

Capital Area Public Health & Medical Preparedness Coalition

Meeting Minutes

February 13, 2015

Agenda (9:00 – 12:00):

1. Welcome and Introductions
2. Coalition Leadership (Chair & Vice-Chair)
3. Community/Healthcare System Preparedness
 - a. Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals
 - b. Coordinate with planning for individuals with special medical needs
 - c. Ebola Update
4. Workgroup Updates
 - Exercise Workgroup
 - Public Health Preparedness and Response Workgroup
 - Information Sharing (formerly WebEOC) Workgroup
 - CAMOC Workgroup
 - Healthcare Regional Preparedness & Response Committee (RPRC)
5. Emergency Medical Task Force Update
6. Medical/ Public Health/ Infectious Disease Issues
7. Other Business
 - Trainings
 - Exercises
 - Planned / Non-Planned Events & Activities
8. Next Meeting/Agenda Items
9. Adjourn

Attendees: Roland Bazan(CC), Chris Crookham, Shantelle Dunn(CC), Mike Elliott, Monty Gomez(CC), Aisha Henderson, Yolanda Holmes, Phil Huang, Mike Jones, Freddy Krail, Kathryn (Surgicare of Austin) (CC), Leslie Mansolo, Curtis McDonald, John Monahan, Ralph Montes, Keith Noble, Erik Olufs, Janet Pichette, Martin Ritchey, Derek Rowan(CC), Carolyn Suddeth, Bill Wilson.

CATRAC staff: Dave Reimer, Robin Wiatrek, Glenn Spradlin, Michelle Fillman (CC)

Handouts: Agenda

Next meeting: March 13, 2015 @ 10:30am

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1. Welcome and Introductions: Meeting was called to order. Attendees introduced themselves around the room. There were six (6) people joining the meeting via conference call and webinar by <https://join.me>.
 2. Coalition Leadership (Chair & Vice-Chair): Under the Coalition Charter what was adopted by CATRAC Executive Board and the CAPCOG Homeland Security Task Force, there is a need to select a chair and vice-chair in accordance with the charter. Dr. Huang & Ryan Moeller have been serving as co-chairs of the Coalition for several years and during the interim until the charter was adopted and there was interest from regional stakeholders to

serve as leadership. Discussion ensued over the voting rules outlined in the charter. The committee agreed to continue moving forward with the interim co-chairs of Dr. Huang & Ryan Moeller, pending clarifying the election language within the charter as discussed. Anyone interested in leadership should send an email to CATRAC staff by March 5, 2015. There was a motion and a second to take the language changes to the CATRAC Executive Board and CAPCOG Homeland Security Task Force for approval.

3. Community/Healthcare System Preparedness

- a. Strategic Planning Review (CAPCOG HSTF Plan) & Coalition Goals: Dr. Huang reported that Leslie Mansolo and Judy Henry had begun work on this. Next time this can be brought to the group.
- b. Coordinate with planning for individuals with special medical needs: Last month this item was tabled during the combined coalition agenda. Not enough time for it today.
- c. Ebola Update – During the PPHR meeting, Ebola funding was discussed. Dr. Huang was in a meeting with DSHS. \$9.2mil would go to public health, \$165mil to state for HPP side. Dr. Huang covered some of what the funds would be applied toward. City of Austin is developing a system for inventory control so that inventory will not go out of date. The group could send recommendations to the state regarding standardizing inventory. Toby suggested point of care testing equipment be purchased by Public Health with these funds for suspected cases so that entire labs aren't potentially exposed and results can be acquired faster. Other Ebola news: Public Health is still monitoring people coming in from West Africa. Those coming from there report that things are improving.
 - Senate Bill 538: Implementation of Governor's Taskforce for Infectious Disease. Dr. Huang read from the proposed bill. The language in this bill gives the Commissioner of State Health Services "authority for all state and local public health policy decisions, procedures and disease control measures necessary to contain the infectious disease emergency." This would mean a usurping of local control, giving it to the state. There was much discussion about this bill and encouragement for people to submit feedback to the Governor's Office on this bill's issues.

