

Capital Area Public Health & Medical Preparedness Coalition

Meeting Minutes

April 10, 2015

Agenda (10:40 – 12:00):

1. Welcome and Introductions
2. Review and Approve Coalition Minutes: March 13, 2015 and February 13, 2015
3. Coalition Charter Update & Leadership (Chair & Vice-Chair) Election in May 2015
4. PHEP and HPP Ebola Supplemental Funding Update
5. Legislative Update
6. Workgroup Updates
 - Exercise Workgroup
 - Public Health Preparedness and Response Workgroup
 - Information Sharing (formerly WebEOC) Workgroup
 - CAMOC Workgroup
 - Healthcare Regional Preparedness & Response Committee (RPRC)
 - CATRAC Pre-Hospital Committee
7. Emergency Medical Task Force Update
8. Medical/ Public Health/ Infectious Disease Issues
9. Community/Healthcare System Preparedness
 - a. Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals
10. Other Business
 - Trainings
 - Exercises
 - Planned / Non-Planned Events & Activities
11. Next Meeting/Agenda Items
12. Adjourn

Attendees: Billy Atkins, Roland Bazan (CC), Jason Brice (CC), Ed Cox, Joe Canfield, Shantelle Dunn (CC), Mike Elliott, Sean Fernando, Kimberly Gill (CC), Angie Gentry, Monty Gomez (CC), Judy Henry, Mike Jones (CC), Cristy Knapp (CC), Mike Love (CC), Leslie Mannsolo, Maria Martinez, Dallas Mellichamp, Ryan Moeller (CC), John Monahan (CC), Leslie Platz, Michael Saunders (CC), Ed Schafer, Nick Sloan, Ron Weaver, Kathleen Wilder (CC)

CATRAC staff: Dave Reimer, Robin Wiatrek, Glenn Spradlin, Michelle Fillman (CC)

Handouts: Agenda

Next meeting: May 8, 2015 @ 10:40am

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1. **Welcome and Introductions:** Meeting was called to order by Ryan Moeller. Attendees introduced themselves around the room. There were 30 people in attendance, including 13 people joining the meeting via conference call and webinar by <https://join.me>.
 2. **Review and Approve Coalition Minutes:** March 13, 2015 Mike Elliott moved to accept minutes as written. Seconded by Ron Weaver. February 13, 2015 minutes tabled and will be re-sent via email.
 3. **Coalition Charter Update & Leadership (Chair & Vice-Chair) Election in May 2015:** The charter was received and passed by both the CATRAC Board and HSTF. Charter is now in effect. We will hold elections at the

May 8 Coalition meeting. So far there is interest by Mike Elliott, Dr. Phil Huang, Mike Jones (for vice chair). Send an email to CATRAC by May 1 if interested.

4. **PHEP and HPP Ebola Supplemental Funding Update:** Williamson County & Cities Health District (WCCHD), received \$60k in Ebola funding. They are hiring a consultant to develop and write non-pharmaceutical intervention plan (isolation & quarantine). They have legal fees budgeted. The grant period will last from September 2015 to September 2016. Dave discussed the amount CATRAC is receiving for funding (\$278,444) and how it breaks up over the years. After the conference call Monday with DSHS they will have further clarifications. He then reviewed what other areas got and how it was calculated. DSHS Region 7 funding is also coming in, but not reporting amount. Hays County reported getting \$13,000 in funding.
5. **Legislative Update:** There are a number of health and medical pieces of legislation going through currently. House Bill 1 passed. There is \$9mil earmarked for the 22 RACs as one of bills but has not passed the Senate. Dave can send out a link to summaries of the bills being discussed.
6. **Workgroup Updates:**
 - Exercise Workgroup – Glenn reported they have been meeting every month, but will not be meeting this month. Exercise will be November 10, 2015. RESET folks have not set their own date yet. Veteran’s Day parade scenario, explosion with active shooter. Also chemical weapons. St. David’s, Seton and St. Mark’s have all responded. No word yet from Baylor Scott & White as to their participation in the exercise. A few independent hospitals have also not yet responded.
 - Public Health Preparedness and Response Workgroup - Aisha demonstrated two boards for the PODs. These will assist with inventory and distribution.
 - Information Sharing (formerly WebEOC) Workgroup – Glenn reported that Aisha went over the boards for the PODs and reviewed the patient tracking board. Dave said for MS150 & HITS triathlon, they will be trying out a patient tracking board which was used at the Bataan Death March. It started at STRAC and they improved it. They saw 575 patients in one day. Worked well from registration to discharge, so we will test it out on our end.
 - CAMOC Workgroup – did not meet
 - Healthcare Regional Preparedness & Response Committee (RPRC) - Toby reported the group went over Ebola funding; some project discussion; the app for mobile devices for the emergency preparedness guides; FY16 funding will be the same as last year; equipment looking at PPE standardizing; COOP training and plans improvement; regional COOP plans; radio tests should occur this P.M.; working on microwave tower for amateur radio; Batton Death March presentation will happen next time.
 - CATRAC Pre-Hospital Committee –
 - Robin reported the RAC is currently revising the stroke plan and stroke pre-hospital guidelines. Looking at some other guidelines for pre-hospital, such as head and brain issues. Keeping CDC Triage guidelines. These guidelines are part of the trauma plan and we are making sure it is current and updating as needed.
 - Ryan added that Williamson County provided a Basic Infection Control Officer course.
 - Robin continued to report - Performance Improvement Trauma Committee is reviewing some of the CATRAC guidelines right now also and will also be reviewing with pre-hospital. Discussed radio reports, as some providers who were inbound were not able to provide timely information to hospitals. The legislature topic was also discussed during the pre-hospital meeting. Standardizing rehab protocols, and also working on collection data project with DSHS.
7. **Emergency Medical Task Force Update:** Curtis reported EMTF7 got the budget back from DSHS. HPP took a 36% decrease. This year there are no carryover funds. It is the same across all 8 regions. Sought state general revenue funds, and ended up on the Ebola rider. On Senate side ended up Title 11. May have more money possibly if it goes through committee. State will pay for a response, but that won’t help if we can’t maintain things like equipment. April 24-25 will be the next exercise, a body recovery from collapsed building event. Curtis is also doing 2 basic MMU deployment classes.

8. **Medical/ Public Health/ Infectious Disease Issues:** Discussed tracking of West African travelers which included 5 in DSHS Region 7, 1 low risk (minimal external information sharing) in Williamson County, and 5 in Travis County, and 0 for Hays County.
9. **Community/Healthcare System Preparedness:**
 - b. Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals – tabled to next meeting.
10. **Other Business:**
 - Trainings
 - Exercises – EMTF - April 24-25 will be the next exercise, a body recovery from collapsed building event. There will also be another EMTF Deployment orientation. A measles tabletop exercise will be conducted in Williamson County on May 6 at the Jester Annex. Get in touch with Ryan if interested in playing. Toby reported Seton has internal drills April 29, May 27, July 26.
 - Planned / Non-Planned Events & Activities – Mike said downtown will be busy the next several weekends with MotoGP, MS150 next week, Sunday is Capital 10k.
11. **Next Meeting/Agenda Items:** Next meeting will be May 8, 2015.
12. **Adjourn:** Meeting adjourned at 12:13.