

## Capital Area Public Health & Medical Preparedness Coalition

### Meeting Minutes

*May 8, 2015*

Agenda (10:40 – 12:00):

1. Welcome and Introductions
2. Review and Approve Coalition Minutes: April 10, 2015 and February 13, 2015
3. Coalition Leadership (Chair & Vice-Chair) Elections
4. PHEP and HPP Ebola Supplemental Funding Update
5. Legislative Update
6. Workgroup Updates
  - Regional Mass Fatality Plan Update
  - Exercise Workgroup
  - Public Health Preparedness and Response Workgroup
  - Information Sharing (formerly WebEOC) Workgroup
  - CAMOC Workgroup
  - Healthcare Regional Preparedness & Response Committee (RPRC)
  - CATRAC Pre-Hospital Committee
7. Emergency Medical Task Force Update
8. Medical/ Public Health/ Infectious Disease Issues
9. Community/Healthcare System Preparedness
  - a. Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals
10. Other Business
  - Trainings
  - Exercises – MYTEP due 7/2015
  - Planned / Non-Planned Events & Activities
11. Next Meeting/Agenda Items
12. Adjourn

Attendees: Roland Bazan (CC), Shantelle Dunn-Brannon (CC), Mike Elliott, Oscar Enriquez, Shaun Fernando, Dennis Fox, Angie Gentry, Laura Gold, Monty Gomez, James Gossard, Robert Hartigan, Toby Hatton, Aisha Henderson, Judy Henry, Yolanda Holmes, Ken Jeffcoat, Freddy Krail, Cristy Knapp, Ryan Moeller, Keith Noble, Erik Olufs, Michael Sanders (CC), Guy Stevenson, Ronald Weaver

CATRAC staff: Dave Reimer, Robin Wiatrek, Glenn Spradlin, Michelle Fillman (CC)

Handouts: Agenda

Next meeting: June 12, 2015 @ 10:40am

- 
1. **Welcome and Introductions:** Dr. Phil Huang called Meeting to order. Attendees introduced themselves around the room. There were 27 people in attendance, including 4 people joining the meeting via conference call and webinar by <https://join.me>.
  2. **Review and Approve Coalition Minutes:** April 10, 2015 and February 13, 2015: Minutes were accepted as written.

3. **Coalition Leadership (Chair & Vice-Chair) Elections:** The process of the election was provided. The candidates spoke about their interest and qualifications to chair the committee. The candidates were Mike Elliott with Austin/Travis County EMS, Dr. Phil Huang with Austin/Travis County Health & Human Services, and Mike Jones with Hays County Public Health. Members of the coalition cast their votes. By counted votes, elected were Mike Jones as Chair, and Mike Elliott as Vice-chair.
4. **PHEP and HPP Ebola Supplemental Funding Update:** Neither public health nor the RACs have seen that contract yet. PHEP will receive level funding. Next year switching to a different formula for funding, which is still in the early drafts. Williamson County Public Health is looking at acquiring some PPE that they have not had in the past. They are also working on an isolation quarantine plan. Planning to initiate the planning and discussion in September 2015 with completion date by September 2016. Austin/TC public health is focusing on codifying concept of operations for Ebola response in the Austin-Travis County area. Part of the funds will also still be used for direct active monitoring.
5. **Legislative Update:** Dr. Huang reported that Senate Bill 538, concerning local vs. state authoritative control during an infectious disease event, had been assigned to the homeland security committee, then switched back to public health. It is going to be heard on Tuesday (May 12, 2015) in the public health committee. There is still a lot of concern over loss of local control during an infectious disease emergency declaration by the governor of Texas. Dave Reimer will share the email from TETAF which summarizes House and Senate bills in the current Legislative session and how it affects your disciplines.
6. **Workgroup Updates**
  - **Regional Mass Fatality Plan Update:** Ryan Moeller reported the plan documentation has been put together. Posted in file library of WebEOC, along with the mutual aid plan.
  - **Exercise Workgroup:** Aisha reported they discussed the all hazards exercise. Hays County is hosting the 2015 all hazards exercise. Planning group is meeting Monday, May 11, 2015 at 0900. Ed Schaeffer of CAPCOG has sent email to EMCs of surrounding counties, requesting participants for 2016. Next public health and medical exercise subcommittee meeting is Wednesday, May 27, 2015 at 1000.
  - **Public Health Preparedness and Response Workgroup:** Dr. Huang reported this group is going to take on CHEMPACK plan changes, including a workgroup made up of SNS coordinators. They will look at issues of transportation in getting the CHEMPACK from point-to-point, plus look at AARs of prior exercises, and follow up on issues raised there. Also discussed was the Preparedness 2016 exercise starting with Biowatch and moving into the SNS. There was one mumps case confirmed at UT. Williamson County Health Department talked about their outbreak of TB. Wilco also has a new health department director, John Teale.
  - **Information Sharing (formerly WebEOC) Workgroup:** This was covered earlier.
  - **CAMOC Workgroup:** The group has not met; no report.
  - **Healthcare Regional Preparedness & Response Committee (RPRC):** The group discussed HPP FY16 & Ebola funding, ESF8 Roadshow, and medical countermeasures. Patient tracking was the largest discussion especially related to how it flows or needs to flow back and forth between involved disciplines. Dave and Robin discussed how it was done at the HITS Triathlon and MS150 Bicycle Event.
  - **CATRAC Pre-Hospital Committee:** No report
7. **Emergency Medical Task Force Update:** Dave Reimer reported that EMTF7 had an exercise in College Station. There were some safety issues lessons learned with regard to layout of trailers and generators. They had a basic deployment class similar to the one held in Georgetown recently, with 14 attending. They plan to continue offering the class as the need arises. The Ambus will be included in the upcoming Governor's Display. Next month Dave would like to do a short presentation on the Baatan Death March. Mike Elliott reported that the Ambuses were put on standby last night, due to threat of tornadoes in parts of Texas.
8. **Medical/ Public Health/ Infectious Disease Issues:** Liberia should come off the travel restrictions 5/9/15.
9. **Community/Healthcare System Preparedness:** no report today
10. **Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals:** no report today
11. **Other Business**
  - Trainings: no report
  - Exercises:

- Multi-Year Training and Exercise Plan is due 7/2015 for the HPP grant. Glenn will be working on the RAC's MYTEP (Multi Year Training and Exercise Plan).
  - Ryan Moeller reported on a regional measles tabletop exercise. They had over 70 participants, with all positive feedback. AAR will be out next month.
  - Toby Hatton reported Seton hospitals had a drill last week involving 3 hospitals. All focused on Safety and Security segments of their emergency operations plan. Another group of their hospitals will be drilling at the end of May, drilling on UTMB evacuation.
  - Planned / Non-Planned Events & Activities: Williamson County radios to be re-banded to fix some issues, scheduled Friday, May 29, 2015. These issues were discovered during an active-shooter exercise last year. Contact Ron Weaver for concerns or questions. Travis County radios can have the fix pushed out over the air, but the Wilco radios must be done manually.
- 12. Next Meeting/Agenda Items** Next meeting is June 12, 2015.
- 13. Adjourn: 1215**