

Capital Area Public Health & Medical Preparedness Coalition

Meeting Minutes

March 13, 2015

Agenda (10:40 – 12:00):

1. Welcome and Introductions
2. Coalition Leadership (Chair & Vice-Chair)
3. PHEP and HPP Ebola Supplemental Funding Proposed Projects
4. Legislative Update
5. Community/Healthcare System Preparedness
 - a) Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals
 - b) Coordinate with planning for individuals with special medical needs
6. Workgroup Updates
7. Exercise Workgroup
 - Public Health Preparedness and Response Workgroup
 - Information Sharing (formerly WebEOC) Workgroup
 - CAMOC Workgroup
 - Healthcare Regional Preparedness & Response Committee (RPRC)
 - CATRAC Pre-Hospital Committee
8. Emergency Medical Task Force Update
9. Medical/ Public Health/ Infectious Disease Issues
 - Ebola Update
10. Other Business
 - Trainings
 - Exercises
 - Planned / Non-Planned Events & Activities
11. Next Meeting/Agenda Items
12. Adjourn

Attendees: Roland Bazan (CC), Joe Canfield, Kathryn Hubbart Cerna (CC), Dennis Fox (CC), Kim Gill (CC), Laura Gold, Toby Hatton, Aisha Henderson, Judy Henry, Dr. Phil Huang, Mike Jones, Cristy Knapp, Freddy Krail, Leslie Mansolo, Marie Martinez, Sari McCoy, John Monahan, Keith Noble, Janet Pichette, Michael Sanders, Ed Schaeffer (CC), Carolyn Sudduth, Ron Weaver

CATRAC staff: Dave Reimer, Robin Wiatrek, Glenn Spradlin, Michelle Fillman (CC)

Handouts: Agenda

Next meeting: April 10, 2015 @ 10:40am

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1. **Welcome and Introductions:** Meeting was called to order. Attendees introduced themselves around the room. There were six people joining the meeting via conference call and webinar by <https://join.me>.
 2. **Coalition Leadership (Chair & Vice-Chair):** Ed Schaeffer provided feedback on changing “elect” to “select” regarding chairs and co-chairs. The verbiage will remain as elected. Interim leadership remains as Dr. Huang and Ryan Moeller until the changes in the charter are formally adopted and approved by the CATRAC Executive Board and CAPCOG Homeland Security Task Force (HSTF). Motion to accept grammatical changes to the charter and

forward to the Executive Board and HSTF made by Cristy Knapp, seconded by Toby Hatton. Motion approved by all.

3. PHEP and HPP Ebola Supplemental Funding Proposed Projects:

- Dr. Huang said they had some discussion on this in their PHPR meeting. There are some questions on restrictions of funds. Significant portions to be used for PPE.
- They would like to coordinate efforts for regional inventory control, and get a system in place to keep stocks up to date. City of Austin (COA) has been doing some coordinated work with PPE inventories (gloves, N95 masks, gowns, etc.). Dave said this was touched on in RPRC, the need for standardization. The CATRAC Pre-hospital Committee meets on March 26, and there is a potential for a Dover vendor to be coming to demo PAPR hood. Coalition will be notified if the vendor is secured to speak. Dr. Huang proposed a separate meeting convening the RAC, pre-hospital, RESET, COA and the hospitals to focus discussion just on standardization of equipment and rotating stock.
- The State is working on the Ebola application currently, on the HPP side. Brenda Hernandez is the interim state HPP rep and is working on the application. Robin reviewed the federal Ebola fund distribution and will send the information. The group also discussed the differences between some of the HPP and PHEP Ebola Supplemental Funding as it was known to date. There would be \$7.8 million allocated for Texas under the HPP Program according to the federal grant guidance for Part A and Part B projects over a 5 year period.
- There is one case of Ebola in the US currently.

4. **Legislative Update:** Dr. Huang provided a Senate Bill 538 reminder. Testimony was submitted last week. Providers were encouraged to provide feedback on this and other bills that will have an impact on healthcare in the region. Dave also mentioned bills that could have impact on healthcare and emergency preparedness. A link <https://legiscan.com/>

5. Community/Healthcare System Preparedness:

- **Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals** – Dr. Huang reviewed some of the HSTF Public Health & Medical strategic plan matrix with the group. There is a goal of April 30 for the CAMOC completion but need to also look at some language that TDEM is using. Discussion ensued around creating a regional MRC (Medical Reserve Corps). Toby asked about the relationship of the MRC vs EMTF. EMTF is associated with mobile medical teams, RN strike teams, ambulance strike teams; MRC would supplement those groups as far as staffing. Providers would not be signed up to do both. Ryan said he would ask Eva Sorber if she could work on convening a workgroup around this topic within the next month.
- **Coordinate with planning for individuals with special medical needs** – Robin suggested removing this placeholder until there is ample time to for discussion of this topic. Tabled.

6. Workgroup Updates:

- **Exercise Workgroup** – Glenn said the group met to plan for the next exercise; target date for exercise is November 10. Hays County is the sponsoring county. March 24, 2015 at Round Rock Emergency EOC, there will be a virtual table top, cyber event. Hospitals and Public Health are encouraged to play. Developed by FEMA and will last 2 hours. Starts at 9am at the EOC. There are 40 seats available, send Glenn an email if you want to participate. Good for not only operations, but also PIO and IT people. May be able to use Vidyto to test those capabilities.
- **Public Health Preparedness and Response Workgroup** – Updates covered in previous topics.
- **Information Sharing (formerly WebEOC) Workgroup** – Aisha said she has started configuring WebEOC hospital status board and has made a lot of headway and can share at the next meeting. She has been creating a POD board and can share that at the next public health meeting.
- **CAMOC Workgroup** – no update
- **Healthcare Regional Preparedness & Response Committee (RPRC)** – This meeting was spent mostly on discussion of projects including evacuation devices, 800MHz radios, and decontamination suits. Also

the emergency response guides app and the potential to get was discussed. The group reviewed COOP training opportunities also.

- **CATRAC Pre-Hospital Committee** – no update

7. **Emergency Medical Task Force Update:** Glenn & Dave helped set up in Temple at the Army Marathon. They did not see many patients but utilized a different MMU component which was successful. AAR will follow.

8. **Medical/ Public Health/ Infectious Disease Issues:**

- **Ebola Update** – covered in previous topics

9. **Other Business**

- **Trainings** – none
- **Exercises** – Williamson County Public Health has two exercises coming up. April 1, 2015: Foodborne illness exercise response, involving environmental staff, epidemiology staff and anyone who wants to participate. On May 6, 2015 there's a measles tabletop exercise involving FROs, hospitals, Public Health and Emergency Management. If you would like an invite, send an email to Ryan Moeller.
- **Planned / Non-Planned Events & Activities** – none

10. **Next Meeting/Agenda Items:** After the April meeting, at 1215/1230 try to convene group to discuss the PPE coordination. Also try to convene regarding the MRC, EMTF and CERT topic. Possibly have a demo of the WebEOC hospital board. Next meeting is April 10, 2015 at 1040.

11. **Adjourn:** Meeting adjourned 12:10pm