



## CAPITAL AREA PUBLIC HEALTH & MEDICAL PREPAREDNESS COALITION

### **Meeting Minutes**

*November 14, 2014*

Agenda (10:40 – 12:00):

1. Welcome and Introductions
2. Coalition Charter & New Structure
3. Community/Healthcare System Preparedness & Emergency Operations Coordination
  - a. Ebola Situational Updates & Regional Coordination
  - b. Formula One
4. Capability Discussion and Strategic Planning Follow-Up
5. Workgroup Updates
  - Exercise Workgroup
  - Public Health Preparedness and Response Workgroup
  - WebEOC Workgroup
  - Regional Mass Fatality Workgroup
  - CAMOC Workgroup
6. Emergency Medical Task Force Update
7. Medical/ Public Health/ Infectious Disease Issues
8. Other Items
  - Trainings
  - Exercises
  - Planned / Non-Planned Events & Activities
9. Next Meeting/Agenda Items
10. Adjourn

Attendees: Billy Atkins, Roland Bazan (CC), Joe Canfield, Chris Crookham, Chantelle Dunn (CC), Mike Elliott, Dennis Fox, Kim Gill, Toby Hatton, Aisha Henderson, Judy Henry, Dr. Phil Huang, Cristy Knapp, Freddy Krail, Dallas Mellichamp, John Monahan, Ralph Montes (CC), Leslie Platz, Teresa Pocher, Carolyn Sudduth, Dave Westfall, Michael Sanders,

CATRAC staff: Dave Reimer, Robin Wiatrek, Michelle Fillman (CC)

Handouts: Agenda

Next meeting: December 12, 2014 @10:40am

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1. **Welcome and Introductions** – Attendees introduced themselves around the room. There were four (4) people joining the meeting via conference call and webinar by <https://join.me>.
  2. **Coalition Charter & New Structure** – This meeting replaces the Coalition meeting that happened on 4<sup>th</sup> Wednesday of the month. When making the new charter, we thought about how we were duplicating meetings in the region and combined that one with the Regional Preparedness and

Response meeting time. The former Pan Flu workgroup is now Public Health Preparedness & Response Committee. The Exercise Workgroup is still meeting on the 4<sup>th</sup> Wednesday of the month, chaired by Glenn Spradlin. The WebEOC workgroup will soon change to a general information sharing/communications workgroup. CAPCOG has taken the lead on Mass Fatality recently. This Coalition is not yet asking to elect a chair/vice-chair; Dr. Huang and Ryan Moeller will continue to lead until that time. Robin will send the approved Charter out again for those who need it. Potentially in December there can be nominations/election for the leadership roles as folks provide their interest in leadership.

**3. Community/Healthcare System Preparedness & Emergency Operations Coordination**

- a. *Ebola Situational Updates & Regional Coordination* – In the recent Nebraska case, the doctor diagnosed with Ebola had been brought in from outside the country. Central Texas has been monitoring all people coming in from other countries, as of 10/27/14. Housing has been identified for families under quarantine, environmental clean up issues have been resolved; there is still work being done on transporting of waste with Department of Transportation. At least one funeral home in the region has been identified that will take patients that have passed from Ebola, but they want the hospitals to do the clean up/preparation of the bodies. CATRAC has the body bags and the sealable bags. Confirmed cases of Ebola should be transported to UTMB or the facility in Richardson for treatment. DSHS PCR testing can be done within 4-6 hours. A recent USA Today article reported that some lab equipment manufacturers will not service or warranty equipment used in Ebola testing. Dr. Huang will be sending a summary of the status of activities to Robin for distribution to the group. CDC is working in West Africa.
- b. *Formula One* – Biowatch monitoring occurred. No issues came up from that.

4. **Capability Discussion and Strategic Planning Follow-Up** – CAPCOG have been working on a draft strategic plan, updated every year. This can be put on the agenda to work on as a group for November-December. Cover what to put in the plan. This will impact projects funded by Homeland Security funds. Electronic version will be sent out, and discussed in December's meeting. They need it back by the end of December, so they can present it to committee in the first week of January. Carolyn will send her draft to Robin.

**5. Workgroup Updates**

- *Exercise Workgroup* – AAR meeting 11/19/14 at 10am. Glenn is leading that. Robin also mentioned to Aisha the suggestion of a training drill with WebEOC every other month. CAPCOG Exercise and Training website also lists available trainings.
- *Public Health Preparedness and Response Workgroup* – Had discussion on Ebola. CHEMPAKs were used in the recent CATRAC exercise, and some found that to be a beneficial piece as they were not familiar with it. Could be a potential activity for next year to re-ignite awareness. Robin suggested work needs to be done on the plan itself to identify gaps.
- *CATRAC Exposure workgroup* – The draft affidavit was sent to everyone to review. Robin hasn't yet received feedback from everyone public health.
- Public health also has been working on a pilot countermeasures project with law enforcement in ATC. And working on closed PODs, trying to sign up some large employers.
- *WebEOC Workgroup* – covered in Exercise workgroup report.

- *Regional Mass Fatality Workgroup* – Will start having series of workgroups starting in January. They’ll be scheduled 3<sup>rd</sup> Tuesday each month, 1:30-3:30. Carolyn Sudduth with CAPCOG will get information out through Robin.
  - *RPRC* – The group covered Ebola, the recent exercise and WebEOC training. Specifically getting more use of WebEOC, based on what was learned from the drill. Also discussed a recent information at a SETRAC conference.
  - *Crisis Standards of Care* – The institute of Medicine has created documents on this topic. DSHS has a workgroup working on how Texas addresses this. They are looking for representatives to help write the appendices. Let Robin know if you are interested.
6. **Emergency Medical Task Force Update** – Glenn is at the MMU training in Williamson County today. If you are interested in being part of EMTF-7, go to the Texas Disaster volunteer registry website at <https://www.texasdisastervolunteerregistry.org/>. We are part of EMTF-7.
7. **Medical/ Public Health/ Infectious Disease Issues** – Dr. Huang reported there were 22 cases of virus D68 in Texas, not in Central Texas. It is also Flu season. There have been 5 cases of Flu in Travis County.
8. **Other Items**
- *Trainings* – In Hays County there is a 3-day course in February, sponsored by the National Emergency Response Rescue Training Center on occupational level response to HAZMAT, WMD and CBRNE incidents. 30 slots are available yet. Information is on the CATRAC website. Second course is on mass prophylaxis preparedness and planning. That 2-day course has 10 slots left and is held in March. Both courses are Free. Also, from DSHS Region 7, January 13, 2015 there is an AAR report-writing course offered through Train Texas.
  - *Exercises* – none
  - *Planned / Non-Planned Events & Activities* – none
9. **Next Meeting/Agenda Items** – Next meeting is December 12, following the RPRC meeting.
10. **Adjourn** – Meeting adjourned at 12:12 pm.