

Capital Area Public Health & Medical Preparedness Coalition

Meeting Minutes

August 14, 2015

Agenda (10:40 – 12:00):

1. Welcome and Introductions
2. Review and Approve Coalition Minutes: June 12, 2015
3. Workgroup Updates
 - Healthcare Regional Preparedness & Response Committee (RPRC)
 - Pre-Hospital Committee
 - Public Health Preparedness and Response (PHPR) Sub-Committee
 - Exercise Sub-Committee
 - CAMOC Workgroup
 - Information Sharing (formerly WebEOC) Workgroup
 - Personal Protective Equipment (PPE) Workgroup
 - HSTF/Emergency Management Coordinator Updates
4. Community/Healthcare System Preparedness
 - a. Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals
5. Emergency Medical Task Force Update
6. Medical/ Public Health/ Infectious Disease Issues
7. Legislative Update
8. Other Business
 - Trainings
 - Exercises
 - Planned / Non-Planned Events & Activities
9. Next Meeting/Agenda Items
10. Adjourn

Attendees: Roland Bazan (CC), TJ Browder, Mike Caudle, Mike Elliott, Oscar Enriquez, Shaun Fernando, Dennis Fox, Chris Freeman (CC), Angie Gentry, Laura Gold, Toby Hatton, Aisha Henderson, Judy Henry, Dr. Phil Huang, Kathryn Hubbartt-Cerna, Mike Jones, Freddie Krail, Jonathan Lemuel, Marie Martinez, Norberto Martinez, John Monahan (CC), Keith Noble, Michael Sanders (CC), Sandra Sigala, Carolyn Sudduth, Ed Schaefer, Ron Weaver, Bill Wilson

CATRAC staff: Dave Reimer, Robin Wiatrek, Michelle Fillman (CC)

Handouts: Agenda

Next meeting: September 11, 2015 @ 10:40am

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1. **Welcome and Introductions:** Mike Jones called the Meeting to order. Attendees introduced themselves around the room. There were 31 people in attendance, including 5 people joining the meeting via conference call and webinar by <https://join.me>.
 2. **Review and Approve Coalition Minutes:** June 12, 2015 – Mike Elliott motioned to approve the minutes as written; Toby Hatton seconded the motion. Minutes were approved.

3. Workgroup Updates

- Healthcare Regional Preparedness & Response Committee (RPRC): Robin reported that the group discussed some of HPP closeout requirements under FY15 and the FY16 requirements for Ebola funds and HPP funds. For Ebola they discussed an overarching regional plan. The group reviewed the capabilities assessment, looking at it from healthcare facility side, discussed some training needs, and mentioning the state (DSHS) is putting together regional workshops focused on Ebola and high consequence infectious diseases. Our region is tentatively slated for December 8-10, 2015.
- Pre-Hospital Committee: They will be starting to do a SMART Triage Tag Day on a quarterly basis, beginning October 6, 2015. The next project is EM Resource; it is designed and needs to be turned live as the regional default. The other big project they have is Standardized Rehab Protocols.
- Public Health Preparedness and Response (PHPR) Sub-Committee: Dr. Huang reported that Saturday had a heat advisory, then they dealt with an Ebola PUI transport. Some discussion ensued during this report about rotation of receiving assessment hospitals for PUIs. Also discussed the MERS PUI that went to Seton, the CATRAC exercise coming up, and getting lists of standardized PPE together. CHEMPACK regional plan activities are moving forward, working on their stakeholder list and keeping it updated. There was a meeting in Temple about the 2016 Regional Preparedness Exercise. The region is looking at their hazmat plan and how that fits into the exercise. Under regional SNS still uncertain if they are to be doing hospital MOUs. An anthrax case was found in a horse. Regional mass fatality: DSHS ordered some pocket guides and we are working to distribute them among locals and hospitals.
- Exercise Sub-Committee: The next meeting is August 21, 2015. Hospitals have until close of business today to get on the list.
- CAMOC Workgroup: They are meeting this afternoon (8/14/15).
- Information Sharing (formerly WebEOC) Workgroup: Aisha reported that they did not meet but did discuss some aspects during the PHPR meeting. Tentatively set for October 22 at 9 AM a joint virtual training for WebEOC and Code Red, using Vidyo, which is something they can start using on subcommittee meetings. Robin and Aisha have been creating some customizations to the WebEOC patient tracking board; they need to finalize some customizations to the WebEOC hospital status board. Aisha always available for training, in person or webinar.
- Personal Protective Equipment (PPE) Workgroup: This was covered earlier during PHPR report. Get inventories to Glenn by next meeting.
- HSTF/Emergency Management Coordinator Updates: In Texas, the Homeland Security Grants have transferred over from the management of the Texas Department of Public Safety to the Office of the Governor. They are making homeland security grants look like the criminal justice grant program which does not fit. CAPCOG will be doing the 2016 grant management process. The Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR) have been going on for 4-5 years and the HSTF Strategic Plan, about 9 years, have been following down parrallel tracks. For 2016 they will all be linked, HSTF Strategic Plan will be downstreamed of the THIRA. THIRA provides the risks and gaps and strategic plan will be the prioritization for the projects. If not in the THIRA and SPR then it won't be a priority project. The THIRA and SPR are separate from the HVA.

4. Community/Healthcare System Preparedness:

- Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals: Mike Jones shared the document on screen for review. Michelle is to send the document via email to the group. Please make sure to look this over and we will address any issues at the next meeting.

5. Emergency Medical Task Force Update: They are working on recruitment in Austin area, with a focus on ambulance strike teams.

6. Medical/ Public Health/ Infectious Disease Issues: Much of this was covered under the PHPR report.

7. Legislative update: Dave will push out any new information when it comes across his desk.

8. Other Business

- Trainings:
- Exercises: Some coming in September & October as mentioned earlier; November 10 is the big cross-discipline exercise.
- Planned / Non-Planned Events & Activities: no new report

9. Next Meeting/Agenda Items Next meeting is September 11, 2015. Order of agenda for next meeting may be rearranged.

10. Adjourn: Mike Jones adjourned the meeting at 1203