAC for further discussion. Paula attends the TETAF IP Committee and will continue to bring information back to the IP Committee. TETAF may be the home for the Texas Safe Kids Coalition. Paula discussed several needs relation to car seats and the regional pediatric population. She will submit a comprehensive proposal to the Executive Board in June or July. Gaylen

reported on car seat event at Chair King on Wednesday April 25th. One CATRAC car seat was Austin Safe Kids supplied used/most. Nancy Garza from Lakeside Hospital in Bastrop is the newest member to the committee.

A. A Company had contacted CATRAC and wanted to offer their services for virtual tabletop drills. The cost is \$ 26,000 for these virtual tabletop drills

B. Mark 1 Kits will be distributed

C. Hurricane Conference will be on May 8-10 and the Web EOC Conference will be on May 30 - 31st.

VI. Aero-medical Committee – Dr. Dire reporting:

A. Safety Collaboration – no new action

B. Streamline Information dissemination:

1. There were only a few responses to the survey returned
2. The LZ information is posted on the TAAMS web site
3. Dr. Dire continues to receive e-mail from the TAAMS list serve
4. A letter was sent out to identify cases to be reviewed. They have received 0 responses to date

C. Prehospital airmedical activation protocols were discussed. The committee felt that the wording under Cat 1 should read; GCS of < 14, instead of 13. A question was posed “Are Prehospital providers over triaging the patients?” There was discussion as to how the committee could track this. The committee felt some form of study could indeed track this, but there was no specific plan to do this.

Discussion and Scuttlebutt: There was no further discussion

Adjournment: John Sneed adjourned the meeting at 1410

The next Executive Board meeting will be on May 24th at Brackenridge Hospital on the 3rd floor boardroom at 1300.

The next General Membership meeting will be at the CATRAC building on July 26th at 1300 with committee meetings starting at 1000 in class room A

Respectfully Submitted by:

Jackie Gondeck RN, BSN, MHA, CEN
CATRAC Secretary