

Capital Area Public Health & Medical Preparedness Coalition

Meeting Minutes

June 12, 2015

Agenda (10:40 – 12:00):

1. Welcome and Introductions
2. Review and Approve Coalition Minutes: May 8, 2015
3. Workgroup Updates
 - Regional Mass Fatality Plan Update
 - Exercise Workgroup
 - Public Health Preparedness and Response Workgroup
 - Information Sharing (formerly WebEOC) Workgroup
 - CAMOC Workgroup
 - Healthcare Regional Preparedness & Response Committee (RPRC)
 - CATRAC Pre-Hospital Committee
4. Memorial Day Flood — ESF8 Outstanding Needs
5. Emergency Medical Task Force Update
6. Legislative Update
7. Medical/ Public Health/ Infectious Disease Issues
8. Community/Healthcare System Preparedness
 - a. Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals
9. Other Business
 - Trainings
 - Exercises
 - Planned / Non-Planned Events & Activities
10. Next Meeting/Agenda Items
11. Adjourn

Attendees: Billy Atkins (CC), Julia Bate, Roland Bazan (CC), Richard Beougher (CC), TJ Browder, Joe Canfield, Mike Elliott, Oscar Enriquez, Dennis Fox (CC), Chris Freeman (CC), Kimberly Gill, Laura Gold, Monty Gomez (CC), Wayne Goodman, Toby Hatton, Robert Hartigan, Jennifer Henager, Yolanda Holmes, Dr. Phil Huang, Kathryn Hubbartt-Cerna (CC), Mike Jones, Freddy Krail, Jonathan Lummel, Wayne Martin (CC), Marie Martinez, John Monahan (CC), Teresa Pocher (CC), Derek Rowan (CC), Michael Sanders, Nick Sloan (CC), Carolyn Sudduth

CATRAC staff: Dave Reimer, Robin Wiatrek, Glenn Spradlin, Michelle Fillman (CC)

Handouts: Agenda

Next meeting: August 14, 2015 @ 10:40am

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1. **Welcome and Introductions:** Dr. Phil Huang called Meeting to order. Attendees introduced themselves around the room. There were 33 people in attendance, including 13 people joining the meeting via conference call and webinar by <https://join.me>.

2. **Review and Approve Coalition Minutes:** May 8, 2015 – Robert Hartigan motioned to approve; Monty Gomez added that his name should be added to the attendees, and then seconded the motion to approve. Minutes were approved.
3. **Workgroup Updates**
 - **Healthcare Regional Preparedness & Response Committee (RPRC):** Discussed closing out FY15 on June 30, 2015, equipment inventory, and the meeting on June 24, 2015 at 1330 to go over disaster planning. Also covered was the Memorial Day flooding, and the CTMC murder-suicide. Action items as a result of the events is a facility should post in WebEOC or contact CATRAC to post so other facilities know there is no threat to them. Also, resulting from discussions of the Memorial Day flooding, the committee will be working on a resource list for durable supplies available to the community.
 - **Pre-Hospital Committee:** This committee did not meet in May, just had a quick conference call for any needs. Most had what they needed. Call was brief, less than 15 mins. Blanco EMS did have needs issue for staff quarters for one location had flooded. CATRAC helped by deploying a trailer for Blanco EMS to use.
 - **Public Health Preparedness and Response (PHPR) Sub-Committee:** This committee also talked about Memorial Day flooding. Dr. Huang had a Legislative update; Senate bill 538 did not pass. This bill relates to Declaration of Infectious Disease Disaster, which would have usurped local control. Pieces of the bill did get dispersed to other bills, many of them relating to a response to Ebola. Liberia is now 43 days without disease, but the CDC has not come out with recommendations to change how we treat patients coming from Liberia. Latest should be on Monday, but there has been some ambiguity as to explaining why it's not been treated like other countries coming off the list. In Houston, child from Mali presented with fever, there was discrepancy over payment for ambulance service. Can't use Ebola funds unless positive for Ebola, so it had to be treated like uncompensated care. There is a grant for epi lab capacity. There are 65 hospitals designated as assessment hospitals. Glenn updated about PPE. Regarding WebEOC, who has a recommendation to be sent to CAPCOG, requesting a formal plan for backup if the site goes down. The committee is taking on the CHEMPACK regional plan, will be meeting this afternoon. Marie gave an update on the stakeholder list. They discussed the 2016 regional preparedness exercise. For the hospital closed PODs, they need to have MOUs. There were 8 cases of Mumps confirmed at UT. Williamson County had a measles exposure. Mass fatality plan is on WebEOC for comments. The position is "CAPCOG planning library" and the incident can be anything but look for document review. Feedback is open until July 1, 2015. Contact Aisha Henderson if you can't get into WebEOC.
 - **Exercise Sub-Committee:** Glenn reported the full scale regional exercise is November 10, 2015 at 1300. There are several hospitals we haven't heard from yet. Involves mass casualty trauma.
 - **CAMOC Workgroup:** Next meeting is July 1 at 1300. There are some follow-up details that need to be discussed since the flooding. There are some coordination processes and Job action sheets Robin needs to follow up with people on.
 - **Information Sharing (formerly WebEOC) Workgroup:** WebEOC went down 45 mins on Memorial Day. The version had been updated and it caused a delay on the server side. Bring to table the backup communication if this happens. Training on WebEOC will be held at the new Baylor Scott and White hospital in Marble Falls in July. Also discussed during the meeting was patient tracking and MCI tracking during HITS triathlon in Blanco county. Next meeting is July 1 at 10 AM.
 - **Personal Protective Equipment (PPE) Workgroup:** Working on a resource list for durable supplies and resources available to the community. Action item: Send to Glenn Spradlin your inventories of PPE.
 - **Emergency Management Coordinator Updates:** Billy Atkins asked about CDC notice sent out yesterday. It was an alert sent to healthcare professionals regarding severe respiratory disease, possibly MERS; providers are to continue asking patients about travel history outside the US. Billy reported that emergency management will continue to deal with damage assessment and recovery from the flooding. Also, he said that Pete Baldwin is retiring.

4. **Memorial Day Flood – ESF8 Outstanding Needs:** Responders have not requested anything lately. Focus is on long-term recovery, in tandem with other response agencies.
5. **Emergency Medical Task Force Update:** Set up for medical support for rescues on Sunday morning at San Marcos airport, ready to receive 100 people, but saw only 14. Following weekend the Ambus was in Wimberley as a portable vaccine clinic. Working on the EMTF notification system. Requesting Ambus call 844-ATCMEDCOMM (1-844-282-6332).
6. **Legislative update:** covered in the PPHR Sub-Committee update.
7. **Medical/ Public Health/ Infectious Disease Issues:** Also covered in the PPHR Sub-Committee update.
8. **Community/Healthcare System Preparedness:**
 - Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals: tabled until next meeting due to time constraints.
9. **Other Business** Toby suggested looking into PIO for CATRAC to get the word out about what we do.
 - Trainings: Exercise planning AAR classes. 7/10/15
 - Exercises: no new report
 - Planned / Non-Planned Events & Activities: no new report
10. **Next Meeting/Agenda Items** Next meeting is August 14, 2015.
11. **Adjourn:** 1202