4. Workgroup Updates

- Exercise Workgroup: Glenn reported the workgroup met on January 28. They meet 4th Wednesday of each month. They are getting their full scale exercise planned for 2015. Public Health wants to test PODs. They will try to use a CHEMPACK again. Any with an interest in participating, come to the next meeting. They are looking at a November time-frame for the exercise.
- Public Health Preparedness and Response Workgroup: Talked a bit about the Ebola funding. Mainly discussed PHEP funding. A workgroup from the 969 Taskforce developed a funding formula proposal that takes new criteria into consideration. They also discussed coordinating SNS activities as follow up from the last exercise. And they started going through the implementation matrix.
- Information Sharing (formerly WebEOC) Workgroup: Did not meet this month. Next meeting is March 4th. CATRAC staff is working on changes to the WebEOC Hospital Status board in what data is necessary and how it can be clearer to report information especially for new people.
- CAMOC Workgroup: They met and looked at the preparedness levels that are drafted in this plan as well as what is listed in WebEOC. Robin outlined the areas in the plan they covered. Looked at position matrixes for the CAMOC and tried to streamline areas. They are working on job action sheets.
- Healthcare Regional Preparedness & Response Committee (RPRC): Freddy reported that group met just prior to the Coalition meeting. Talked about Ebola funds and their usage. Robin had presented Regional Healthcare System Disaster Plan template and is getting a workgroup together to help work on the draft and it will be presented to group with final draft. Oscar Enriquez of Dell Children's Medical Center (DCMC) gave a

presentation about the hospital's DECON emergency preparedness team, covering best practices with equipment, forms, processes and procedures. HCA is bringing representatives from each facility to Nashville for standardizing practices for Ebola within HCA.

-Mike Elliott asked to put Pre-hospital on the standing agenda.

-Dr. Huang mentioned ATCHHS is working on surveillance and health information exchange development. They are working an electronic medical records system for public health and are looking at Critical Connections with health information exchange which is different than I-CARE. Critical Connections is more physician based and user friendly. They are interested in doing a pilot project with EMS, especially to test in South Austin. The idea is to bring up patient information and see all the doctor visits and get lab results on patients. They are looking at getting immunizations updated in the system too. Dr. Huang asked if any of the hospitals were working on this or with I-CARE. The Office of the National Coordinator for Health Information looked at it and they want it presented nationally as a tool. With information exchange it would be beneficial to get updated medication lists, labs radiology, and immunizations.

- Pre-hospital – Keith Noble reported that during their last meeting, they continued work on the Regional MCI plan and EMResource. There is no regional MCI exercise scheduled, but it can be tied in with hospitals. The challenge has been trying to get enough victims to conduct a regional exercise. Toby is promoting using exempt employees to be used as “victims” during the exercise.
5. Emergency Medical Task Force Update – Curtis McDonald presented that EMResource is the tool used for notification of state activations of EMTF. It is important that the right information gets into the system so the right people get notified for those events. TDVR (Texas Disaster Volunteer Registry) is the primary means for notification of individuals for deployment with EMTF. Of the 280 people listed, it hits only 30% of them when they make an announcement. It can hit a personal email address and a work email plus a cell number. The State EMTF Program is currently seeking funding out of General Revenue to fund the program as opposed to the HPP grant since it is shrinking. This year EMTF is funded at \$168K, which does not meet sustainment needs. Asking for \$10mil biennium to develop state response team. Regarding the medical cache, had a brief meeting with Baylor Scott & White Temple's materials management, specifically regarding rotating less-used expensive items. They offered to keep the supplies up to date on a separate pallet for EMTF7. Scott & White will write it off, since the EMTF volumes are not high. The Army marathon in Killeen-Temple is coming on March 1, setting up the MMU on the February 28. They normally see 30-40 people through the MMU. They are sending 17 members to Baton Memorial Death March in March to participate in MMU. At the end of April there will be training in Brazos like they recently had in Georgetown. The website is www.EMTF-7.org.
 6. Medical/ Public Health/ Infectious Disease Issues: no discussion
 7. Other Business
 - Trainings: no discussion
 - Exercises: none scheduled
 - Planned / Non-Planned Events & Activities: BP MS-150 Houston to Austin is April 18-19, 2015.
 8. Next Meeting/Agenda Items
 9. Adjourn: Meeting adjourned at 12:18.