

**Capital Area Trauma
Regional Advisory Council
Executive Board
Meeting Minutes
March 22, 2007**

- I. **Call to Order:** The meeting was called to order at 1300 by RAC chair, John Sneed.
- II. **Approval of Minutes:** There was a motion to approve of February 15th minutes. The minutes were approved.
- III. **Treasurer's Report:** Gaylen Tips reporting – There is currently \$1,338,155.11 in the account. A motion to approve the minutes was made and carried.
- IV. **Public Comments:** There were no public comments. Visitors were introduced. The board was introduced to the visitors.
- V. **DSHS Report:** There were no DSHS representatives present.
- VI. **Chair Report:** John Sneed reporting – John attended GETAC meeting and discuss house bills pertinent to trauma care. House bill 937 was passed on to the Senate. There was a discussion as to whether we would be joining the trauma foundation. The group was in agreement to not join until we can see what they are doing for the RACs.
- VII. **Trauma Center Report:** Gaylen Tips reporting – Regional trauma conference is May 18. Gaylen invited anyone to attend the trauma rounds. There will be a panel discussion on what to expect with the CHOA separation from Brackenridge. Brackenrdige participated in car seat check outreach program in Wimberly. It went very well.
- VIII. **Director's Report:** Melanie Tucker reporting – CATRAC is looking for a part time bookkeeper. Melanie reviewed up-coming 2007 education throughout the CATRAC. CD is time for renewal. John requested that we check on the percentage rates. GETAC meeting dates were mentioned (see attached). John will not be able to attend the May GETAC meeting. Jackie Gondeck will fill in as the RAC chair representative. The Coalition Meeting will be at CETAC building at 1:00 to 3:00 on March 28. All are welcome. The disaster strike team beta course (see attached). Rollout on this course will occur before hurricane season begins. There was discussion concerning criteria for statewide disaster involvement. It was discussed that if there is not clean up within 12 hours of onset, then it becomes a state mission. They are developing health care strike team forces to include MD, RN, RTT, etc. EMS Mark 1 kits were discussed. The board needs quotes concerning the price of each kit. The PPE kits will be distributed. Granger will notify each EMS agency in two weeks.
- IX. **Old Business:** All old business was discussed in director's report.
- X. **New Business:**
 - a. **Bastrop** – Joe Fowler from Guardian Ambulance sat in as Bastrop representative. He stated that Peter Hicks is willing to be the

Bastrop representative. The members from Bastrop will decide who they will like to elect as their formal and permanent representative.

- b. **Hazmatt Class** – Advanced Hazmatt Life Support Class is scheduled for April 12 – 14 of 2007 to include an instructor course on the 14th. So far, Austin Travis County will be sending 10 people, Williamson County will send 3 people, and two people will be coming from San Antonio. Melanie Tucker has budgeted \$17,000 for this class. It costs \$275 per person per course. There was concern from the board and the director concerning the lack of communication between the people scheduling the course and the CATRAC, who will be funding the course. The board voted to continue with the above dates because many of the instructors have already purchased their airline tickets. Dr. Dire suggested that we email all members to make sure that all the spots in the class are filled.

XI. Discussion and Scuttlebutt:

- a. **Dave Reimer** – Dave Reimer asked for a \$750 grant to buy bike helmets for the Round Rock Safety Fair. There was a motion to grant the money for the Safety Fair. It was seconded and the board voted to grant \$750 to fund the Round Rock Safety Fair.
- b. **Dr. Dire** - Dr. Dire expressed concern with EMS having only Mark 1 kits on their trucks. He recommended that EMS also include 30 mg. vials of atropine on their trucks. Gaylen asked if we needed to budget this for the future. Dr. Dire stated that these 30 mg. vials are only a dollar a piece. Possibility that the board budget for atropine in the future was discussed.
- c. **John Sneed and Melanie Tucker** – Regional disaster drill went well. They asked Juliet Brown when they would expect an AAR. Juliet said that they were working on it. Juliet Brown really wanted TEEKS to test the system much harder in the future. She felt that everyone passed with flying colors. Dave Reimer felt that his hospital was not tested hard enough.

XII. Adjourn: John Sneed adjourned the meeting at 2:45